



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held Virtually by Video and Telephone Conference, On Tuesday the 19th May, 2020, at 7.30pm.

No Council meetings were held in March and April, 2020 - due to the Coronavirus COVID-19 outbreak – in accordance with Government advice.

1(A). 54/20

PRESENT (ANNUAL & GENERAL MEETINGS)

Councillor Stephen Copple (Mayor)
Councillor Stephen G. Wilson (Deputy Mayor)
Councillor Miss Susan A. Broadaway
Councillor Jonathan E. Duggan-Keen
Councillor Mrs Lynette M. Edwards
Councillor Michael W. Moriarty
Councillor Ms. Helen L. Priestley
Councillor Miss Carole Stephenson

Clerk & Financial Officer R. Phillip Parry

1(B). 55/20

APOLOGIES (ANNUAL & GENERAL MEETINGS)

Councillor Peter Dooley
Councillor Howard R. Griffiths
Councillor Miss Carole A. Harris

County Councillor Tudor Jones

1(C). 56/20

The Mayor, Councillor Steve Copple, welcomed Members to the virtual meeting of the Town Council and wished everyone together with their families his best wishes during this unprecedented time.

The Clerk advised Members in relation to the contents of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020). The contents related to: Remote attendance of meetings; Annual General Meetings; Other meetings; Attendance at meetings (6 month rule); Election of Chairs; Summonses to meetings; Public attendance; Meeting papers.

Annual Council Meeting

2(A). 57/20

ELECTION OF CHAIRPERSON (MAYOR) FOR THE PERIOD 2020 / 2021

Members agreed the following: Councillor Steve Copple to remain as Chair (Mayor) of Caerwys until the annual Meeting in 2021 (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020).

2(B). 58/20

SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

The Clerk advised that as the Chair of Council (Mayor) was to continue in Office, as per the above regulations, there was no requirement to sign a Declaration of Acceptance of Office.

3. 59/20

ELECTION OF VICE CHAIRPERSON (DEPUTY MAYOR) FOR THE PERIOD 2020 / 2021

Councillor Steve Wilson was proposed by Councillor Miss Susan Broadaway and seconded by Councillor Mrs Lynette Edwards. There were no further nominations. Councillor Steve Wilson accepted.

Members agreed the following: To appoint Councillor Steve Wilson as Deputy Mayor for the year 2020 / 2021.

4. 60/20

MINUTES OF THE ANNUAL MEETING HELD ON THE 21ST MAY, 2019

The Clerk advised Members that the Minutes of the 2019 Annual Meeting were formally proposed, seconded and agreed at the 18th June, 2019 meeting, under Minute number: 4. 114/19.

Members agreed the following: Re-affirmed the above decision.

5. 61/20

COUNCILLORS' ATTENDANCES - 2019 / 2020

The Clerk provided the Members with a copy of the Register of Attendance of Councillors at Council Meetings for the period - April 2019 to March 2020.

Members agreed the following: The Register of Attendances is correct.

6. 62/20

NOMINATIONS TO SERVE ON LOCAL COMMITTEES AND OUTSIDE BODIES

The Clerk provided Members with a copy of the current list of Councillors who serve on Local Committees and Outside Bodies.

Members agreed the following: Amended and confirmed the list for the year 2020 / 2021.

Note: See list of Councillors who serve on Liaison, Local Committees and Outside Bodies - as appendix to the end of these Minutes (**Pages 13 and 14 below**).

General Council Meeting

7. 63/20

BEREAVEMENTS WITHIN THE COMMUNITY

The following bereavements were reported:

Mrs. Gladys Agnes Falshaw, Walshaw Lodge Nursing Home, Prestatyn and formerly of Afonwen and Caerwys: Mr. John Alistair Davies, Afallon, Ffordd Angharad, Caerwys – a former Town Councillor and Mayor of Caerwys: Reverend Canon David Griffiths KStJ, former Rector of Caerwys - 1982 to 1987.

