

MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 21st MAY 2013 AT 7-0P.M. AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS.

PRESENT

Councillor Jonathan Webb, Town Mayor
Councillor James Falshaw, Deputy Town Mayor
Councillor Mrs Lynette Edwards
Councillor Jonathan Duggan-Keen
Councillor David Knights
Councillor Michael Moriarty
Councillor R Phillip Parry
Councillor Mrs Helen Priestly
Councillor Stephen Wilson.

1. 13/13 APOLOGIES.

Councillor M/s Louise Carus
Councillor E Vincent Frost.

BEREAVEMENTS

MEMBERS STOOD IN SILENCE IN MEMORY OF THE FOLLOWING.-:

Mr Austin Ashworth, 15 Maes y Dre, Caerwys. Miss Angela Janes, 8 Lon yr Ysgol, Caerwys.
Mrs Mary Elizabeth Wareing, 13 St Mellor's Road, Buckley formerly of Caerwys.

2. 14/13 ELECTION OF TOWN MAYOR.

Councillor Moriarty proposed Councillor James Falshaw seconded by Councillor Stephen Wilson.

The outgoing Town Mayor Councillor Jonathan Webb reported that he had enjoyed the last two years both him and the Mayoress Councillor Mrs Marianne Webb had visited a number of places attended many Civic Services and Charitable fund raising events and they had met a range of very nice people at different events and functions.

Councillor Webb thanked his fellow Councillors for their support and Mrs Elizabeth Snowden the Clerk. His family for their support and most of all the Mayoress Mrs Webb for her support during his two year period-

Councillor Falshaw reported that he had refused the position of Town Mayor in the past and now he was looking forward to the next twelve months supporting the town and the surrounding communities.

3 15/13 ELECTION OF DEPUTY TOWN MAYOR

Councillor Phillip Parry proposed Councillor Mrs Lynette Edwards seconded by Councillor Stephen Wilson.

BREAK FOR REFRESHMENTS.

Standing Orders were suspended

Mr Andy Lightfoot, Streetscene Manager for the area reported that he had attended to a complaint received from Councillor Moriarty in respect of the bulge in the wall at the top end of Caerwys Hill. The maintenance crew were attending to the problem and he hoped that the temporary traffic lights would be removed by Wednesday morning. He was experiencing difficulties in finding the owner of the wall.

The pot holes on the Pen y Cefn Road were being attended to during the week commencing Monday 27th of May, reported that some of the pot holes had been attended to. The Clerk reported that she had received an E-Mail from Mrs Johnson of Pen y Cefn to the effect that she had reported the pot holes to Flintshire County Council on four occasions, no action had been taken. The Clerk reported that she and Councillor Falshaw had reported the complaint to the Streetscene Department, Flintshire County Council.

Reported that the small path opposite Maes Mynan Hall was in need of attention. Councillor Mrs Priestly enquired if it would be possible for a path to be erected passed the Pwllgwyn Hotel towards Maes Mynan Woods. Mr Lightfoot replied that this would necessitate volunteers participating in the scheme.

It is envisaged that part of Mostyn Square will be resurfaced in the foreseeable future.

Councillor Falshaw thanked Mr Lightfoot for attending the meeting and providing an update on local Issues.

Standing Orders were reinstated.

4 16/13 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 16TH APRIL 2013.

Councillor Duggan-Keen approved the minutes seconded by Councillor Webb as correct subject to the following amendments.- 79/13 should read North Street not outside Will's Store. 1 03/1 paragraph 2 should include had previously advised Members. Page 4 Planning application Number should read 055065, there were no issues providing the extension compliments the visual amenities.

5.17/13. MATTERS ARISING.

79/134 CCTV Camera - The Clerk reported that she had spoken to Mr Gerwyn Davies Flintshire County Council and was informed that he had arranged with the Streetscene Department for the Camera to be installed in area around Mostyn Square. Councillor Duggan-Keen agreed that he would inform the Clerk if a camera has been erected in the area.

