



CYNGOR TREF CAERWYS CAERWYS TOWN COUNCIL

Minutes Of The Meeting of Caerwys Town Council Held At The Memorial Institute, South Street, Caerwys, On Tuesday The 18th November, 2014, 7.30pm.

1(A). 247/14 PRESENT

Councillor Mrs Lynette M. Edwards (Town Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor James E. Falshaw
Councillor E. Vincent Frost
Councillor Howard R. Griffiths
Councillor David S. Knights
Councillor Michael W. Moriarty
Councillor Ms. Helen L. Priestly
Councillor Jonathan A. G. Webb
Councillor Stephen G. Wilson

Clerk & Financial Officer R. Phillip Parry

1(B). 248/14 APOLOGIES

Councillor Ms. A. Louise Carus

2(A). 249/14 BEREAVEMENTS WITHIN THE COMMUNITY

There were no bereavements within the community reported since the last Council meeting.

2(B). 250/14 Standing Orders were suspended; to enable members of the public to address the meeting.

Councillor David Knights advised the Members that Melissa Thomas, the recently appointed Youth Club Leader in Charge, wished to address the meeting, together with a resident of the Town.

The Mayor, Councillor Mrs. Lynette Edwards, welcomed both members of the public to the meeting:

- (a) Ms. Melissa Thomas introduced herself to the Members, and explained her past and newly appointed duties at the Caerwys Youth Club - which was an ideal opportunity 'for a change of direction at the club'. Melissa advised that a new assistant leader had also been appointed,

and it would be some time before the club settled down. Melissa informed the Members of outings that would be arranged, but these would be conditional upon the club members displaying good behaviour. The club members were in the process of collecting items to place in Christmas shoe boxes, and it was hoped that a small Christmas party for the local pensioners will be arranged.

- (b) Mrs. Louise Lewis introduced herself to the Members, and advised that whilst she appreciated that there had been some unfortunate behaviour at the youth club, she felt that it was unfair for all the children to be labelled the same. She also said that the children of Caerwys felt disrespected by the council, it did nothing for them, and that the only facility available to them was the Wednesday evening youth club. She felt that the charge for the floodlit court area was unjust, and the facility should be made available to children on other evenings, not just the youth club night and that they shouldn't have to go to private houses in order to gain access to the lighting on the courts. She also wondered if the people who dealt with requests to light the area should be CRB checked. She claimed that the money spent on the re-surfacing and markings of the floodlit area could have been put to other use for the youth - as could the money spent on the re-furbishment of the public toilets. Mrs. Lewis stated that she had spoken to an Officer from the Flintshire County Leisure Services Department, who had advised that a sum of £8,000.00 was available for Caerwys, to be spent enhancing the play facilities.
- (c) Councillor Stephen Wilson (Chair of the Memorial Institute Committee), advised that the youth club was held in Memorial Institute premises and the tennis court floodlit area was also the responsibility of the Memorial Institute, not the Town Council. The Institute were unable to offer free use of the floodlights. The re-surfacing of the tennis court area had been carried out and paid for by Flintshire County Council under their maintenance programme, and the money could not be utilised elsewhere. The area had been resurfaced and not changed in the way suggested by Mrs Lewis. Councillor Wilson further advised that a sub-committee had been formed by the Institute Committee (including Councillors) to explore the requirements of the youth of the community.
- (d) Councillor David Knights (Chair of the Youth Club Committee) advised that the committee referred to by Councillor Wilson can agree projects and bring them before the Town Council. It was appreciated that the youth of the town want something more, and that there is no focal point for the youth - and it would be beneficial for everyone to work together to achieve the same objective.
- (e) **The following actions were agreed by the Members;** (1) The Clerk to contact Flintshire Leisure Services, to enquire in relation to the £8,000.00, that Mrs. Lewis referred to. (2) Councillors Helen Priestly, David Knights, Stephen Wilson, to meet with Mrs. Louise Lewis.

The Mayor, Councillor Mrs. Lynette Edwards, thanked both Ms. Melissa Thomas and Mrs. Louise Lewis for attending the meeting. Councillor Mrs. Edwards advised that the cost of the re-furbishment of the public conveniences was not funded by the Town Council, but was carried out by a building contractor who charged no labour costs.

2(C). 251/14

Standing Orders were restored; to enable the General Council meeting to continue.