8. 64/20

DECLARATIONS OF INTEREST

The following retrospective Declaration of Interest was declared: Councillor Steve Copple (Applications for financial support – Caerwys Town Hall Action Group) (**Minute number 17. 83/20 on page 13 below**)

9. 65/20

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18TH FEBRUARY, 2020

The Minutes were proposed as correct by Councillor Mike Moriarty and seconded by Councillor Jonathan Duggan-Keen and formally agreed by the Members present.

10. 66/20

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

- (i) Children's Play Area Improvement Scheme: Councillor Steve Copple advised that whilst the project had been completed prior to the current nationwide lockdown, the area had remained fenced off to facilitate the grass growth – which has been accomplished. The play area remains closed due to the present restrictions.

Councillor Copple recollects Members to the e-mail sent by the Clerk following a site meeting with a representative from Aura Leisure in early March, whereby concerns were addressed in relation to an area requiring turfing. The cost for this was £1,000.00 – whereby the Council Members had agreed by e-mail to utilise the contingency figure of £500.00 the Town Council had built into the project, that was not used. The County Council would fund the remaining £500.00.

Members agreed the following: Confirmed their decision made by e-mail in-between meetings, to utilise the contingency of £500.00 towards the turfing aspect. Members indicated that they were pleased with the installation of the new children's play equipment.

- (ii) Flooding concerns at entrance to Bryn Llwyd on North Street, Caerwys: Councillor Mike Moriarty reported on the following attendance: 'On 5th March a site meeting took place with Mr Darell Jones (Streetscene) along with two representatives from FCC's Highways Dept. to investigate the flooding occurring at the junction of the Bryn Llwyd development with North Street. An inspection was made within the development site itself which appeared to indicate that there could be a problem with the drainage system. The site's junction with North Street would, however, require further investigation to

resolve the flooding issue. It was requested that the Town Clerk be kept informed of all action undertaken regarding the situation’.

- (iii) Town Mayors’ Name Board: The Clerk advised that he had approached Mr. Murray Taylor (Caerwys Woodcraft Group), in relation to seeking his assistance with a Mayor’s Name Board. Both Mr. Taylor and the Clerk had visited the offices of Holywell Town Council to view their name board. Whilst Mr. Taylor was pleased to assist the Town council with this project, the next step was to contact larger Woodcraft Groups in the area who had a workshop that could accommodate the project. Due to the current situation the project has not been able to move forward.

Members agreed the following: Thanked Mr. Taylor for his assistance to date, whereby the Clerk will liaise further with Mr. Taylor in due course.

11(A). 67/20 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The following report had been received from PCSO Connor Freel, in relation to reported criminal offences within the Community:

Caerwys: 1 x Criminal Damage - Damage caused at Herons Lake Retreat. Persons traced and cost of damage repaid / 1 x Drug Driving - Known offender was stopped by police for driving his vehicle at excess speed and the erratic manner of his driving. There was a strong smell of cannabis from inside the vehicle and the offender provided a positive drugs swipe for cannabis in his system / 1 x Dangerous Driving / ASB – Known male has attempted to scare a child by driving towards the kerb in their direction due to bullying issues in the school / 1 x Dangerous Dog - was running loose near to Maes Y Dre. Owner of dog was located / 2 x ASB Nuisance – Report of off-road bikes on field near to Golf Club and Caravan Park / 1 x Drugs Offence - Vehicle suspected to be involved with drug supply - large quantity of herbal cannabis found in car.

Breaches of Lockdown – concerning COVID-19: There are far too many to document.

Afonwen: 1 x Sexual Conduct – Bryn Sion Hill Near Cattery. Tall thin male in his 20s / 30s with a khaki top, baggy jeans and a fleece with light brown hair pulled his jeans down and ‘mooned’ at female.

