



# **CYNGOR TREF CAERWYS TOWN COUNCIL**

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## **Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 21<sup>st</sup> June, 2016 at 7.30pm.**

### **1(A). 142/16 PRESENT**

Councillor David S. Knights (Town Mayor)  
Councillor Jonathan E. Duggan-Keen  
Councillor Mrs Lynette M. Edwards  
Councillor James E. Falshaw  
Councillor E. Vincent Frost  
Councillor Howard R. Griffiths  
Councillor Michael W. Moriarty  
Councillor Jonathan A. G. Webb

Clerk & Financial Officer R. Phillip Parry

### **1(B). 143/16 APOLOGIES**

Councillor Ms. A. Louise Carus  
Councillor Ms. Helen L. Priestley  
Councillor Stephen G. Wilson

### **2. 144/16 BEREAVEMENTS WITHIN THE COMMUNITY**

Members stood in silence in memory of the following:

Mr. Richard J. Chatterton, Plas Yr Haf, Afonwen.  
Mrs. Dilys Parry, Llys Meddyg Care Home, Denbigh, formerly of Park View, Afonwen.

### **3. 145/16 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

### **4. 146/16 TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17<sup>TH</sup> MAY, 2016**

**The Minutes were proposed as correct by Councillor Jonathan Webb and seconded by Councillor Mrs. Lynette Edwards and formally agreed by the Members present.**

## 5. 147/16

### MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 17. 138/16 (page 8)**, in relation to inconsiderate parking in Cae Delyn, Caerwys. The Clerk advised that the Housing Department of Flintshire County Council had stated that the department did not have the power to apply parking restrictions. The only assistance the Housing Department could provide was a sign indicating parking for residents only – this would only be a request and not enforceable. It was suggested that Highways be contacted. The Clerk further advised that he had sent a letter to Flintshire Highways, together with a copy of the exchange of e-mails between himself and the Housing Department – to date there had been no reply. Councillor Howard Griffiths advised that the residents are concerned with the parking situation.

**The Members agreed the following:** The Clerk to write further to the County Highways Department, seeking a site meeting to discuss the concerns. Councillors James Falshaw, Howard Griffiths and Michael Moriarty agreed to attend a site meeting.

**Minute no: 19. 140/16 (page 9)**, in relation to the Council funding towards the AGE UK Pensioners Tea Party – to celebrate the Queen's 90<sup>th</sup> Birthday. The Clerk advised that the Mayor Councillor David Knights had provided a statement of accounts. The accounts showed that the cost of the function was £407.21.

## 6(A). 148/16

### CORRESPONDENCE

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) The Clerk advised that PCSO Carol Richards had been appointed to another role within North Wales Police. Caerwys and the surrounding areas will be covered by a new team of PCSO's, with effect from July / August.

PCSO Richards provided the Clerk with the following report in relation to offences reported to the North Wales Police. On the 16<sup>th</sup> June a report of anti-social behaviour; youths playing loud music on the football field near to the School. Several other reported incidents had been made direct to the PCSO, generally in relation to youths congregating on the school playing field during the night. The Police would patrol the area more frequently.

- (2) The Clerk advised in relation to a meeting of the North Wales Police Consultative Committee. Councillor Jonathan Duggan-Keen will be attending the meeting, to be held in Mold Town Hall on Tuesday 5<sup>th</sup> July.
- (3) The Clerk advised in relation to a meeting of the Flintshire County Forum. Councillor Michael Moriarty will be attending the meeting, to be held on the 30<sup>th</sup> June – with the venue to be advised.
- (4) The Clerk advised in relation to a request for a member of the Flintshire County Council Transportation Team (Community Transport) to attend the July Council meeting. The visit was to discuss the following with the Members: **1.** Agree membership details of a small community sub group **2.** To agree details of Community drop-in event **3.** Agree Town & Community groupings and which Town and Community Councils will take the lead. **The**

**Members agreed the attendance and the July Council meeting to commence at 7.00pm.**

- (5) The Clerk brought to the attention of the Members the following document: Flintshire County Council – Revised Supplementary Planning Guidance Note Consultation No 23. Development Contributions to Education. **The Members asked the Clerk to forward a copy of the information to all Councillors by e-mail.**
- (6) The Clerk advised the Members that each year the Independent Remuneration Panel for Wales wish to receive information in relation to any expenses and or payments made to Councillors. The Clerk advised that the only payment required to be advised was the Mayor’s Annual Allowance.
- (7) The Clerk advised in relation to information received from a Company named; ‘Make the Most of’ a digital network of businesses. The project will commence with businesses in Caerwys, with the Town Council receiving further information in the future.