3. 252/14

DECLARATIONS OF INTEREST

The following Declarations of Interest were made:

- (i) Councillor Mrs. L. M. Edwards (See Minute Number; 9. 259/14, below on page 5)
- (ii) Councillor J. E. Falshaw (See Minute Number; 12(AA)(1). 263/14, below on page 7)
- (iii) Councillor M. W. Moriarty (See Minute Number; 12(AA)(2). 263/14, below on page 7)

4. 253/14

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 21ST OCTOBER 2014

Minute number 13(C). 241/14 (1) on page 8 - the Planning Reference number was clarified as 052645, in relation to Sundawn Garden Centre.

The Minutes were proposed as correct by Councillor J. E. Falshaw and seconded by Councillor J. A. G. Webb and formally agreed by the Members present.

5. 254/14

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no; 5. 230/14 sub Minute number; 5. 205/14 etc., (page 3), in respect of the Pwllgwyn Hotel in Afonwen. Councillor Ms. Helen Priestly referred to the planning application for the part change of use in the kitchen area at the premises - and advised that this had now been granted. Councillor Priestly enquired as to the length of time that the public house area could be closed, before a change of use application is made. The Clerk suggested that he enquire with the Planning Officer. **The Members agreed.**

Minute no; 6(A). 231/14 (1) (page 4), in relation to the Transfer of Community Assets to Town & Community Councils from Flintshire County Council. The Clerk advised that he was still awaiting a reply from the initial enquiry and reminder letter, in respect of the ownership aspect of the Bowling Club and Football Club Pavilion. The Clerk advised of guidance notes issued by Flintshire County Council - named Community Asset Transfer Guidance Notes. **The Members agreed to Express an Interest in the above two assets, assuming that the buildings are in the ownership of the County Council.**

Minute no; 6(A). 231/14 (9) (page 5), in relation to funding towards maintenance and repairs to War Memorials. The Clerk was asked to seek the views of the local branch of the Royal British Legion, in respect of the addition of any names to memorial plaques since the end of WW2. And secondly, is the Branch aware of any members of the community who should be appropriately added to a plaque.

Minute no; 6(B). 232/14(d) (page 6), in respect of the demolition of a street light almost opposite the Memorial Institute. The Clerk advised that he had contacted the North Wales Police, who had suggested that he write a further letter to the owner of the vehicle. The Clerk further advised that he had now been contacted by the vehicle owner, who had provided their insurance details. The Clerk had contacted the Insurance Broker, who advised that he should contact the actual insurance company - Aviva. The Clerk had spoken once on the telephone and sent two e-mails to Aviva, but they refuse to discuss the claim, as their insured person has not reported the accident to them. **The Members asked that the Clerk write further to the vehicle owner, enclosing a copy of correspondence for this person to pass to their insurance company.**

Minute no; 12. 238/14 (2) (page 7), in respect of Summerhill Farm. The Clerk referred to an e-mail from a local resident, who had received a letter from JSR Farms Ltd., which provided an update in relation to the concerns of the Council and residents of the town. The Clerk confirmed that he had sent to all Councillors a copy of the above referred to e-mail and letter.

6(A). 255/14
CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out an e-mail received from the owner of the Old Court, High Street. The e-mail referred to land known as The Pennant Maes, between Ashgrove Wall and Swan Cottages - to the east side of The Old Court. A further e-mail from the owner suggested that the boundary is not clearly designated to belong to either party on the plans. The Council were being asked if they were able to assist with ownership. Councillor M. Moriarty advised that old maps identify the area as being Pennant Square - an area behind Mostyn Cottages. Councillor J. Falshaw advised that in the 1920's Swan Cottages and Bell House were sold into three plots, which resulted in the garden area of Bell House being 'L' shaped. **The Clerk was asked to advise the owner, that they were unable to assist with the enquiry.**
- (2) Report from PCSO Carol Richards in relation to reported incidents since the October Council meeting. Two off road bike incidents in woods to the rear of Maesmynan Quarry. One suspect vehicle in Lon Syr Herbert, with male offering odd jobs. Suspect female selling textile goods.
- (3) Notification from PCSO Carol Richards in relation to a Police Surgery, to be held in the Memorial Institute on Monday 3rd November - which the Clerk had forwarded to the Members on the 29th October.
- (4) Flintshire County Council Summer Play Scheme – 2014. The Clerk advised the Members of the daily average attendance figures for the above scheme - held for three weeks from 21st July. (week 1 – 64 attendees / week 2 – 58 / week 3 – 76).
- (5) Welsh Assembly Government (WAG) – Trunk Road Speed limit review. The Clerk referred to the above review and asked the Council Members to answer four questions – which referred to speed of traffic on trunk roads, including the usage by pedestrians and cyclists.
- (6) E-mail from a concerned resident that the large pyramid – either stop or give way sign at the junction of the B5122 and A541 in Afonwen, has disappeared. A similar sign further up the hill has also disappeared. The Clerk advised that he had contacted Mr. Andy Lightfoot, Flintshire County Street Scene Supervisor, who had advised that the signs were Give Way – and would be replaced in due course.

