

**MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 20<sup>TH</sup> MARCH 2012 AT 7-30P.M. AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS.**

**PRESENT**

Councillor Jonathan Webb, Town Mayor  
Councillor J A Affleck  
Councillor J Falshaw  
Councillor G G Gallagher  
Councillor David Knights  
Councillor Michael Moriarty  
Councillor Helen Priestly  
Councillor Stephen Wilson

Mrs Elizabeth E Snowden, Clerk/Financial Officer

**1.65/12 APOLOGIES**

Councillor R Phillip Parry  
Councillor Mrs Eirlys Williams  
Councillor Geraint Jones.

***Bereavements.***

There were no reports of deaths within the Parish.

**2. 166/12 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 21 ST FEBRUARY 2012.**

The Minutes were confirmed as correct by Councillor Moriarty and seconded by Councillor Knight subject to the following amendments:- Page Councillor G Jones's name to be included to the list of members present at the meeting. 2.155/12 'Planning Application Number 049283, Lawful use of land as a caravan site south of Rhos Farm, Pen y Cefn, there were no issues'. 6. 159/12 paragraph 6 Councillor Moriarty reported that Chief Inspector Roome was appointed to take over Flintshire, not North Flintshire. Clerk reported that- the letter she had received from the North Wales Police included the wording 'North Flintshire'. 9 162/12 paragraph 5 amend the word suite to read 'suit'.

**2.167/12 MATTERS ARISING**

312/12 Land at Pen y Chwarel, Letter received from Mrs Nesta Davies, Llewellyn Jones Solicitors reporting that she had received a letter from Land Registry, informing her why the plan to the registered title does not exactly reflect the boundaries of the property as set out in the Statutory Declaration signed by the Clerk. Land Registry require to receive further observations. Councillor Affleck requested that the Clerk obtain the file from the Solicitors prior to the April meeting.

112/11 Replacement of damaged Salt Bin at Afonwen. Councillor Mrs Priestly said she did not know whether the bin had been replaced but will visit the site and report to the next meeting.

57/11 The Old Court High Street. Councillor Parry and the Clerk had received E Mails from the owner Mrs Maitland- Jones in which she states that she is going to carry out some work on the premises. Reported that a copy of the January Minutes had been sent to Mrs Jones as requested by her. The Clerk

reported that she is keeping in touch with Mr Jerry Spencer, Conservation Officer regarding any further issues in respect of the property.

125/11 The Clerk reported that she had been contacted by Mr Colin Everett's Personal Assistant and that any relevant questions to be sent by the members of this Council two weeks prior to his visit to the June 2012 meeting.

148/11 Caerwys Youth Club. Councillor Knight to give a verbal report under Representatives Report.

Caerwys Memorial Institute. Concern at the lack of Meetings of the Management Committee responsible for the Caerwys Memorial Institute. The Clerk read out a letter received from the Secretary informing members that there were no major issues for discussion and therefore no need to arrange meetings. Reported that the efforts made by the committee were appreciated but as the Memorial Institute is a Registered Charity then it is essential that the Management Committee have a duty to at least arrange an Annual General Meeting and present the Accounts at this meeting as members of the public are entitled to be informed when such meetings are arranged The Clerk to contact the Secretary.

150/12 Capacity left in the sewerage system for future development. Letter received from Welsh Water, Cardiff reporting the following :- The sewerage system within Caerwys is of a combined type. Foul and surface water are conveyed within the system, therefore at peak times and periods of rainfall there would be increase flows within the sewers. The sewerage system as a whole would not run at the same capacity at lengths due to varying flows from properties and the differing number of properties communicating at any point on the system.

Regarding proposed development and the capacity of the public sewer, Welsh Water reported if they believed that any proposed development would have a negative effect on the public sewerage system they would advise the Local Planning Authority of any developments, that needed to be delayed until improvements works are undertaken on the public sewerage system.

#### **4. 168/12 TO RECEIVE THE COUNTY COUNCILLOR'S REPORT**

Councillor Falshaw reported that he had met Mrs, Maitland Jones, the owner of the Old Court .High. Street when she had informed him of her intentions to carry out work both internally and externally on the building. Members agreed that Councillor Falshaw report to Enforcement Officers on any work that may be carried out on the premises e.g. felling of trees at the rear of the house.

Councillor Falshaw reported that he had attended the launch of Flintshire County Council's "Street Scene" at Alltami Depot on Monday 5<sup>th</sup> March 2012.

Eryl House, Flintshire County Council's Recycling/Waste Officer reported that from Coed Farm Lane to Maesmynan was covered with Dog litter and requested that the Town Council provide a Dog Fouling Bin. Flintshire County Council should be urged to do something about this problem as it is a serious health hazard.

#### **5. 169/12 TO RECEIVE THE TOWN MAYOR'S REPORT.**

Councillor Webb. reported that he had attended Leeswood Community Council's Civic Sunday and had attended the North Wales Town and Larger Council's Annual Conference at the Springfield Hotel, Halkyn Councillor Webb was the workshop leader on the session discussing Presentation of Accounts and Audit

