



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday, the 20th June, 2017, at 7.30pm.

1(A). 130/17 PRESENT

Councillor David S. Knights (Town Mayor)
Councillor Stephen Copple
Councillor Peter Dooley
Councillor Jonathan E. Duggan-Keen
Councillor Mrs Lynette M. Edwards
Councillor James E. Falshaw
Councillor Howard R. Griffiths
Councillor Ms. Carole A. Harris
Councillor Jonathan Lees
Councillor Ms. Helen L. Priestley

Clerk & Financial Officer R. Phillip Parry

1(B). 131/17 APOLOGIES

Councillor Stephen G. Wilson
County Councillor Tudor Jones

1(C). 132/17

Councillor Jonathan Duggan-Keen addressed the Mayor and Members in relation to Paragraph 13 – Length of Meetings, contained in the Town Council’s Local Standing Orders. Councillor Duggan-Keen stated that recent Council meetings were not in keeping with the Standing Orders. The Clerk reminded the Members of Paragraph 13:

‘All meetings of the Council should finish not later than two hours after commencement. Any business not transacted shall be carried over to the next meeting or such other date as the Chairman and Members may decide. The accounts payable agenda item should be discussed and agreed before the closure of the meeting. By a majority decision, after an agreed break of ten to fifteen minutes, the meeting can re-convene for a short period of time to endeavour to complete the agenda’.

2(A). 133/17 BEREAVEMENTS WITHIN THE COMMUNITY

There were no reported bereavements within the community between the May and June Council meetings.

The Mayor, Councillor David Knights, asked the Members to stand in a minute's silence, to remember the victims and those affected by recent tragedies in Manchester and London.

2(B). 134/17

Standing Orders were suspended:

The Mayor, Councillor David Knights, welcomed Mr Ian Williams (Flintshire County Council Street Scene Manager) to the meeting.

Mr. Williams provided the follow update:

(1) New litter bin installed opposite Wills' Stores, in North Street (2) Pot holes: urgent pot holes had been attended to, with others on a schedule list (3) sweeping of the Town's streets have been undertaken to-day, with visits on Thursday and Friday scheduled also (4) Water leakage in Chapel Street. Welsh Water plans have identified a main water pipe in the centre of the road. Further investigation work will follow (5) Land at entrance to St. Michael's Drive. The area has been placed on the grass cutting and maintenance schedule (6) Funding received from the Welsh Assembly Government to improvements to the A541 from Afonwen to Hendre (See Minute number: 8. 143/17 (b) on page 5 below).

Members either enquired or brought the following to the attention of Mr Williams:

(a) Moel Y Parc Road in Afonwen. Heavy machinery is required to complete the work, and this has been scheduled in the near future (b) Concerns with delays on the B5122 road between Caerwys and Afonwen – due to heavy vehicles travelling along this road. Mr. Williams advised that oversized vehicles require a licence, and there had been no recent applications and no evidence that any such vehicles had travelled this road.

The Mayor, Councillor David Knights, thanked Mr Williams for attending the meeting.

2(C). 135 /17

Standing Orders were restored:

3. 136/17

DECLARATIONS OF INTEREST

The following Declaration of Interest was made:

Councillor Jonathan Duggan-Keen, in relation to the re-appointment of himself to the Flintshire County Council Standards Committee. Councillor Duggan-Keen left the room during the Members' deliberations. (See Minute number: 6(A). 139/17 (3) on pages 3 and 4 below).

4. 137/17

TO APPROVE THE MINUTES OF THE ANNUAL AND GENERAL MEETINGS HELD ON THE 16TH MAY, 2017

The Minutes of the Annual Meeting were proposed as correct by Councillor Howard Griffiths and seconded by Councillor Mrs. Lynette Edwards and formally agreed by the Members present.

Councillor Stephen Copple recollected to the Members that in the May meeting, (see May 2017 Ref: 8. 108/17(B), PCSO 3660 Laura Williams had initially stated that there was "Not much going

on” and it was when the Members asked about burglaries that she advised in relation to the following reported occurrences: **(a)** spate of thefts from outbuildings, sheds and garages. Items stolen included, power tools **(b)** burglary in St. Michael’s Church **(c)** cold callers – tarmacking driveways **(d)** cold callers endeavouring to sell scrap metal.