The following correspondence was taken as received:

- (a) Information received from Flintshire County Council - with contact details for various Officers of the Council.

6(B). 256/14
CLERK'S REPORT

- (a) The Clerk referred to an article in a recent edition of the Caerwys Chronicle, which referred to incidents on the B5122 road - at the top of Caerwys Hill. Once such incident referred to the demolished lamp post. The final paragraph of the article referred to traffic calming measures that were put into effect on the A55 side of Caerwys, and suggested that given the number of incidents recorded in the past couple of years – that a further review be considered. It was proposed and seconded that the Clerk write to the County Highways, enclosing a copy of the article, and asking for their observations. **The Members agreed.**
- (b) The Clerk advised the Members of correspondence between himself as Clerk to another Authority and a Planning Officer at County Hall, Mold. The Clerk advised that the Halkyn

Community Council had passed a ‘ No observation ’ comment on a planning application. However, in the Planning Officers report to the Planning Committee, the Officers report had stated that the Halkyn Council had supported the application. The Clerk was requested to write to the Officer concerned, who had replied, advising that if he receives a planning comment of no observation, he considers the comment as supporting the application.

- (c) The Clerk sought the approval of the Members to agree for his full monthly salary, starting from the 1st January, 2015, to be paid by Standing Order. **The Members agreed.**

7. 257/14

TO CONSIDER AMENDMENTS TO CODE OF CONDUCT

The Clerk advised the Members of correspondence from Mr. Peter Evans – Flintshire County Council Democracy & Governance Manager. The correspondence related to the Members Code of Conduct – Under the Local Authorities (Model Code of Conduct) (Wales) Order 2008. Mr. Evans advised of some changes made to the Code and suggested that perhaps the Town Council may consider making similar amendments. **The Members agreed, and the Clerk advised that he would forward a copy of the amendments.**

8. 258/14

TOWN MAYOR’S REPORT

The Town Mayor, Councillor Mrs. Lynette M. Edwards, advised the Members of her attendance at the following: (a) Civic Sunday Service at Town & Kinnel Bay Town Council; (b) Young Musicians Competition in Caerwys Town Hall (The Mayor advised that the evening was excellent and the standard of entries were extremely high); (c) Attendance at the St. Michael’s Church Remembrance Sunday Service and afterwards laid a wreath at the Memorial Institute Service.

9. 259/14

TO CONSIDER RE-IMBURSEMENT OF 2014 CIVIC SUNDAY COSTS TO TOWN MAYOR

Councillor J. E. Falshaw (as immediate past Mayor), took the Chair for this agenda item.

The Clerk advised the Members that he had received an invoice from the Town Mayor Councillor Mrs. Lynette M. Edwards, in respect of the Civic Service held in October. The account was for a total of £490.00 (£425.00 buffet cost for 100 people at £4.25 per head, together with the Town Hall hire fee of £65.00). The invoice stated that there was no staffing cost, as this was provided free of charge.

After discussion it was proposed and seconded, that the invoice cost be refunded to the Mayor in total. **The Members agreed.**

Councillor Mrs. Lynette M. Edwards, declared a Declaration of Interest and left the room during the Members deliberations. (**See Minute Number; 3. 252/14(i) above on page 3**).

10. 260/14

COUNTY COUNCILLOR’S REPORT

Councillor J. E. Falshaw as County Councillor, advised the Members in respect of the following;

The Tree Survey carried out with Flintshire County Council in May 2014, whereby various trees were identified as requiring pruning within the Town. The tree pruning identified in the Ysgol Yr

Esgob Primary School grounds is still awaiting completion, due to discussions in relation to budgets between departments in County Hall.

