

**MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 15<sup>TH</sup> OCTOBER 2013 AT 7-30P.M. AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS**

**PRESENT**

Councillor James Falshaw, Town Mayor  
Councillor Mrs Lynette Edwards, Deputy Town Mayor.  
Councillor M/s Louise Carus  
Councillor E Vincent Frost  
Councillor J Duggan-Keen  
Councillor David Knights  
Councillor M Michael Moriarty  
Councillor R Phillip Parry  
Councillor M/s Helen Priestly  
Councillor Jonathan Webb  
Councillor Stephen Wilson.

**1. 83/13 APOLOGIES**

No apologies received.

***Bereavements***

***Members stood in silence in memory of the late Mrs Frances B Ward, 3 Lon Syr Herbert, Caerwys.***

**2. 84/13 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 17<sup>TH</sup> SEPTEMBER 2013.**

The Minutes were approved by Councillor Wilson and seconded by Councillor Mrs Lynette Edwards. Subject to the following amendments Page 1 72/13 paragraph 2 Planning application Number should read 050008.

Page 37.7 76/13 Councillor M/s Helen Priestly reported that a new member of staff will be appointed at Ysgol yr Esgob, Caerwys during the early part of 2014.

Page 4 paragraph 4 should read Land at Frith y Garreg Wen,

**3. 85/13 MATTERS ARISING.**

Page 2 Item 6 No 8 Tractor Testing - Lon yr Ysgol Caerwys. The Clerk read out a letter received from the Driving Standards Agency, Wrexham in respect of a complaint received from Mr Berwyn Roberts of Tractor Testing been carried out in Lon yr Ysgol, Caerwys. Agreed that the Clerk send a copy of the letter to Mr Roberts.

Page 3 Item 12 Land at Pen y Chwarel, Caerwys. The Clerk read out a letter which Mrs Nesta Davies, Solicitor had received from Griffiths Hughes Parry Solicitors representing Mr Alan Sass informing members that as the result of the small triangular piece of land is not included in the sale, Mr Sass would like to proceed with the sale but at a reduced price of £10,000-00.

After a discussion Councillor Phillip Parry proposed that the offer of £10,000-00 be accepted with the proviso that Mr Sass agrees to pay the Town Council's Legal fees and is prepared to proceed with sale forthwith. Councillor M. Moriarty seconded the proposal. Members unanimously agreed.

Page 4 Item 12 Review of subsidised Bus Services. Letter received from Mr Neil Cockerton , Head of Assets and Transportation, Flintshire County Council informing members that the Town Council's views are included in the evaluation of responses as part of the current consultation. All responses will be evaluated and collated into a report for Flintshire County Council's Cabinet Members to consider and decide at their meeting to be held in December 2013.

#### **4. 86/13 TO RECEIVE THE COUNTY COUNCILLOR'S REPORT**

Councillor Falshaw and the Deputy Mayor provided the members with an up date of the Public Meeting in respect of the Toilets. Another meeting has been arranged for Monday 28<sup>th</sup> October When Mr John Gray from the Flintshire Local Voluntary Council will be advising members in the way foreword.

Councillor Falshaw reported that Mr Andy Lightfoot, Street Scene, Flintshire County Council had informed him that as a result of repairs been carried out on the A541 road there was no funding available to attend to the issues which were highlighted on the Environmental Audit, these items will be placed on hold until such time when funding will become available. .

#### **5. 87/13 TO RECEIVE THE TOWN MAYOR'S REPORT**

Councillor Falshaw reported that he had accompanied Councillor Phillip Parry and some American visitors around the town.

Councillor Falshaw had attended Prestatyn Town Council's Civic Service on Sunday 29 September, 2013 and Holywell Town Council Civic Service on Sunday 6<sup>th</sup> of October 2013.

#### **6. 88/13 CORRESPONDENCE/CLERK'S REPORT**

1. The Clerk reported that she had received a quotation from DEECO Lighting for the cost of erecting and dismantling the Christmas Lights. £240-00 plus VAT for erecting and £240-00 for dismantling plus VAT. Members agreed to accept the quotation.

The lights to be erected on Monday 2<sup>nd</sup> December 2013 and dismantled on Monday 6<sup>th</sup> January 2014.

Letter received from Flintshire County Council in respect of Festive/ Decorative Illuminations 2013 that if the Town Council wish to place upon Flintshire County Council street furniture or over adopted Highways ,authorisation will be required by the Street Lighting Team Leader.

Members were informed that it is necessary to complete the Flintshire County Council's Environment – Street Lighting and Illuminated Street Furniture Form. The Clerk to arrange completion with DEECO Lighting and return the form to Mr Darrell Jones.

2. E Mail received from Councillor Moriarty in respect of a complaint received from a member of the public expressing concerns in respect of parking of vehicles in and around Mostyn Square, Caerwys. The situation is mostly acute on Saturday mornings between 0800 hours and 1000 hours and during school term times, in the mornings and afternoons.

Agreed that a letter to be sent to PCSO Rob Hill informing him of this problem and requesting that during his patrols in the town that if vehicles are causing an obstruction then appropriate action be taken.

3. Welsh Assembly Government has published a Consultation Document “The Public Service Workforce”. The document can be accessed <http://wales.gov.uk/consultation/improving/publicserviceworkforce/?lang=en> . Consultation responses are sought by 20<sup>th</sup> December 2013.

