



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 18th June 2019, at 7.00pm

1(A). 106/19 PRESENT

Councillor David S. Knights (Acting Chair)
Councillor Peter Dooley (Deputy Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor Mrs Lynette M. Edwards
Councillor James E. Falshaw
Councillor Howard R. Griffiths
Councillor Miss. Carole A. Harris
Councillor Ms. Helen L. Priestley

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 107/19 APOLOGIES

Councillor Stephen Copple
Councillor Stephen G. Wilson

1(C). 108/19

In the absence of the Mayor and Deputy Mayor (the latter for the first part of the meeting), Members agreed that Councillor David Knights take the Chair for the evening's meeting.

1(D). 109/19

Standing Orders were suspended:

The Acting Chair, Councillor David Knights, welcomed Mr. Steve Jones (Chief Officer – Streetscene & Transportation) Flintshire County Council, to the meeting.

Mr. Jones provided details in relation to his role within Flintshire County Council, and in particular, the 'Demand Responsive Transport Scheme – North Flintshire' project

Councillor Knights thanked Mr. Jones for attending the meeting, together with his informative presentation.

1(E). 110/19

Mr. Peter Davies of Railway Terrace, Afonwen addressed Members in relation to his concerns with flooding there and a dispute over a possible right of way.

Councillor David Knights advised Mr. Davies that he would arrange with other Councillors to meet with Mr. Davies on-site in Afonwen, to further discuss his concerns.

Mr. Steve Jones (Flintshire County Council), advised that he would make arrangements for an Officer from the Footpaths Department to be available to attend the site meeting, if required.

1(G). 111/19

Standing Orders were restored:

2. 112/19

BEREAVEMENTS WITHIN THE COMMUNITY

Members stood in silence in memory of the following: Miss. Valerie Dykins, Cae Delyn, Caerwys: Mr. Stewart Adams, Croes Wian Farm, Pen y Cefn, Caerwys: Mr. Robert E. Goodby, Railway Terrace, Afonwen.

3. 113/19

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 114/19

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 21ST MAY 2019

County Councillor Tudor Jones referred to Minute number: 13. 98/19 (a) on page 7 – in relation to a parking scheme in Maes Y Dre, Caerwys. Councillor Jones wished the Town Council to write to Flintshire County Council Housing Department, seeking that a parking scheme is further considered in Maes Y Dre.

The Minutes were proposed as correct by Councillor Jonathan Duggan Keen and seconded by Councillor Mrs. Lynette Edwards and formally agreed by the Members present.

5. 115/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 10/19 sub minute number: 5(B). 60/19(a) (page 4) – in relation to The Old Court, High Street, Caerwys. The Clerk advised there had been no further update received from Mr. Chris Rees-Jones, the County Conservation Officer.

Members agreed the following: The Clerk to place the matter in the Council pending file and to await further contact from Mr. Rees-Jones.

Minute no: 10/19 sub minute number: 5(E). 63/19 (page 4) – in relation to the upgrade of the Children's play area. The Clerk advised that Mr. Richard Roberts, Aura Leisure had written stating that the County procurement department were currently processing the tendering aspect, whereby this would be completed possibly during August.

Members agreed the following: That the work commences in early September.

Minute no: 10/19 sub minute number: 7.66/19 (page 5) – in relation to a letter sent to Flintshire County Council Transportation Team. The Clerk advised that this matter had largely been addressed during the visit by Mr. Steve Jones.

Members agreed the following: To close the file on this matter.

Minute no: 11(B). 93/19 (11) (page 6) – in relation to an invitation to Police Inspector Steven Owens to the June Council meeting.

Members agreed the following: To invite Inspector Owens to the 16th July Council meeting. The meeting to commence at 7.00pm.

Minute no: 11(B). 93/19 (14) (page 6) – in relation to the Town Council's Christmas lights and transformers. The Clerk had asked the electrical contractor to test the lights and transformers.

6(A). 116/19 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out a report received from PCSO Connor Freel in relation to reported criminal offences within the Community:

Caerwys (a) 1 x Suspicious Circumstances - at Heron's Lake Retreat. Male stayed at location but had to leave early. Male then rang back to advise they had forgotten 'medication' and would collect it. 'Medication' was found to be cannabis and was seized. Male cautioned for possession of cannabis **(b)** 1 x Suspicious Circumstances - youths regularly parking up in car park of Caerwys Golf Club and walk into the woods to smoke drugs before driving off. One VRM reported **(c)** 1 x Suspicious Circumstances - caller recognised people from Barlow's Caravan Park sitting in vehicle smoking cannabis. Negative area search but VRM given for intelligence purposes **(d)** 1 x Burglary Dwelling – silver Ford transit van seen reversing up caller's driveway containing three male passengers. Two males exited the van and were seen walking across the driveway with a bar like item. The garage door has been opened and nothing taken as the caller disturbed males by shouting from the window. Vehicle VRM given and enquiries ongoing.

- (2) Flintshire County Council – Environmental and parking enforcement scheme. The County were wishing to seek the views of Town & Community Councils in Flintshire as to the feasibility of allowing Town & Community Councils to fund additional Enforcement Officers in their area.