- (2) Flintshire County Council: Public Footpath No's: 32 & 33 in The Community of Ysceifiog (Public Path Diversion Order 2020). The following response was agreed by Members by e-mail:

- The Caerwys Town Council wish to object to the Order, as follows: That information contained in the Public Path Diversion Order 2020, Parts 1 and 2 of the Schedule, Notice of Making an Order and the Explanatory Statement, omit to make reference of Public Footpath No. 4 in the Community of Caerwys also being diverted as a result of its extension in an easterly direction for a distance of some 18m from Point A to Point B. This being necessary to effect a junction with the diverted Ysceifiog Public Footpaths No. 32 and No. 33 at Point B. (The extension referred to is indicated by red ink on the attached map.)
- Reason for Caerwys Town Council’s objection to the Diversion Order, as written, is to ensure that accuracy and clarity within the Order is maintained and to prevent any anomaly arising at some future date regarding Public Footpath No. 4 in the Community of Caerwys.

- ❖ Following further representation and clarification from the Flintshire Footpaths Officer, the objection was agreed by Council, to be withdrawn – as follows:
 - ❖ Having viewed the additional information now supplied in respect of this Diversion Order relating to Public Paths 32 and 33 in the Community of Ysceifiog, Caerwys Town Council withdraws its objection to the said Diversion Order and now indicate its support for the proposals as shown on the map provided.
 - ❖ It is requested that when the Diversion Order becomes effective, all footpaths concerned are clearly waymarked with consideration given for the erection of a fingerpost at the junction of Caerwys Footpath No. 4 with the diverted Ysceifiog Footpaths to indicate the correct routes to be followed from that point.
- (3) Flintshire County Council – Notification of temporary road closure from Tuesday 26th May for a period of three days, at Pen Y Cefn Road between its junctions with Drovers Lane and Croes Wian Crossroads. The closure is to facilitate cabling installation, whereby pedestrian access will be maintained.
 - (4) Clwydian Range & Dee Valley Area of Outstanding Natural Beauty – invitation to attend meeting in Loggerheads Country Park, on Thursday 12th March. Councillor Mike Moriarty attended on behalf of the Town Council (**Minute number: 14. 76/20 on page 7 & 8 below**).
 - (5) Visit to Council by a representative of Flintshire County Council Micro-Care Team – to be rescheduled in the future.

The following correspondence was forwarded by e-mail to Members:

- ❖ Welsh Assembly Government – COVID-19 Various information.
- ❖ Welsh Assembly Government – The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.
- ❖ Welsh Assembly Government – Preparation and Publication of Statutory Financial Accounts for 2019 – 2020. Various information.
- ❖ Wales Audit – End of Year accounts and display of Public Notices.
- ❖ Flintshire County Council – COVID-19. Various information.
- ❖ Flintshire County Council – Cancellation of 2020 Summer Play Scheme.
- ❖ Flintshire Citizens Advice – Details of services provided.

11(B). 68/20

CLERK'S REPORT

The Clerk advised Members in relation to the following deposits to the Council's bank account:

- (a)
 - £12,000.00 - Flintshire County Council: First precept payment for financial year 2020 / 2021
 - £1,776.55 - HM Revenue & Customs: VAT Refund for financial year 2019 / 2020
- (b) Flintshire County Council – Cancellation of the Summer Play Scheme for 2020.
- (c) Flintshire County Council – Non-domestic rates invoice for £0.00. Forwarded to Caerwys FLUSH Committee Treasurer.
- (d) Complaints received from business owner in the area of the B5122 Road with Junction 31 A55 (Crossways) – in relation to vehicles parking on grass verges and obstructing visibility. Councillor Mike Moriarty visited. Concerns forwarded to Flintshire County Council Street Scene and North Wales Police.

- (e) Pinfold Door warped. Door repaired under guarantee from joinery firm in Denbigh.
- (f) Independent Remuneration Panel for Wales – Determination 42: Members allowances for 2020 / 2021. The Clerk advised in relation to the allowance of £150.00 – for costs incurred in respect of telephone usage, information technology, consumables etc., Application form e-mailed to Council Members.
- (g) Independent Remuneration Panel for Wales – End of year report in relation to Members payments for 2019 / 2020 – sent to the Panel’s Office.
- (h) Attendance by Clerk to Council at a meeting of the Society of Local Council Clerks – whereby the Clerk gave a presentation, in relation to the joint project with other Councils to change street lights to LED models.
- (i) Confirmation that the HSBC bank accounts in the name of Caerwys Town Council have been closed. All balances transferred to NatWest Bank accounts.