With this caveat, the Minutes of the general meeting were proposed as correct by Councillor Mrs. Lynette Edwards and seconded by Councillor Jonathan Duggan-Keen and formally agreed by the Members present.

5. 138/17

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 7. 107/17 (page 2), in relation to nominations to serve on Local Committees and Outside Bodies, and in particular, the Town Council’s Representative School Governor, at Ysgol Yr Esgob Primary School, Caerwys. The Clerk advised that he had written to the Chair of the School Governors to advise in relation to the re-appointment of Councillor Ms. Helen Priestley. The Clerk also sought the Term of Office period. A reply had been received, together with a telephone call, which advised that the Welsh Assembly Government were presently considering the appointment of only one Councillor to School Governing Bodies. However, should the review state that only the County Councillor be appointed to the School Board then the School can consider co-option of a further Member / Councillor.

Minute no: 11. 111/17 sub minute number: 5.84/17 (pages 4 and 5), in relation to a number of outstanding queries by various departments of Flintshire County Council. The Clerk advised that, despite further correspondence to the Office of the Chief Executive – Colin Everett, there had been no response. The Clerk suggested that as County Councillor, Tudor Jones had been forwarded copies of all outstanding letters and other correspondence. Perhaps the matter could be left with Councillor Jones – for a report at the July Council meeting?

Members agreed the following: To further adjourn this matter to the July Council Meeting. This will provide both the Clerk and Councillor Tudor Jones with further time to address the issues with the new County Council Administration following the recent elections.

Minute no: 11. 111/17 sub minute number: 10. 93/17(c) (page 5), in relation to a request under the Freedom of Information Act, to Flintshire County Council, seeking details in relation to the savings made following the night time trial period, including the areas in Flintshire that had been part of the trial. The Clerk advised that during a meeting last week with the Lighting Team Leader, in Alltami, the Clerk had referred to the request. The Clerk was advised that the information had that week been provided to the Freedom of Information Officer. The Clerk further advised that the information had not been received to-date.

6(A). 139/17

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk reminded the Members that it was agreed in the May Council meeting that this evening’s meeting would commence at 7.00pm to facilitate the attendance of an Officer from Flintshire County Council Transportation Department. The Clerk advised that the County Council had advised on the 25th May, that the Officer would not be attending any

Town & Community Council meetings, but would be providing a presentation at the County Forum Meeting on 28th June.

- (2) The Clerk advised that an e-mail dated the 19th June had been received from Flintshire County Council, informing that the County Forum meeting, due to be held on 28th June, had been cancelled.
- (3) Notification received from the Flintshire County Council Chief Officer (Governance), in relation to an appointment to the Flintshire Standards Committee. The Standards Committee were proposing to re-appoint Councillor Jonathan Duggan-Keen (Caerwys Town Councillor), as the Town & Community Councils' representative, from the end of June.

Members agreed the following: the Council were pleased to support the re-appointment of Councillor Jonathan Duggan-Keen to the Standards Committee.

Note: Councillor Duggan-Keen, Declared an Interest (See Minute number 3. 136/17 on page 2 above)

- (4) Invitation received for the Council to nominate a Councillor to act as a Town & Community Council Champion - for the Clwydian Range & Dee Valley Area of Outstanding Natural Beauty. Councillor Jon Lees expressed an interest.

Members agreed the following: the Clerk to forward the information to Councillor Jon Lees, to make contact with the writer of the letter, to seek further information.

- (5) Notification from the North Wales Police that temporary Inspector Darren Whibberley has been seconded to the area and is based at Mold Police Station.

Members agreed the following: the Clerk to invite temporary Inspector Darren Whibberley to the Town Council meeting, to be held on Tuesday 18th July.