Members agreed the following: (1) Whilst Members were extremely interested in the scheme, it was felt that the scheme would not really benefit the Town Council area, except for the dog fouling aspect (2) The Clerk to make a Freedom of Information request in relation to the current and past frequency of enforcement visits.

- (3) Flintshire County Council – County Forum Meetings. Information forwarded to the Council's representative – Councillor Steve Wilson.
- (4) Flintshire County Council – Feedback from further visits carried out to Town & Community Councils, by Independent Members of the Standards Committee.
- (5) Invitation from Miss. Hannah Blythyn AM – to an event named 20:20 Your Voice, Your Vision, in Flint Town Hall, on Thursday 4th July, at 7.00pm. Invitation sent to Councillors.

- (6) Citizens Advice – Notification of the following event in Caerwys Town Hall ‘Digital Advice in your Rural Community’ The Clerk advised that the information leaflet had been forwarded to the Caerwys Age Concern and Woman’s Institute. A copy would be forwarded to Council Members by e-mail.

6(B). 117/19

CLERK’S REPORT

- (i) The Clerk advised that the sum of £1,994.85, had been paid direct into the Council’s bank account – from HM Revenue & Customs – following the claim made by the Clerk for the refund of VAT paid during the 2018 / 2019 financial year.
- (ii) The Clerk advised that the following Wales Audit Public Notice had been displayed: Notice of Appointment of Date for the Exercise of Elector’ Rights – Caerwys Town Council – Financial year ending 31 March 2019. The notice was displayed on the 25th May, 2019, whereby the accounts of the Council are available for inspection between the 1st July and the 26th July.
- (iii) Copy of AVIVA Certificate of Employers’ Liability Insurance Certificate was provided to Councillor Mrs. Lynette Edwards, for display in the Public Conveniences.
- (iv) The Clerk advised that a petition signed by 81 bus users had been sent to County Councillor Ms. Carolyn Thomas – Cabinet Member for Street Scene & Countryside, in relation to a ‘Petition in Welsh Government Public Bus Services’. The petition and name collection had been organised by Councillor Howard Griffiths.
- (v) The Clerk advised that a quotation for £680.00 plus VAT had been received for the erection and dismantling of the Town Square Christmas Tree lights from Deeco Lighting.

Members agreed the following: Accepted the quotation. The Christmas tree lights to be erected between the 1st and 5th December, 2019 and removed during the first week of January, 2020.

- (vi) The Clerk sought the approval of Members to set up a direct debit order for the payment of the monthly Scottish Power street lighting electricity charges.

Members agreed the following: The Clerk to set up a direct debit order to Scottish Power, in relation to the monthly payment of street lighting energy charges.

Street Scene: The following items had been forwarded to Mr. Neil Hickie, prior to the June Council meeting, together with other matters of concern raised by Members at the Council meeting:

- (1) Collapsed drain outside Memorial Institute (photograph supplied).
- (2) Pot hole repairs in Caerwys & Pen Y Cefn areas – edges had not been sealed with liquid tarmac (photograph supplied).
- (3) Please advise as to when the remainder of the pot holes in Pen Y Cefn will be completed – some are quite deep and dangerous.
- (4) As above – in Drovers Lane, Caerwys – one large and deep.
- (5) Flooding outside Marian Bach – B5122 road. FCC have been dealing with the flooding for a number of years – and have created a number of soakaways – but the flooding still occurs. As it’s on a corner, it is difficult to see during night time.
- (6) Since the B5122 road – North Street was resurfaced – the gullies cannot cope with rain water. One gully by Anwylfa (across from the veterinary surgery) gets blocked. The actual gully is on the pavement.

- (7) Blocked gullies at the entrance to Bryn Llwyd Estate, North Street. The Council understand that the new road entrance was not constructed in accordance with the planning grant. Are you aware when this will be resolved?
- (8) Hedge that runs alongside the Old Police Station (opposite the Piccadilly Inn) – and the public footpath to St. Michael’s Close – has grown well over the footpath.
- (9) Holywell Road, Caerwys with the junction to the B5122 North Street. The first gully as you turn into the road is blocked.
- (10) Gully blocked outside Plas Yn Haf, on A541 road in Afonwen.
- (11) Request for a new litter bin in the area of Select Convenience Stores, North Street, Caerwys.

**6(C). 118/19
COUNCILLOR VACANCY**

The Clerk advised that Councillor Jon Lees had been disqualified from office under Section 85 of the Local Government Act, 1972 – Vacation of Office by failure to attend meetings. The Town Council would be advised if there is a call for an election. Should no election be called, then the Council will be authorised to co-opt a new Council Member.

**6(D). 119/19
TO CONSIDER: ADDITIONAL COUNCILLORS – AS SIGNATORIES ON NAT WEST BANK ACCOUNT**

The Clerk advised that the previously agreed Nat West signatories are required to be amended, together with the internet banking application on the account, and will have to be commenced again.