79/13 Flintshire County Council - Traffic Survey North Street. Reported that Councillor Carus had requested that this item be placed on the Agenda for the June meeting.

76/13 Donated Bench. Councillor Wilson reported that the Caerwys Memorial Institute Management Committee have agreed that a bench can be installed against the wall in the recreation area and there is a possibility of purchasing a table.

103/13 Land at Pen y Chwarel. Letter received from Mr David Lowe, Jones Peckover, Denbigh. Requesting that when the contracts are exchanged on the sale of the Land to Mr & Mrs Sass that Mr Lowe could forward his account in connection of the valuation to Llewellyn Jones, Solicitors, Mold Members approved the request.

Letter received from Mrs Nesta Davies, Solicitors informing members that they were only able to register the land shown on the Registered Title as there was no evidence that Caerwys Town Council ever owned the small triangle of land referred to. Members reported that they were unaware that the small triangle was part of the land which the Town Council Owned .

77/13 Registration of Mines and Minerals at Pen y Chwarel. The Clerk reported that she taken the registration document to Mrs Nesta Davies and was informed that it was not necessary for the Town Council to register with Land Registry.

6.18/13 TO RECEIVE THE COUNTY COUNCILLOR'S REPORT

Councillor Falshaw reported that Mr Roland Ward the Project Officer responsible for Chapels and Churches was going to erect a bi-lingual direction sign on the square pointing to St Michael's Church at a cost of £98-00. Councillor Moriarty reported that before erecting the sign the Conservation Officer should look at it.

Councillor Falshaw reported that he had received an E-Mail from PCSO in respect of CCTV cameras and that the sum of £3000-00 had been set aside. Councillor Falshaw to check on the type of cameras which were available and to enquire re funding.

7.19/13 TO RECEIVE THE TOWN MAYOR'S REPORT

Councillor Webb reported that he had attended the Mold Town Council Mayor's Charity Fund Raising Evening and the Town Mayor of Prestatyn Charity event.

8.20/13 CORRESPONDENCE/CLERK'S REPORT.

The following was received :-

Urdd Gobaith Cymru - Invitation to attend a public meeting at Flint High School on Tuesday 25th June 2013 at 7-0p.m.to discuss the formal invitation of the possibility for Urdd National Eisteddfod to visit Flintshire in 2016. Councillor Wilson and the Clerk agreed to attend.

Welsh Water/ Dwr Cymru Enclosing poster and enquiring if some of the residents in the town know or have information in respect of private pumping stations. Further information can be obtained from :- www.dwrcymru.com.

Flintshire County Council Local Government Act 1972 - Review of Community Boundaries in the County of Flintshire Meeting to be held on Tuesday 28th May 2013 at 6-0p.m. at St Peters church Hall, Rose Hill, Holywell. Councillor Phillip Parry agreed to represent the Town Council at this meeting.

Flintshire County Council- Best Kept Communities Award 2013. informing members that the closing date for all entries will be 31st May 2013. Information received.

Flintshire County Council Street Lighting Section - Letter received from Darrell Jones, Street Lighting Team Leader informing members following the implementation of the new street lighting policy and specification it has been agreed that Flintshire County Council will no longer be directly installing, maintaining, removing or storing illuminations on behalf of Town and Community Councils. Flintshire County Council will tender on behalf of Local Councils for best value for money if required. Darrell Jones requires confirmation by the 1st June 2013 if any Council is interested. Information received.

Collaboration between Flintshire Access Forum and Community Councils informing members on the Progress Report and inviting a representative to attend a Plenary Meeting on the 10th June 2013 at 6-30p.m. in County Hall, Mold. Councillor Mrs Helen Priestly the Town Council's representative on this committee agreed to attend, and informed members that she did not wish to attend any future meetings after the 10th June.2013 as she did not wish to travel to Mold in the winter.

The Clerk reported that she had received a catalogue containing information on Play Equipment, from Mr Jeff Williams, Play and Leisure Limited, Buckley. Information passed on to Councillor Mrs Priestly.