**6(B). 149/16**

**CLERK’S REPORT**

- (a) The Clerk advised of the deposit into the Council’s bank account, the sum of £1,889.27, in relation to a VAT refund from HM Revenue & Customs for the period 2015 / 2016.
- (b) The Clerk advised that the following public notice had been displayed on all the Town Councils notice boards: Notice of Appointment of Date for the Exercise of Electors’ Rights Accounts for the Year Ended 31<sup>st</sup> March, 2016. The notice was to be displayed from 30<sup>th</sup> May to the 12<sup>th</sup> June, 2016.
- (c) The Clerk brought to the attention of the Members an article in a recent edition of the Caerwys Chronicle, in relation to a defibrillator to be made available in Caerwys. The article suggested that the Town Council would take forward. The Clerk advised that he had advised the Editor of the Chronicle that the Town Council did not have the power to provide such equipment under the Local Government Act. A local Committee or Group would have to take the project forward, including applying for funding. The Committee or Group could thereafter make an application to the Town Council for a financial donation towards the equipment. **The Members agreed the following: To broadly support the project.**
- (d) The Clerk advised that the following two matters were pending from previous minutes (1) request from a resident in relation to overgrown footpaths, missing public footpath signs, together with a request to replace a sign in Chapel Street at the entrance to the Children’s play area. The Clerk further advised that he had endeavoured to contact the Street Scene Supervisor, but to no avail. The Members asked that the Clerk attempt further contact with the Street Scene Supervisor (2) A local joiner had temporarily adjusted the Pinfold door, including a new lock. The joiner will obtain a quotation for a new door. The Clerk advised that the joiner had stated in an e-mail that he would not make a charge for the work completed. The Members asked that the Clerk thank the joiner.
- (e) The Clerk recollected to the Members that he had been assisting the Trelawnyd & Gwaenysgor Community Council since January of this year on a temporary contract. The position had been advertised and no suitable person was appointed. The Clerk advised that he had subsequently been appointed to the position.

**7. 150/16**

**TOWN MAYOR’S REPORT**

- (a) The Town Mayor, Councillor David Knights, advised the Members of his attendance at the following: (1) Denbigh Town Council Civic Service (2) Caerwys Agricultural Show (3) Caerwys Age UK – Pensioners’ Tea Party to celebrate the Queen’s 90<sup>th</sup> Birthday.
- (b) The Town Mayor advised that the Caerwys Civic Service would be held at St. Michael’s Church, on Sunday 6<sup>th</sup> November, 2016, at 3.00pm.

## **8. 151/16**

### **COUNTY COUNCILLOR’S REPORT**

Councillor J. E. Falshaw as County Councillor, advised the Members in respect of the following:

Councillor David Knights had advised him in relation to the following concerns, which had been brought to his attention by an Afonwen resident:

- (a) The bus timetables in both bus shelters on the A541 road in Afonwen are not legible.
- (b) The bus shelter on the Denbigh side of the A541 in Afonwen requires cleaning.

Councillor Falshaw advised that he had passed on the details in relation to the bus shelters to the Street Scene Supervisor for the area.

## **9. 152/16**

### **REPRESENTATIVES / LIAISON COMMITTEE REPORTS**

There were no representative’s reports.

## **10(A). 153/16**

### **PLANNING APPLICATIONS**

The Clerk advised that there were no planning applications received from Flintshire County Council.

## **10(B). 154/16**

### **PLANNING DECISIONS**

The Clerk advised that there were no planning decisions received from Flintshire County Council.

## **11. 155/16**

### **COMMUNITY LIGHTING**

**The following lamps had been reported out of order since the last meeting:**

- (a) Near to Bryn Celyn, Chapel Street, Caerwys.
- (b) Opposite the Old Reading Room (Railway Terrace), Afonwen.
- (c) On wall of 13, Railway Terrace, Afonwen.
- (d) Opposite Ffoulkes Terrace, Afonwen.
- (e) The Clerk referred to the lamp on the wall of 20, Railway Terrace in Afonwen. Whilst Scottish Power had visited and allegedly rectified the fault, the Council’s electrical contractor had advised that the wiring was still not safe. The Clerk contacted Scottish Power further, who state the wiring is safe following a further visit by an electrician. The Council’s contractor will visit further this week.
- (f) The Clerk referred to the street light repair and installation of a new light unit outside Gwynfryn, Caerwys Hill. The Clerk was unaware if the new light had been fitted.

- (g) The Clerk referred to the proposed solar light on the Marian walkway. Despite reminders, the Clerk was still awaiting a quotation from Flintshire County Council. **The Members asked that the Clerk further request a quotation.**

**12. 156/16**

**CAERWYS PLAY AREA – TO DISCUSS TERMS & CONDITIONS OF GRANT FUNDING (WELSH AGGREGATES LEVY SUSTAINABILITY FUND) (CLLR MS. HELEN PRIESTLEY))**

In Councillor Ms. Helen Priestley’s absence, the Clerk provided the following report. Councillor Ms. Priestley had been advised by the Flintshire County Council Leisure Manager – Public Open Spaces, that should an application for funding to the Welsh Aggregates Levy Board be successful, the County Council would complete the required inspections to the play equipment. The County would also undertake the general maintenance of the equipment and grounds. The County Council would confirm this in writing to the Town Council.

**13. 157/16**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
001	Scottish Power (May - Street Lighting Electricity Account)	246.74	49.35	296.09
002	Canda Copying Ltd (Quarterly photocopier rental)	46.00	9.20	55.20

**14. 158/16**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	Relate Cymru (Swansea)	None
	Shelter Cymru (Wrexham)	None

**15. 159/16**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Mayor thanked everyone for attending and closed the meeting.**

**SIGNED BY THE MAYOR AS CHAIR.....**

**DATE OF APPROVAL.....**