## **6.170/12 CORRESPONDENCE / CLERK'S REPORT**

The following was received :-

1. Flintshire County Council - Town and Community Council Elections Thursday 3<sup>rd</sup> May 2012, Letter from the Returning Officer Mr Colin Everett that members who were given nomination packs be encouraged to submit their nomination papers in person at County Hall, Mold as a number of nomination papers received to date had not been completed correctly:
2. Letter received from the Electoral Registration Officer, Flintshire County Council regarding displaying the Notice of Election 3<sup>rd</sup> May 2012. The Clerk reported that the Notices had been displayed on the three Notice Boards from the 20<sup>th</sup> March 2012 and will remain on the boards until the 4th April 2012.
3. Flintshire County Council - Street Scene Service. Letter received from Harvey Mitchell, Street Scene informing members that he would like to attend a meeting of the Town Council during the next two months to introduce the Area Supervisor for the community. Clerk reported that she had been in touch with the County Council for the Supervisor to attend the April Meeting and is awaiting confirmation.
4. Letter received from Richard Penn Chair of the Independent Remuneration Panel for Wales - Review of Payments to members of Community /Town Councillors. Requesting that the attached completed table be sent to the Secretariat, by Friday 20<sup>th</sup> April 2012. Agreed that the Clerk complete the table.
5. Flintshire County Council Summer Playscheme Programme Monday 23<sup>rd</sup> of July 2012 to Friday 24th August 2012 inviting members to consider Match Funding the Scheme again this year at a cost to the Town Council of £898-20. The Clerk read out the letter received in respect of the Playscheme that the Cymorth Grant for Play Development in Flintshire is due to expire on the 31st March 2012. Members unanimously agreed to Match Fund the scheme providing that Flintshire County Council obtain their part of the funding.
6. Flintshire County Council Environment Directorate. Informing members of the WWF Earth Hour 31st March 2012 requesting that people worldwide show support for WWF by switching off non-essential lighting. Information received.
7. Letter received from the Secretary of the North Wales Association for Town and Larger Councils urging members of Local Councils support the Association regarding opposing the building of wind farms in rural areas. Members agreed to send their comments on the draft letter being submitted by the Association to Councillor Webb for him to collate.
8. Letter received from Mr Neil Jenkins, Hacker Young (Internal Auditor) for the Town Council enquiring if any member of this Council has any business connections with the company. No members have any business contact with the company.
9. Street Lighting - Scottish Power. The Clerk reported that the cost of street lighting has increased since October 2011 from £345-00 each quarter to £294-36 per month.
10. Reported that the repairs to the street lighting outside Maes yr Haf, Afonwen and the light outside the Tollgate had been repaired at a cost of £175-00 and £90 respectively.
11. Reported that the Town Council's Value Added Tax has been completed for the Financial Year 1st April 2011 to 31<sup>st</sup> March 2012 and the refund will amount to £1041-36.

12. Clerk reported that she had received a verbal estimate from Sharon Henry of £100 as per last year for setting up the Town Council's payroll. Agreed to accept the quotation.

13. The Clerk reported that Sharon Henry from JDH had informed her that she will be collecting the Town Council's Books on the 8<sup>th</sup> of May 2012 and returning them on the 11th of prior to the May meeting of the Council. The External audit to be completed and returned to Hacker Young before the 31st May 2012.

#### **7.171/12. REPRESENTATIVE'S REPORT**

Councillor Gallagher reported that he had attended a Governors Meeting at Ysgol yr Esgob, overall standards had immensely improved. Four applications had been received for the position of Head Teacher.

Councillor Knight gave a brief verbal report on the Youth Club Programme.

#### **8.172/12 STREET LIGHTING FAULTY/OUT OF ORDER**

There were none reported.

#### **9 173/12 PLANNING APPLICATIONS/DECISIONS.**

No Planning Applications had been received.

Flintshire County Council approved the following application - Planning Application Number 049274 Extension to existing public House and erection of self-contained 6 bedroom annex at the Piccadilly Inn, North Street, Caerwys.

Letter from Flintshire County Council re Town and Country Planning Act 1990 - Section 78 Appeal-

In respect of Planning Application Number 049192 -Premier Caravans Ltd, Variation of condition 2 Reference 045753 to allow for 12 month holiday season at Caerwys Castle Caravan Park, Caerwys Hill Caerwys. Inspector has been appointed by the Welsh Ministers to determine the above appeal, the hearing will be held in the Alyn/Deeside Room, Flintshire County Council, Mold on the 24th May 2012 at 10a.m. The Clerk to send a copy of the letter to Councillor Wilson.

#### **10. 174/120 ARRANGE A DATE FOR THE ANNUAL SPRING CLEAN.**

Members unanimously agreed that the Annual Spring Clean be arranged for Saturday 14th April 2012. The Clerk to arrange for Councillor Webb to collect gloves, bags and pickers from Eryl House, Recycling Waste Officer; Flintshire County Council prior-to the date;

#### **11. 175/12 APPROVAL OF ACCOUNTS FOR PAYMENT/APPLICATIONS FOR FINANCIAL SUPPORT.**

Approval received for the payment of the following :-

1. Scottish Power (cost of street lighting 2/10/11 to 31/01/12)	£ 1,158.74
2. Scottish Power (cost of street lighting 31/01/12 to 29/02/12)	£ 275.50
3. Canda Copying (Rental photocopier)	£ 55.20

4. Flintshire Local Voluntary Council (Annual Membership Fee)	£ 25.00
5. WE Cooke, Afonwen. (Bus Shelter Maintenance January, February. March)	£ 60.00
6. E E Snowden (Travelling Expenses from 16/10/11 to 12/03/12)	£ 138.60
7. HMRC (Quarterly Payment)	£ 348.97

**Applications for Financial Support**

1. Caerwys Queen's Diamond Jubilee Committee	£ 500.00
2. Holywell and District Twinning Association	No grant

**Standing Orders were suspended.**

Councillor Moriarty reported that Caerwys as the smallest Town with a Royal Charter, sends a letter to the Clerk of St Asaph Town Council congratulating them on achieving city status.