20/13 (a) Internal Auditor's Report. The Clerk read out the Internal Auditor's Report which concluded on the basis of the internal audit work carried out, which was limited to the tests, in their view the council's system of internal controls are in place, adequate for the purpose intended and effective, subject to the recommendations below :-

- 1.The bank Reconciliation included an out of date un presented cheque for £25 .. The un presented cheque to be removed from the accounts by deducting the amount from cheque payments.
2. The Town Council made a donation of £5000-00 to Caerwys Town Hall, the Auditor had seen the letter written by the Clerk to the Secretary of the Town Hall Management Committee but no letter of acknowledgement or receipt had been received by Council. Receipts should be requested for all large donations in future.
3. All Town and Community Councils in future should include Disaster recovery and Business Continuity Risks as they are not included in the annual risk assessment along with mitigating action such as regular offsite secure storage.

Members unanimously accepted the report.

20/13(b) Local Councils in Wales - The Town Clerk referred to the External Auditors end of year report which has to be completed in draft. This had been completed and signed by the Town Mayor and the Clerk at the meeting.

9.21/13 REPRESENTATIVE'S REPORT.

Councillor Phillip Parry reported that he had attended the meeting of the Caerwys Memorial Institute Management Committee Meeting when the provision of seat in the recreation area was discussed.

10 22/13 STREET LIGHTING / FAULTY OF ORDER.

The Clerk reported that she had received an invoice for £261-00 from NWP Power Systems in respect of the following :- (a) monthly maintenance £127-50. (b) £90-00 for a water proof box outside 25 Park View, Afonwen .. Three faulty lights had been reported to NWP on three occasions I. Junction of Holywell Road/Bryn Aur 2. By the Tollgate Pen y Cefn Road light on 24 hours 3.Outside Number 47 Pen y Cefn Road.

The Light outside 25 Park View, Afonwen was still out of order.

The Clerk suggested that in view of the lights still being out of order and that the monthly maintenance inspection had not been carried out that the payment to NWP be deferred until the Clerk receives a response to the letter bringing these issues to the attention of the Management. Councillor Phillip Parry proposed that the Clerk contact NWP. Members unanimously agreed

The Clerk read out a letter which she had received from Mr Darrell Jones, Street Lighting. Flintshire County Council in respect of the cost of the street lighting policy which is as follows lighting is procured on an annual basis by consultants acting on behalf of Welsh Authorities the rate for 2013 / 014 is 10.3 pence per kw/hr. these prices will be revised in January each year. The total annual cost will be recharged to each Town and Community Council at the beginning of each calendar year plus a handling charge of £50 per year. To receive a precise record of street lights the cost will be £15-00 per light.

Reported that the Clerk had been informed that Deeco Lighting in Mold were providing a street lighting maintenance service and she would make enquires in respect of the costs.

Councillor Parry requested that members agree and sign the Rescission of a previous resolution.

We, the undersigned Caerwys Town Councillors' under paragraph 10 of the Local Standing Orders of Caerwys Town Council-named Rescission of Previous Resolutions, wish to re-open the decision under Minute Number 9(b) 8/13 of the 16th April 2013-under heading Future Street Lighting Maintenance.

The information provided to the Councillors' at the meeting of the 16th April, was that there was no other street lighting electrical companies in the area, who were willing to tender for the contract. The Clerk to the Town Council has now been made aware, that a street lighting company in Mold, is prepared to tender for the street lighting contract. This street lighting company presently hold the contracts for the adjoining Community Council areas

Signed by the following Caerwys Town Councillors

R Phillip Parry
David Knights
Mrs Lynette Edwards.

Future Street Lighting Contract to be placed on the June Agenda for discussion and decision.

