

MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 15TH MAY 2012 AT 7-0P.M. AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS.

PRESENT

Councillor Jonathan Webb, Town Mayor
Councillor J Falshaw Deputy Mayor
Councillor M Moriarty
Councillor Phillip Parry
Councillor Mrs Helen Priestly
Councillor Stephen Wilson.

Mrs Elizabeth E Snowden, Clerk / Financial Officer

1. 18/12 MEMBERS TO SIGN THE "DECLARATION OF ACCEPTANCE OF OFFICE"

Councillor Jonathan Webb, Councillor James Falshaw, Councillor Michael Moriarty, Councillor R Phillip Parry Councillor, Mrs Helen Priestly and Councillor Stephen Wilson all signed the "Declaration" in the presence of the Clerk.

Councillor Jonathan Webb informed members that he had received Councillor George Gallagher's resignation, in a letter with immediate effect.

2. 19/12 VACANT SEATS - CO-OPTION OF ELIGIBLE MEMBERS.

The following names were received :- Mrs Lynette Edwards, 3 Jocelyn Terrace, Afonwen. Mrs. Anna Corus "Monfa", South Street, Caerwys, Mr Jonathan Duggan-Keen, "Bodlondeb", Chapel Street, Caerwys and Mr Christopher Maggs, "Belmont" South Street. Caerwys. Councillor R Phillip Parry proposed that all the nominated names be co-opted as Town Councillors, Councillor Moriarty seconded the proposal, and the members agreed.

The Clerk to contact the Co-opted Members in writing and to inform them that it will be necessary for them to sign the "Declaration of Acceptance of Office" either at the commencement of the next meeting of the Town Council to be held on the 19th June or by arrangements with the Clerk prior to that date.

STANDING ORDERS WERE SUSPENDED.

Mr Neville Pierce-Jenkins informed members that a person was targeting elderly members of the community by selling them prints at quite a high price, the police had been notified and the Clerk was requested to ask the police for an update,

Standing Orders were reinstated.

3.20/12 ELECTION OF TOWN MAYOR

Councillor Jonathan Webb was proposed by Councillor Phillip Parry seconded by Councillor Mrs Helen Priestly to serve as Town Mayor for the ensuing year.

Councillor Webb accepted to serve as Town Mayor and mentioned that it would be easier to serve for a second period.

Councillor Webb referred to the letter of resignation received from Mr George Gallagher and thanked him and the three members Mrs Eirlys Williams, Mr Andrew Affleck and Mr Geraint Jones for serving as members of this Council. The Clerk to send a thank you letter to the four retiring members.

4.21/12 ELECTION OF DEPUTY TOWN MAYOR

Councillor James Falshaw was proposed by Councillor Phillip Parry and seconded by Councillor Mrs Helen Priestly to serve as Deputy Mayor.

5.22/12 APOLOGIES

Apology received from Councillor David Knights.

6.23/12 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 17TH APRIL 2012.

Page 1 Councillor Moriarty approved the Minutes seconded by Councillor James Falshaw as correct subject to the following :- the late Mrs Sarah Bloor nee Hulse resided at "Adlonfa" not "Monfa", Bodfari.

Page 5 Last paragraph - complaint in respect of parking location should read junction of Pen y Cefn Road and South Street.

7.24/12 MATTERS ARISING

3 12/12 Land at Pen y Chwarel. Councillor Webb reported that he would have to contact the Land Registry at Birkenhead regarding their queries in respect of the land. Councillor Webb will report to the next meeting.

112/11 Damaged Salt Bin, Afonwen. - Reported that the salt bin had been replaced.

148/11 Caerwys Memorial Institute. Clerk reported that she had not received a reply to her letter dated 29th March 2011.

12 12/12 Bus Shelter at Afonwen The Clerk reported that she had not received a reply to the letter dated 23rd April 2012. The Clerk informed members that she would contact the County Council

13 13/12 Financial Supp011 Caerwys Town Hall. Clerk reported that she had sent the cheque for £500-00 But to date no acknowledgement had been received.

15 14/12 Clerk reported that she had spoken to Mr Gareth Roberts Secretary of SLCC re sending out Minutes to Members of Community Councils by e-mail and was informed that many Clerks either deliver the Minutes personally to members or arrangements are made for the Minutes to be collected at a pre arranged location. Agreed that for the time being the Clerk to stay with the present system.

8 25/12 TO RECEIVE THE TOWN MAYOR'S REPORT.

Councillor Webb reported that he had attended the Mayor of Denbigh's Town Council Charity Ball at the Brook House Mill, Denbigh.

9.26/12 CORRESPONDENCE/CLERK'S REPORT.

The following correspondence had been received :-

Flintshire County Council Meeting with Members of the Standards Committee Monday 1st October 2012 at 6-3Op.m. at the Council Chamber, Buckley Town Council. Invitation for Clerks and members to attend. Councillor Moriarty and the Clerk agreed to attend. Councillor R Phillip Parry reported that he would be attending the meeting in another capacity, but would cover if Councillor Moriarty and the Clerk would be unable to attend.

Flintshire County Council-List received from the Returning Officer enclosing results of Uncontested Election for each candidate.