The following complaints have been received:

- (i) Property to rent during lockdown in Afonwen. Police notified.
- (ii) Property to rent during lockdown in Caerwys. Police notified.
- (iii) Suspected drug abuse taking place behind public conveniences in Drovers Lane. Police notified.
- (iv) Litter and dog bins not being emptied. Flintshire County Council notified.
- (v) Direction finger post missing in the Nook area. Flintshire County Council notified.
- (vi) Dead badger on public footpath in Afonwen. Flintshire Footpaths Officer and a Badger Charity notified.
- (vii) Complaints in relation to dog fouling. Complainant advised to notify Flintshire County Council
- (viii) Complaint in relation to youths making noises whilst sitting in the seating area at the junction of North Street and Drovers Lane. Complainant advised to call the Police.
- (ix) Complaint in relation to vehicles parking at the junction of South Street and Pen Y Cefn Road. Complainant advised to call the Police.
- (x) VE Day celebration with live music held on Caerwys Town Square on Friday 8th May. North Wales Police issued statement which was cascaded to Council Members and placed on local Facebook pages. Following allegations to the Clerk to the Council and North Wales Police, a Public Notice was released by the Clerk confirming that the event was not organised by Caerwys Town Council.

11(C). 69/20

TO RECEIVE AND APPROVE: END OF YEAR ACCOUNTS - 2019 / 2020

The Clerk, as Financial Officer, provided Members with a copy of the end of year Statement of Financial Accounts for the year 2019 / 2020. The Clerk advised Members further in relation to the accounts and the end of year balance. Members had also been sent by e-mail prior to the Council meeting, pdf copies of the end of year accounts.

Members agreed the following: Approved the end of year accounts for the financial year 2019 / 2020. As the Council meeting was held by video conference, the Clerk to obtain the signature of the Mayor on the Statement of Accounts in due course.

11(D). 70/20

TO RECEIVE: INTERNAL AUDITOR’S REPORT - 2019 / 2020

The Clerk advised Members that the Internal Auditor’s Report for the year 2019 / 2020 had been received.

The Clerk further advised Members in relation to the contents of the report. Copies of the report were provided to the Mayor, Councillor Steve Copple and Deputy Mayor, Councillor Steve Wilson.

Members agreed the following: The Internal Audit report be accepted. The recommendations will be implemented.

11(E). 71/20

WALES AUDIT: ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2020

The Clerk advised Members that Sections in the above document named: Accounting statements for 2019-20, together with the Annual Governance Statement (AGS) (Part 1) had been completed by the Clerk prior to the return being presented to the Internal Auditor. The Clerk further advised that the Annual Internal Audit report section had been completed by JDH Business Services. The AGS (Part 2) was now required to be signed by the Chair of the Council, together with the Clerk. In accordance with the instructions received by e-mail from Audit Wales, all Council Members were provided with a copy of the AGS by e-mail prior to the Council meeting.

Members confirmed the following: Approval of the Annual Governance Statement (Part 2). As the Council meeting was held by video conference, the Clerk to obtain the signature of the Mayor on the AGS in due course.

11(F). 72/20

TO CONSIDER: COUNCIL MEETING DATES - REMAINDER OF 2020

Members agreed the following: To continue with the listed Council meeting dates.

11(G). 73/20

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

There were no reported Street Scene concerns.

12. 74/20

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Steve Copple, advised Members of his attendance at the following:

- (a) Chair of Flintshire County Council's Charity Evening, held in Soughton Hall – prior to the current restrictions.
- (b) Councillor Copple recollects Members to his recent e-mail, which outlined a number of achievements by the Town Council over the past few years. Councillor Copple further recollects a list of short and long term possible projects for the Community, including the Town Square. Councillor Copple thanked Councillors for their thoughts on a number of projects.

Councillor Copple advised that an agenda item would be placed in the future to formally discuss all suggested projects.