6(B). 140/17

CLERK'S REPORT

- (i) Payment of £1,065.03, made direct to the Council's bank account from HM Revenue & Customs, in relation to the 2016 / 2017 VAT refund.
- (ii) The Clerk advised that he had been contacted by a resident of Cae Delyn, in relation to a damaged manhole cover which had not been repaired. In October, 2016, a small child's leg fell through a broken manhole cover in Cae Delyn. The incident was reported to Flintshire and shortly after a team arrived and placed four large bollards around the manhole cover. The child's mother was advised that the repair would be arranged. Apparently, Flintshire have been notified on a number of occasions since last year that the repair is still outstanding. The Clerk had visited the site and taken photographs, and firstly contacted Welsh Water – who sent a team that day to investigate. The Clerk was advised that the manhole cover, is not a sewage cover. The Clerk has forwarded the photographs to Flintshire County Council, seeking that they visit and repair urgently. The report has been acknowledged by the County.
- (iii) The Clerk advised that he had received an e-mail, with a photograph attached, of further fly tipping around the Flintshire County Council clothes bin on the Marian area. The photograph and complaint has been forwarded to the Flintshire County Council Customer Services Department.

- (iv) The Clerk read out a letter of complaint sent to Flintshire County Council in June, 2016, in relation to a concern with a tree in St. Michael's Close. The concern related to the possibility that the tree was diseased as a number of branches had failed to leaf. This summer the canopy of the tree is further failing to leaf. The Clerk had written further to the County Tree Preservation Officer, seeking that the tree is inspected.

7(A). 141/17

TOWN MAYOR'S REPORT

The Town Mayor, Councillor David S. Knights, advised the Members of his attendance at the following:

- (a) Caerwys Football Club Presentation Evening (b) Attendance at the Caerwys Agricultural Show and prize giving ceremony (c) Play Area Equipment meeting.

7(B). 142/17

CIVIC SUNDAY

The Mayor, Councillor David Knights, announced that the Town Council Civic Service, will be held in St. Michael's Parish Church, on Sunday 5th November at 3.00pm.

8. 143/17

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

In County Councillor Tudor Jones' absence, the Clerk read out a report received from Councillor Jones – as follows:

- (a) Comments in relation to planning application number: 057029, at Park View Garage, Crossways Road, Caerwys.
- (b) Route refreshment on the A541 from Afonwen to Hendre. Following a bid submission from Flintshire County Council to Welsh Government (February 2017) under the Road Safety Grant funding avenue, I am pleased to inform you that we have been successful for route treatment works on the A541 Afonwen to Hendre. The County are currently in the design phase of the scheme and will invite Councillor Jones to a meeting upon completion of the design proposals.

Definition of Route refreshment: A route treatment is identified by analysing accident figures along a stretch of road – in this instance the A541 road Afonwen to Hendre has been identified. The treatment is to address the collisions along the route and hopefully reduce future collisions. The works may consist of additional signage or upgraded signs replacing existing signs, soft traffic calming measure (SLOW/ARAF markings on road), junction improvements and relining existing road markings (can include a redesign of the road markings). These are not the only works that can be undertaken.

- (c) Councillor Jones provided further details in relation to the closure of the B5122 road – near to the Red Chapel, Afonwen on the 9th June. Whilst the works were being undertaken a HGV travelling from the A541 towards Caerwys attempted to pass the works through the open road space adjacent to the worksite and hit an electricity pole. The road had to be closed to replace the damaged pole and restore the electricity service. The police were involved, but no information to date is available in relation to possible action taken against the driver.

9. 144/17

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) Councillor Stephen Copple, as the Town Council Representative on the Town Hall Trustees Committee, advised the Members that a meeting of the Trustees had been called for the 6th July. The meeting would also set the date for the Annual General Meeting of the Trustees later in the year. Councillor Copple sought the Members views, as to the future of the Town Hall.

Members agreed the following: To provide Councillor Copple with their views prior to the 6th July meeting of the Town Hall Trustees.

- (2) Councillor Mrs. Lynette Edwards advised that the Annual General Meeting of the FLUSH Committee had been postponed to a later date.
- (3) Councillor David Knights reported in relation to a meeting held to discuss the Play Area funding applications. The meeting was attended by Councillors Stephen Copple, David Knights, Jon Lees and Helen Priestley. The Lottery application was reviewed, together with the reasons for rejection. The options were (a) to utilise the monies available presently, or (b) to re-submit the application. This would require a time period to collate the information required. The group would further meet in due course.

10(A). 145/17

PLANNING APPLICATIONS

The following planning application was dealt with by the Members at the meeting:

- ❖ Application number: 057029, for change of use of land to allow siting of storage containers, at Park View Garage, Crossways Road, Caerwys.