4. Welsh Assembly Government –new page has been added to the town and community council section of the Welsh Government’s Website. The page shows good practice examples of the services town and community councils provide for their community. This page can be viewed on <http://wales.gov.uk/topics/localgovernment/communitytowncouncils/publications/comm.-town-councils-news-august/>.

5. North Wales Fire Service – Document on their plans for fire and rescue services in North Wales. Copy of the Document available from the Clerk. Information received.

6. Mentrau Iaith Cymru- Invitation to attend a Conference ‘Working Together for the Welsh Language’ to be held on Friday 25<sup>th</sup> of October 2013 between 12noon and 4-0p.m. at Cumbria College Llysfasi, Nr Ruthin. Information received.

7. Flintshire County Council -Preparations for the Coming Winter. Following information received:-

(a). Information on local weather forecast and gritting actions.

(b) Salt Bins – Salt Bins are available at a cost of £135-00 each and refills are £60-00 per bag. Residents should be reminded through newsletters that the material in the bins is for use on the highway only and not intended for private use.

(c) Bagged Rock Salt available at a cost of £5-00 per bag for use around Town and Community Council owned property.

(d). Community involvement in Snow Clearing. If the Town and Community Council, or any other groups nominated by them, request equipment, they will receive the following :-

- Bags of rock salt and applicators
- Shovels for snow clearing
- Instructions and indemnity notices for those carrying out the work.

8 Civil Enforcement of Traffic Contraventions. Informing members that on the 1<sup>st</sup> October 2013 Flintshire County Council under its powers contained in the Road Traffic Regulation Act 1984 made the above named order :-

1. Prohibit the parking of vehicles outside marked bays.

2. Prohibit the parking of vehicles in marked disabled bays without displaying a valid disabled person’s badge.

3 Enable the Council’s Enforcement Officers to issue penalty charges in respect of the above prohibitions.

4 otherwise regulate their use.

Plans showing the parking places to which the order relates, and a statement of reasons making the order may be examined during normal office hours in the Main Reception at County Hall, Mold , Flintshire Connects Office, Old Town Hall Building, High Street, Holywell and other venues.

## **7. 89/13 REPRESENTATIVE'S REPORT**

Councillor David Knights reported that twenty three youngsters are attending the Youth Club. Some money will be spent on improving facilities.

Councillor Mrs Lynette Edwards reported that she had attended the Rhuddlan Town Council Civic Service on Sunday 6<sup>th</sup> October 2013.

Councillor Stephen Wilson reported that the Annual General Meeting of the Caerwys Town Hall Management Committee was held on Thursday 26<sup>th</sup> September 2013 progress is going slowly in respect of the improvements and renovations to the building.

Councillor Moriarty reported that he had attended a meeting of the Flintshire County Council Forum and gave a verbal report on the issues discussed which were :- Community Review Boundary Commission. Charter Review Group. Flintshire County Council Tenders for Street Lighting , Street Scene policy, Neighbourhood Policy.

## **8. 90/13 STREET LIGHTING FAULTY/OUT OF ORDER**

The lights outside "Kirkdale", Fair View Close, Caerwys – faulty. Clerk to report the fault to DEECO Lighting.

The Clerk had reported that the light opposite the Old Chapel on Caerwys Hill was faulty and was informed that the fault is being attended to by Scottish Power.

Reported that the following lights had been attended to :- (a) Light at the bottom of the steps in St Michael's Drive. (b) Light opposite the Town Council's Notice Board in South Street.

## **9. 91/13 . PLANNING APPLICATIONS / DECISIONS.**

Planning Application Number 051158 - Conservation Area Consent - erection of a new detached garage Old School House, High Street, Caerwys. (Amended Plan.)

Councillor Stephen Wilson declared an interest an interest and signed the Members Code of Conduct and left the meeting during this discussion.

Some concerns were expressed regarding the visibility on entering the Pen y Cefn Road.

Flintshire County Council approved the following application:-

Planning Application Number 051176 Erection of a single storey extension at The Piccadilly Inn, North Street, Caerwys.

## **10. 92/13 TO TO RECEIVE AND APPROVE THE HALF YEARLY ACCOUNTS FOR THE PERIOD 1<sup>ST</sup> APRIL; 2013 TO 30<sup>TH</sup> SEPTEMBER 2013**

A copy of the accounts were circulated to members at the meeting and were approved and signed by the Mayor as correct.

## 11. 93/13 UP DATE RE POSITION OF CLERK/FINANCIAL OFFICER

Councillor R Phillip Parry declared an interest in this item signed the Members Code of Conduct and left the meeting during discussion.

The Clerk reported that she had received four enquiries and sent out three copies of the Job Description for the post to date.

## 12. 94/13 APPROVAL OF ACCOUNTS FOR PAYMENT/APPLICATIONS FOR FINANCIAL SUPPORT

### Approval received for the payment of the following :-

	COST	VAT	TOTAL	CHQ NO
1. HMRC	£348-60		£348-60	80
2. Scottish Power (Street Lighting)	£238-80	£47-76	£286-56	81
3. DEECO Lighting (Maintenance)	£100-00	£20-00	£120-00	82
4. Hacker Young (cost of external audit)	£150-00	£30-00	£180-00	83
5. E E Snowden (Salary October)				84
6. E E Snowden (Expenses October )				85

### Applications for Financial Support

Members approved the following applications

1. Llangollen International Eisteddfod.			£ 50-00	86
2. North Wales Deaf Society			£ 25-00	87