13. 75/20

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

The Clerk advised, that whilst County Councillor Tudor Jones had sent his apologies, the Clerk read out the contents from an e-mail received from Councillor Jones.

14. 76/20

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

- Councillor Mike Moriarty reported on the following attendance: 12th March attended a meeting of the Clwydian Range & Dee Valley AONB Champions, Local Members and Community Councils at Loggerheads Country Park. Presentations were given by senior officers of the AONB Partnership on the AONB's Grazing Project, their Sustainable Development Fund, Volunteering and Young Rangers, concluding with the AONB Management Plan that will need to be revised by the end of the current year.

15(A). 77/20

TO CONSIDER: COUNCIL COMMENTS TO PLANNING APPLICATIONS (CLLR STEVE COPPLE)

Councillor Copple referred to planning comments made by the Town Council to applications within the Community and recollected to Members an e-mail sent by the Clerk with a number of generic responses, which could be tailored should the Council either support or object to an application – whereby the input from this Council would be more succinct, as follows:

- (i) No objection to the application as long as the proposal is not detrimental to (neighbouring properties/highway/listed building/AONB/SSSI/etc), and planning policies and planning guidance notes are complied with.
- (ii) Application supported (for the following reasons) providing it complies with relevant planning policies and planning guidance notes.
- (iii) Objection to the application for the following reasons:

Discussion by Members in relation to examples listed on the Flintshire Planning Portal, as to what is deemed likely to be material that can be taken into consideration by the Planning Officer, including local & national policies, together with the Local Development Plan content, that would be managed by the Planning Officers.

Members agreed the following: To use the template examples as listed above (i) (ii) and (iii). Councillor Mike Moriarty to provide Council with further material examples for consideration in determining a planning comment from this Council.

15(B). 78/20

PLANNING APPLICATIONS

The following planning applications had been received:

- (1) **Application number: 060998** – for variation of condition no. 7 - following grant of planning permission Ref: 052645 relating to operational hours, at Thomas Plant Hire, Llwybr Hir (Pen Y Cefn), Caerwys.

Comment by Council: Object to any increase of operational hours at the application site for the following reasons:

- (a) The nature of work undertaken at the premises results in bad neighbour activities adversely affecting occupiers of nearby properties and the surrounding rural countryside due to the type of noises and moving lights emanating from the depot when operational. Compliance with Policy EWP 13 of the adopted FUDP, Article 8 of the European Convention on Human Rights and the Human Rights Act 1998 is questioned.
- (b) Information provided by the applicant in the submitted documentation accompanying this application indicates that the increase of operational hours of the business is intended to

cater for infrequent late return to the depot of any of their HGV delivery vehicles from their fleet of 5.

- (c) The business is connected with a property located under 1400m radius from the application site. This property has facility to securely accommodate any late returning HGV delivery vehicle where it could be held until the depot reopens. It also has the advantage of being located where bad neighbour activity would likely have a less adverse impact within the surrounding area.

- (2) **Application number: 061030** – for the erection of 8 no. dwellings, land at Summerhill Farm, Caerwys.

Comment by Council: Caerwys Town Council is unable to support this application for the following reasons:

- (i) This is a major revision of part of the site's layout as permitted under planning application ref: 054007. It is considered that Policy HSG8 of the adopted FUDP would not be complied with due to the area of land required for these 8 dwellings, taking into account the number of residential units already permitted for this part of the site.
- (ii) Concern is expressed as to the likely market price of these proposed dwellings, as they will invariably be beyond the reach of local first-time buyers. No information is provided regarding any legal commitment to provide affordable housing within the entire development site. Attention is drawn to Policy HSG10 of the adopted FUDP.
- (iii) Plots 9 to 13 inclusive are indicated on the site plan as having direct access onto the Pen Y Cefn road, a narrow country lane whose surfaced carriageway is approximately 4.65m in width at this point. The line of this road bears noticeably to the right as travelling northwards from the development and at the same time narrowing significantly. Both sides of the carriageway are bordered by heightening grass banks on which grow hedges. Visibility is therefore compromised looking northwards from these proposed additional five driveways, which are new features being incorporated into an already permitted site layout.
- (iv) This section of the Pen Y Cefn road also falls some distance outside the 30mph speed restriction and is well trafficked by agricultural vehicles, touring caravans and motorhomes. Road safety is therefore a major concern with regard to this planning application, which fails to be addressed within the accompanying submitted documentation.