Comment by Council: Whilst the Town Council do not object, in principle, to the application, providing it complies with planning policy. However, the Town Council raise the following concerns: (a) the light pollution, as the area will be lit for 24 hours a day. Is this excessive? (b) is this application overdevelopment, in open countryside?

10(B). 146/17

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 056108 – for listed building repairs to building, at Pennant House, Pen y Cefn Road, Caerwys. Approved.
- (b) Application number: 056107 – for repairs to listed building, at Pennant House, Pen y Cefn Road, Caerwys. Approved.
- (c) Application number: 056912 – for approval of details reserved by condition no: 3 (gate), 4 (type and colour of render and doors) and 5 (materials) attached to planning permission Ref: 056102, at Kirkmichael, South Street, Caerwys. Approved.
- (d) Application number: 056684 – for the erection of log cabin for use as Arts and Craft Room, at 19 Railway Terrace, Afonwen. Approved.
- (e) Application number: 056435 – for listed building application for full renovation works, at Glasfryn Lodge, South Street, Caerwys. Approved.

11. 147/17

COMMUNITY LIGHTING

- (i) There were no lamps reported out of order since the May Council meeting. No lamps were reported out of order at the meeting.
- (ii) The Clerk advised that during the earlier discussed accident, which occurred outside the Red Chapel on the Hill to Afonwen, the electricity pole that was demolished housed a Town Council street lamp. The location of the lamp is not known. The County Council were aware of the vehicle involved in the accident.

Members agreed the following: (a) the Clerk to obtain a cost for the installation of a new energy saving lamp (b) the Clerk to contact the County Council, to trace the registration of the alleged vehicle and forward to the Council's insurers.

12. 148/17

TO CONSIDER INSTALLATION OF A COVERED BICYCLE SHELTER – IN THE TOWN SQUARE AREA (CLLR. HOWARD GRIFFITHS)

Councillor Howard Griffiths referred to the Welsh Assembly Government's initiative to promote more walking and cycling in Wales. Whilst Flintshire County Council have produced a map for walking and cycling, and as the Town Square is owned by the County – could the County be asked to install suitable 'parking' facilities for bicycles? The Clerk read out an e-mail from Councillor Stephen Wilson, who felt that there was not a need for such equipment, but suggested other avenues to assist. Members discussed further options in relation to areas where bicycles could be safely kept.

Members agreed the following: Not to take the agenda item forward.

13. 149/17

TO DISCUSS CONCERNS OF HGV USAGE ON B5122 ROAD – CAERWYS HILL TO AFONWEN (CLLR. DAVID KNIGHTS)

Councillor David Knights referred to the recent incident on the B5122 Hill from Caerwys to Afonwen. The narrowness of the road, whereby HGVs, buses and other large vehicles, have difficulty in passing. Members discussed the provision of extra signage, and requesting the County Council to place a weight restriction on the road. The Clerk advised that the Town Council had requested a weight restriction previously, which had not been granted, and were informed of the following: The B5122 is a link road from the A55 to the A541 in Afonwen. If a weight restriction is made, vehicles would have to travel through other villages, where the roads are even narrower than the B5122.

Members agreed the following: the Clerk to write to the Chief Officer, Flintshire County Council Highways, to advise of the following: (a) the increase in volume of general traffic using this road (b) the increase in HGVs, in particular, from the various quarries in Afonwen and along the A541 road (c) the number of recent incidents involving HGVs and other large vehicles (d) to request a report be commissioned to consider alternatives to alleviate the dangerous situation.

14. 150/17

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
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089	Scottish Power (May - Street Lighting Electricity Account)	290.27	58.05	348.32
090	Caerwys Town Hall Trustees (Hire of Hall for First Responders Public Meeting)	32.00		32.00

15. 151/17

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
091	Caerwys Agricultural Show (Application for annual grant – towards provision of bus service to the Show field)	100.00
	Ysgol Yr Esgob - Primary School (Application for funding towards children’s picnic tables)	See note
	Note: Members agreed to purchase two picnic tables (Code – PT6: from Meifod Wood Products (Denbigh) at a cost of £112.50 plus VAT each. the Town Council will donate the tables to the School.	

16. 152/17

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....