11. 261/14

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) Councillor David Knights, as Chair of the Youth Club, referred to the discussion at the commencement of the meeting, whilst standing orders were suspended, and hoped that a positive result would be achieved in the future.
- (2) Councillor Jon Webb, as the Town Council representative on the North & Mid Wales Association of Local Councils, provided the Members with an update in relation to the proposed merger of Welsh County Councils.

There were no further representatives reports.

12(A). 262/14

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number; 052730, for variation of condition number 3 attached to planning permission reference 038368, at Maes Mynan Yard, Denbigh Road, Afonwen.

The Members agreed the following comments; Caerwys Town Council is concerned as to a change of condition due to the site being located within the boundary of the designated Clwydian Range and Dee Valley AONB; which is afforded the same protection as a National Park, in addition to the site being located within open countryside. (Policies of Flintshire's UDP 12 and GEN 3 refer). Retention of the condition will permit the LPA to retain a measure of control over a development located in a sensitive area.

- (b) Application number; 052731, for variation of condition number 4 attached to planning permission reference 046957, at Maes Mynan Yard, Denbigh Road, Afonwen.

The Members agreed the following comments; Caerwys Town Council is concerned as to a change of condition due to the site being located within the boundary of the designated Clwydian Range and Dee Valley AONB; which is afforded the same protection as a National Park, in addition to the site being located within open countryside. (Policies of Flintshire's UDP 12 and GEN 3 refer). Retention of the condition will permit the LPA to retain a measure of control over a development located in a sensitive area.

- (c) Application number; 052732, for the continuation of use of a portacabin as administrative offices, at Maes Mynan Yard, Denbigh Road, Afonwen.

The Members agreed the following comments; Concern is expressed that over a number of years no effort has been made to construct a suitable building to replace the portacabin. The design and materials used for the structure fail to contribute to enhancing the character and appearance of the area. The portacabin is located within the boundary of the designated Clwydian Range and Dee Valley AONB, which is afforded the same protection as a National Park, in addition to the site being located within open Countryside.

The following policies of the Flintshire UDP are particularly relevant in respect of the portacabin and its site, namely, D1, D2, L2, GEN 1 and GEN 3.

It is considered essential that the LPA retains a measure of control over the development due to the sensitivity of the area in order that the portacabin does not become a permanent feature.

(d) Application number; 052733, for the variation of condition number 1 attached to planning permission reference 00673/92, at Maes Mynan Yard, Denbigh Road, Afonwen.

The Members agreed the following comments; Caerwys Town Council is concerned as to a change of condition due to the site being located within the boundary of the designated Clwydian Range and Dee Valley AONB; which is afforded the same protection as a National Park, in addition to the site being located within open countryside. (Policies of Flintshire's UDP 12 and GEN 3 refer). Retention of the condition will permit the LPA to retain a measure of control over a development located in a sensitive area.

(e) Application number; 052760, for changes to previously approved application (Ref; 047518) for restoration and conversion of vacant building to form 2 no dwellings, and erection of 3no dwellings within the site, at Bryn Llwyd Yard, North Street, Caerwys.

The Members agreed the following comments; No objection to the retention and conversion of the existing barn to form 2 dwellings, along with the construction of 3 new dwellings, but in the interests of the visual amenity, character and appearance of the location and in compliance with Policy GEN 1 of Flintshire's UDP, it is requested that no development, including the erection or demarcation of site boundaries be undertaken within the grassed/planted area that exists between the barn and the adopted highway.

(f) Application number; 052719, for the erection of portal framed building for storage of hay and agricultural equipment and including stabling, at land at Pen Y Cefn, Llwybr Hir, Caerwys.

The Members agreed the following comments; Although Caerwys Town Council is supportive of the nature of the proposed development, which is in keeping with the rural surroundings, concern is expressed as to road safety should horses be ridden to and from the land via the access road shared by the Tea Pot Café / Sundawn Garden Centre and any likelihood of those premises being granted planning consent for a change of use to a plant hire depot. (Planning Application 052645 refers).

(g) Application number; 052396, Town and Country Planning (General Development Management Procedure) (Wales) Order 2012 – Notice under Article 12 Amendments to submitted application, for the erection of Wind Turbine, Park View Garage, Lloc.