Both hedgerows bordering this section of the Pen Y Cefn road are well established mature hedges and likely to be classified as being 'important' under the Hedgerow Regulations 1997.

The hedgerow bordering the eastern side of the road will require to be removed where the proposed driveways join the highway, yet no mention is made about its retention or incorporation into the layout of the development as set out in the adopted FUDP Policy TWH2.

- (v) With regard to the above issues, it is questioned as to compatibility with the Well-being of Future Generations (Wales) Act 2015 in relation to the proposals contained within this planning application.

- (3) **Application number: 061081** - Change of use from a public house and hotel with manager's accommodation into a single holiday letting unit for larger groups and alterations

and construction of a covered area to create a seven bedroom letting unit in the main Pwllgwyn building and to improve the five existing holiday letting guest bedroom accommodation units in the stable range and creation of an additional single bed letting unit.

Comment by Council: Subject to compliance with relevant policies and planning guidance notes, then no objections raised to the proposals for this Grade II listed building on the proviso; that all work is undertaken sympathetically and all assets of heritage interest are protected. Liaison between the applicant and FCC's Conservation Officer is requested to be maintained until completion of all work and records appertaining to the building's listing be updated if necessary. The Town Council do share the concerns that have been outlined in the attached e-mail dated the 21st March, 2020 - received from a number of residents in Afonwen:

(The above three applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

15(C). 79/20

Members formally confirmed the above decisions.

15(D). 80/20

The following planning applications were dealt with by Members at the meeting:

- (1) Application number: 061126 – for erection of two storey rear extension and external alterations, at Summerhill Farm, Drovers Lane, Caerwys.

Comment by Council: Providing that the application is subject to compliance with relevant policies and planning guidance notes, then no objections raised.

- (2) Application number: 061082 – Listed building application (identical to application number 061081 above), at The Pwll Gwyn Hotel, Afonwen.

Comment by Council: 'Subject to compliance with relevant policies and planning guidance notes, then no objections raised to the proposals for this Grade II listed building on the proviso; that all work is undertaken sympathetically and all assets of heritage interest are protected. Liaison between the applicant and FCC's Conservation Officer is requested to be maintained until completion of all work and records appertaining to the building's listing be updated if necessary'.

- (3) Application number: 061279 – for change of use of land to the temporary storage of plant, machinery and equipment, at Land to the West & South West of Thomas Plant Hire Depot, Llwybr Hir, Pen Y Cefn.

Comment by Council: Objects to the application for the following reasons:

- (a) The risk of hydrocarbon pollution may not be managed properly.
- (b) The applicant has property elsewhere to store vehicles and equipment and thus this application is not needed.
- (c) The public right of way that runs through this land may be adversely jeopardised.

15(E). 81/20

PLANNING DECISIONS

The following planning decisions had been received from Flintshire County Council:

- (a) Application number: 059366 – for display of 3 no. fascia signs on front and side elevations, at Wills of Caerwys. Approved.
- (b) Application number: 060551 – for change of use & conversion of existing agricultural outbuilding to form Boarding Kennels, at Pant Farm, Babell. Approved.
- (c) Planning application number: 059036 - Listed Building Application for replacement of doors and renovation of inside of old dairy/workshop, at Maes y Coed Farm, Afonwen. Refused.
- (d) Planning application number: 059037 - Listed Building application for the proposed restoration of pig pens/outbuildings, at Maes y Coed Farm, Denbigh Road, Afonwen. Refused.