E-mail received from Gary Downie, Chief Executive of a Flintshire based Community Interest Company

called Streetkleen enclosing a list of the company's objectives in respect of the Flintshire Dog receptacle bins. Further information can be obtained at www.streetkleen.co.uk/flintshire-trial

Flintshire County Council - Induction Training for Town and Community Councillors on the following dates

Wednesday 20 th June 2012	5-8pm	Council Chamber, Mold
Thursday 21 st June 2012	2-5pm	Council Chamber, Mold
Friday 22 nd June 2012	9.30am - 12.30am	Council Chamber, Mold

The Clerk to circulate the above information to new members and to encourage them to attend one of the sessions.

Service in St Asaph Cathedral to celebrate H. M. The Queen's Diamond Jubilee Sunday 27th May 2012 at 3-0p.m. Councillor Falshaw, Deputy Mayor agreed to attend in the absence of the Mayor.

Denbighshire and District National Eisteddfod Proclamation Saturday 23rd of June 2012 at 1-30p.m. invitation for two members to attend. Town Mayor Councillor J Webb and Deputy Town Mayor Councillor Falshaw will be attending.

(a) Councillor Webb read out the Internal Auditor's report which included the recommendations from the 2010/2011 Audit. These had been implemented. The Clerk to provide an analysis of the un-presented cheques at the end of the financial year, the cheque numbers to be included in the minutes against each payment. Councillor Parry proposed seconded by Councillor Mrs Priestly to accept the report. Councillor Parry thanked the Clerk for the work she had done to prepare the audit. The Annual Return was signed by the Town Mayor Councillor Webb and the Clerk.

(b) The Town Clerk referred to the External Auditors end of year report, which had to be completed in draft. This had been completed and both the Town Mayor and the Clerk signed the form at the meeting. Conformation prior to Audit.

10 27/12 REPRESENTATIVE'S REPORT.

Councillor Jonathan Webb reported that he had attended a meeting of the North Wales Association for Town and Larger Councils at Welshpool. Two members of the Betsi Cadwaladar University Health Board addressed the members. The information proved to be informative and interesting.

E-Mail received from Councillor Knights informing members that he was disappointed in not receiving the Youth Clubs quarterly programme and that there were other issues which will be brought to the attention of members.

11. 28/12 STREET LIGHTING FAULTY/OUT OF ORDER.

No reported were received.

12.29/12 PLANNING APPLICATIONS / DECISIONS.

Planning Application number 049662 Erection of a single storey extension to the rear of "Hillcrest" Caerwys Hill, Caerwys.

Councillor Stephen Wilson declared an interest and signed the Members Code of Conduct and left the chamber during discussion. (This application referred to his property)

There were no objections providing -the materials used blend in with the other properties and that the extension also blends in with the adjacent properties.

Former Wilcox Works, Afonwen. AWAITING TO RECEIVE COMMENTS FROM MEMBERS OF THE PLANNING COMMITTEE.

13 30/12 PARKING ISSUES.

Councillor Moriarty reported that he and Councillor Webb had received a complaint from a member of the community in respect of parking vehicles at the junction of Pen y Cefn Road and South Street. Councillor Moriarty reported that vehicles turning left from Pen y Cefn Road during the hours of darkness could present a danger.

Agreed that the North Wales Police be notified and request that they monitor the situation and provide suitable advice.

14 31/12 DATA PROTECTION ACT.

Data Registration- Councillor Moriarty reported that this issue has been raised amongst some Community Council Clerks and that councils should be registered with the Information Commissioner for Data Protection purposes. There is a form to complete in respect of registration and a fee of £35 paid annually. The Clerk to contact the Commissioner's Office in Cardiff to ascertain if Caerwys Town Council needs to be registered and if so what are the reasons. If this is not the case to request an explanation as to why not.

15. APPROVAL OF ACCOUNTS FOR PAYMENT/APPLICATIONS FOR FINANCIAL SUPPORT.

Approval received from members the payment of the following:-

		Cheque No
1. AON Limited (renewal of the Town Council's Insurance Policy)	£1582-91	640
2. NWP Power Systems (Street Lighting Maintenance)	£ 153-00	641
3. Scottish Power (Street Lighting Monthly Account)	£ 285-47	642
4 .JDH Business Services (Cost of the Internal Audit)	£ 141-00	643
5.Refurb Computers (setting up the pay roll)	£ 100-00	644
6. HMRC (Payroll)	£ 348-97	645
7. Clerk's Salary		646
8. Clerk's Expenses		647
9. Caerwys Agricultural Show (Donation)	£ 100-00	648
10. Caerwys In Bloom (Donation)	£ 250-00	649
11. Councillor Jonathan Webb (Travelling Expenses North Wales Ass)	£ 46-40	650
12 St Kentigern's Hospice (Donation)	£ 100-00	651

Standing Orders were suspended.

Concerns expressed that there had not been a Doctor's Surgery for the past five weeks in the Memorial Institute. Clerk to contact the Practice Manager, at Beech House Surgery, Denbigh.

Councillor Falshaw reported on a sewerage overflow in the field behind Bryn Aur, which he had reported.