The Clerk advised the Members, that upon viewing the Flintshire County Council Planning Portal, no changes to the application could be identified. This was confirmed by other Councillors who had also viewed the portal. **The Members agreed, that the Clerk write to the Planning Officer dealing with the application, to ascertain the amendments.**

12(AA). 263/14

The following Declarations of Interest were declared, in respect of various planning applications:

(1) Councillor J. E. Falshaw made a Declaration of Interest in planning numbers; 052730 / 31 / 32 / 33 at Maes Mynan Yard, Afonwen. Councillor Falshaw left the room during the Members deliberations. (**See Minute Number; 3. 252/14(ii) above on page 3**).

(2) Councillor M. W. Moriarty made a Declaration of Interest in planning number; 052396, at Park View Garage, Lloc. Councillor Moriarty left the room during the Members deliberations. (**See Minute Number; 3. 252/14(iii) above on page 3**).

12(B). 264/14

PLANNING DECISIONS

The following planning decision had been received from Flintshire County Council:

- (1) Application number; 052705, at Belmont, South Street, Caerwys. Refused.

12(C). 265/14

CONSTRUCTION OF ENTRANCE ON B5122 ROAD - CAERWYS HILL TO AFONWEN

The Clerk advised the Members that Councillors' Ms. Louise Carus and Michael Moriarty had contacted him in relation to the newly renovated gate entrance, on the B5122 road between Caerwys and Afonwen, just north of the main entrance to Plas Isaf.

Councillor Moriarty advised the Members, that planning application number 046582, condition number 5, stated that this entrance should be permanently closed. The Members expressed their concerns in relation to the gateway being on a corner, together with the volume of traffic and in particular, the national speed limit which applies - the usage of this gateway will be dangerous. **The Members agreed that the Clerk would write to Flintshire County Council Highways, seeking their observations on the renovated gate entrance.**

13. 266/14

COMMUNITY LIGHTING

The following lamps have been reported out of order since the last meeting:

- (a) The first light on the A541 road at Afonwen, travelling from Denbigh (Councillor Ms. Helen Priestly advised that the light is still faulty).
- (b) Light at the junction of St. Michael's Drive and B5122 road.
- (c) Two lights in Park View, Afonwen.

The following lamps were reported out of order at the meeting:

- (i) Lamp opposite Ffoulkes Terrace, Afonwen.
- (j) Lamp between the entrance to Glasfryn Hall and The Lodge - bottom of South Street, Caerwys.

The Clerk referred to Minute number 14. 243/14 (ii) (Community Lighting) on page 11 of the October, 2014 meeting, in respect of the quotation for a replacement light column almost opposite the Memorial Institute. The Clerk advised that the fee for a 6m (Flintshire County Council specification column), would be an extra cost of £120.00. **The Members accepted the extra cost.**

14. 267/14

PRECEPT AND FINANCIAL ALLOCATIONS FOR 2015 / 2016

The Clerk enquired with the Members of the Council, if there were any items of expenditure, extra to the present allocation included in the current financial precept, that they wished to be included in the next financial year. The Clerk referred to the items identified in the Annual Investment Strategy (Project Portfolio) as follows; (a) Children's play area equipment £8,000.00 (b) Upgrade street lighting £12,000.00.

The Members agreed the following increases to the above figures; (a) Children's play area equipment £10,000.00 (b) Upgrade street lighting £20,000.00.

15. 268/14

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
882	Scottish Power (October - Street Lighting Electricity Account)	247.14	49.43	296.57
883	Deeco Lighting - (October - Street Light Repairs)	141.00	28.20	169.20
884	Flintshire County Council (Summer Play Scheme)	898.20		898.20
885	North & Mid Wales Assn of Local Councils (Annual Subscription)	35.00		35.00
886	Caerwys Memorial Institute (Hire of meeting room - July to November)	80.00		80.00
887	R. Phillip Parry - Clerk. Re-imburement of Web site hosting, domain name and self-build with Register.com	110.95		110.95
888	R. Phillip Parry - Clerk. Salary from mid-November. Subsequent full monthly salary to be paid by direct debit (Amount deleted from public Minutes of meeting)			
889	Councillor Mrs. L. M. Edwards (Re-imburement of Civic Sunday Costs)	490.00		490.00

16. 269/14

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Llys Y Goron Committee (Towards coach hire and pensioners Christmas Lunch)	260.00 (To be paid direct to Coach firm)
890	National Eisteddfod of Wales	75.00
891	Llangollen International Eisteddfod	50.00
	Bobath Children's Therapy Centre Wales (Cardiff)	No grant

17. 270/14

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR;.....

DATE OF APPROVAL;.....