16. 82/20

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
	<u>Payments made in March and agreed by two Councillor signatories - to be confirmed:</u>			
	Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 02/03/2020	263.94	52.79	316.73
	Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for February) Payments dated 02/03/2020			
	Direct Debit: Scottish Power (February - Street Lighting Electricity Account) Payment dated 17/03/2020)	90.72	4.54	95.26
	BACS: H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - January, February & March, 2020. Payment dated 12/03/2020	647.64		647.64
	BACS: Flintshire County Council – Contribution towards installation of three kissing gates (as agreed by Council)	900.00		900.00
	BACS: North & Mid Wales Association of Local Councils – Membership renewal fee	50.00		50.00
	Cheque & BACS: Flintshire County Council – Contribution towards refurbishment of Caerwys Children's Play Area (as agreed by Council). Total cost: £33,361.10 - plus retention of £500.00 Note: Cheque for £32,861.10 issued from Council's HSBC Bank account and paid into Council's Nat West Bank account - to facilitate the	32,861.10		32,861.10

BACS Payment to Flintshire (BACS payment not possible from HSBC Bank for above figure)			
BACS: R. P. Parry (Clerk) Re-imbursement of Microsoft 365 annual renewal – Quarter payment shared between other Councils - as per receipt	12.49	2.50	14.99
<u>Payments made in April and agreed by two Councillor signatories - to be confirmed:</u>			
Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 01/04/2020	263.94	52.79	316.73
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for March) Payments dated 01/04/2020			
Direct Debit: Scottish Power (March - Street Lighting Electricity Account) Payment due 20/04/2020	96.96	4.85	101.81
BACS: Caerwys Town Hall (Hire of Hall for plastic reduction meeting on 10th March)	16.00		16.00
BACS: Canda Copying Ltd (Quarterly photocopier rental)	51.00	10.20	61.20
BACS: R. P. Parry – Clerk (Reimbursement of bulk stationery & printer ink purchases – as per receipts)	131.58	26.31	157.89
<u>May payments to be confirmed and considered to be paid by BACS</u>			
Standing Order: Snapfast Electrical (Monthly payment Re: Installation of LED Lights) Payment dated 01/05/2020	263.94	52.79	316.73
Standing Order: R. P. Parry - Clerk to Council (Monthly salary & home working allowance for April) Payments dated 01/05/2022			
Direct Debit: Scottish Power (April - Street Lighting Electricity Account) Payment due 19/05/2020)	93.84	4.69	98.53
BACS: JDH Business Services Ltd (Annual Council's Internal Audit)	160.00	32.00	192.00
BACS: BHIB Insurance (Renewal of Council Insurance Policy from 1st June – for 2020 / 2021)	852.94		852.94

	BACS: R. P. Parry - Clerk to Council (Reimbursement for a year's contract fee for video conferencing with Cisco (WebEx) - quarter share with other Councils)	24.16	4.83	28.99
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17. 83/20

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	<p><u>To formally confirm below decision made in April by e-mail</u></p> <p>BACS: Caerwys Town Hall Action Group - Emergency Fund (Section 137 LGA 1972)</p> <p><u>Notes:</u></p> <p>(a) Application agreed by majority of Members by e-mail, as follows: 7 for / 3 against / 1 non-vote</p> <p>(b) Funding to be transferred when requested by Group</p> <p>(c) Retrospective Declaration of Interest made by Councillor Steve Copple (Minute number: 8. 64/20 on page 3 above)</p>	£3,000.00

18. 84/20

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....

List of Council Members who serve on
Local Committees and Outside Bodies - 2020 / 2021

Caerwys Memorial Institute Management Committee

Councillors Ms. Helen L. Priestley, Stephen G. Wilson

Caerwys Town Hall Trustees

Councillor Stephen G. Wilson

Flintshire County Council – Forum

Councillor Michael Moriarty

North Wales Association of Town and Larger Councils

Councillor Mrs Lynette M. Edwards

**North Wales Police (Flintshire - Police and Community
Consultative Group / Neighbourhood Watch)**

Councillors Jonathan E. Duggan-Keen & Michael Moriarty

Planning Sub Committee

All Members of the Council

West Flintshire Town & Community Working Group

Councillor Steve Copple

Ysgol Yr Esgob Caerwys - Governing Body

Councillor Steve Copple