11. 23/13 PLANNING APPLICATIONS / DECISIONS

Planning Application Reference Number 050537 Removal of Conditions 12 and 15 planning permission reference 047518 which (a) requires the submission of a scheme of archaeological investigation and (b) excludes development within the planted area between the existing outbuilding and adopted highway, forming part of this permission. Acknowledgement received from Flintshire County Council that they are in receipt of the amendments relating to the above application, and inviting a representative from the Town Council to view the amendments at County Hall or on Flintshire County Council website. New representations must be sent 21 days from the date of notice.(14/05/2013)

Planning Application Number 050008 - Construction of a public house including provision of manager's accommodation, staff flat and guest accommodation, creation of a parking and turning areas, cycle store and means of access, provision of a 45 sq meters of photovoltaic cells and hard and soft landscape treatment at land east of McDonalds, St Asaph Road, Lloc, Holywell. Application now subject of an appeal Ref No APP/A6835/A/13/2194342 on refusal of planning consent by Flintshire County Council. Objection to the application previously submitted by Caerwys Town Council item 9 67112 of the minutes of the meeting held on the 18/09/12 refers. As an appeal has been lodged and is to be dealt with by the Planning Inspectorate by way of an informal hearing arranged for 10-0a.m. Tuesday 9th July 2013 at St David's Catholic Church, Monastery Road, Pantasaph, members agreed for Councillors Wilson and Moriarty to attend the hearing on behalf of Caerwys Town Council.

Flintshire County Council approved the following applications :-

1. Planning Application Number 049565 Demolition of industrial building and erection of 8 dwellings together with associated hard standing, car parking and landscaping on the site of former George Rees Agricultural, North Street, Caerwys.
2. Planning Application Number 050655 Erection of a rear extension at Hen Capel, Pen y Cefn, Caerwys.

12.24/13 CLOSURE OF PUBLIC TOILETS.

The Clerk read out a letter received from Mr Colin Everett, Chief Executive Flintshire County Council in respect of the Town Council withdrawing from the County Council's Charter, and the background in respect of the closure of the public toilets in the town.

Councillor Moriarty informed members of representation being made to the Constituency AM, Mrs

Sandy Mewies regarding the closure of the public conveniences in Caerwys, who was made aware of the decision made by the Town Council to withdraw from the 'Flintshire Charter' on agreed procedures being ignored by County Hall when dealing with the issue. A draft letter was presented for members to consider for submission to Councillor Bernie Attridge, Flintshire County Council Cabinet Member for the Environment, requesting that the decision to close the public conveniences be rescinded. (The letter to be accompanied by a 30 sheet petition containing 555 signatures objecting to the closure of the facility together with a copy of the letter sent to Mr Carl Longland, Director of the Environment, Flintshire County Council dated 20 February 2013).

Copies of the letter to be sent to

1. Mrs Lesley Griffiths, AM, Minister for Local Government & Government Business
2. Councillor Aaron Shotton, Leader of Flintshire County Council.
3. Mr Colin Everett, Chief Executive Flintshire County Council

Members approved the contents of the letter and for its submission to the specified recipients.

13. 25/13 APPROVAL OF ACCOUNTS FOR PAYMENT/APPLICATIONS FOR FINANCIAL SUPPORT.

Approval received for the payment of the following :-

	Amount	chq No
1. Refurbit Computers Ltd (payroll services 2013/14 and RTI Monthly Submissions)	£ 120-00	101748
2. JDH Business Services (cost of internal audit)	£ 146-64	101749
3. Scottish Power (monthly street lighting charges)	£ 286-56	101750
4. E Snowden (Clerk's Salary May 2013)		101751
5. E Snowden (Clerk's Expenses May 2013)		101752

6.	Councillor J Falshaw (Town Mayor's Allowance)	£ 717-17	101753
7.	AON Insurance ((Town Council's Renewal Policy) (The Clerk reported that this amount was 5% less than the original cost of renewal providing the Town Council continue paying their renewal policy to AON for three years which includes this year current year 2013. (£76-00 Discount)	£1451-92	101754
8.	NWP Power Systems (payment deferred see Minute 10 22/13)		

There were no applications received for Financial Support