Members agreed the following: (1) The removal of Jon Lees as a signatory on the Council bank account (2) Councillors Mrs. Lynette Edwards and Howard Griffiths to be included as signatories on the bank account (3) The Clerk to complete the required application form in relation to the above changes, together with completing an internet banking application.

**7. 120/19
TOWN MAYOR’S REPORT**

On behalf of the Town Mayor, Councillor Steve Copple, the Clerk advised in relation to the following:

- (a) Mayor of Caerwys – Steve Copple: Presentation of bouquets of flowers to the proprietors of Afonwen Craft Centre and the Café on the Corner in Caerwys – in appreciation for allowing the defibrillator housing units to be erected on their respective premises.
- (b) Mayoress of Caerwys – Mrs. Jane Copple: Judging of Caerwys Brownies art work.
- (c) Caerwys Civic Service will be held on Sunday 17th November, at 3.00pm in St. Michael’s Church – with refreshments in the Town Hall afterwards.

Councillor David Knights advised that he had presented a cheque from the Mayor’s Charity bank account, for the sum of £110.00 to the newly formed Club Bwthyn Bach (Breakfast Club), at Ysgol Yr Esgob. During the presentation visit to the school, Councillor Knights and Mrs. Knights were asked to carry out a Health & Safety check with the Headteacher, together with others.

**8. 121/19
COUNTY COUNCILLOR’S REPORT (CLLR TUDOR JONES)**

County Councillor Tudor Jones, advised Members in respect of the following:

- (a) Ysceifiog Service and Ceremony for the re-dedication of the refurbished War Memorial – on Sunday 30th June at 2.00pm.
- (b) Recent adverse weather conditions: Councillor Jones wished to receive information in relation to domestic flooding, including dwellings that were under threat or being inundated.
- (c) Road Safety Review of B5121 and B5122 roads: New traffic surveys to be carried out in Caerwys and Lixwm. Meeting with Mr. Lee Sone (Flintshire Highways) on Friday 28th June at 3.30pm in Holywell Leisure Centre.
- (d) Review of Bus Services in Flintshire: Dealt with in this evening's meeting with Mr. Steve Jones.
- (e) Casework: The following items had been referred to Councillor Jones: Road surface renewals; pot holes; floodplain designation criteria; requirement for housing for older people, young families and those with mobility difficulties.
- (f) Holywell Leisure Centre: two reports were provided to Council Members.
- (g) Councillor Jones advised in relation to the different types of fly tipping – which included private removal or removal by the County Council.
- (h) Councillor Howard Griffiths enquired with Councillor Jones in relation to a Parafest event to be held in Caerwys this summer.

9. 122/19

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

There were no reports specific to the Local Committees and Outside Bodies schedule, or Council Members who had attended meetings on behalf of the Council.

10(A). 123/19

PLANNING APPLICATIONS

The following planning applications have been received:

- (a) Application number: 059921 – for single storey extension and change of use to existing garage to provide Art Gallery facilities on site. New signage in association with Art Gallery, at Glasfryn Hall, South Street, Caerwys

Comment by Council: Providing that the application complies with planning policy then it is supported.

- (b) Application number: 059922 – for Sign design 1 - Signage board mounted on boundary wall (at main entrance), Sign design 2 - Signage board mounted on boundary wall (at pedestrian entrance), Sign design 3 - Signage mounted on gallery envelope, at Glasfryn Hall, Caerwys.

Comment by Council: Providing that the application complies with planning policy then it is supported.

NOTE: The above planning application numbers: 059921 & 059922 Re: Glasfryn Hall. The Town Council received comments from a resident of the Town in relation to the above two planning applications, which were received after the Town Council had submitted their comments to County Planning. The comments were sent to Councillors by e-mail, and the Clerk was authorised to forward the comments to County Planning – and to advise that the comments were being sent on behalf of the resident.

- (c) Application number: 059934 – for the proposed erection of agricultural building, on land near to sub-station and Coed Y Garreg, Babell.

Comment by Council: Providing that the application complies with planning policy, the Town Council offer no objection. However, the Town Council wish the following to be taken into consideration (1) The shipping cargo container which has been in situ and subject to enforcement action since May, 2016. The Town Council request that the removal of the container is carried out prior to the Planning Officers decision in relation to this current application (2) The public right of way that runs across the land should remain accessible.

(The above three applications were sent to Members for consultation in-between meetings, due to statutory time limits for observations from County Planning).

10(B). 124/19

Members confirmed the above three decisions.

10(C). 125/19

The following planning applications were dealt with by the Members at the meeting:

- Application number: 059928 – for change of use of showroom to area of service and repair of classic vehicles, manufacture of signs and sales of signs (A1) – at Crossways Depot (Dragons Rest Café), Lloc.

Comment by Council: Providing that the application complies with planning policy then no objections raised.

10(D). 126/19

PLANNING DECISIONS

No planning decisions had been received.

11. 127/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
243	Scottish Power (May - Street Lighting Electricity Account)	97.20	4.46	102.06

12. 128/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
244	St. Kentigern Hospice, St Asaph (Application for annual grant) (Section 137 LGA 1972)	100.00

13. 129/19

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....