



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 16th July, 2019, at 7.00pm.

1(A). 130/19 PRESENT

Councillor Stephen Copple (Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor Howard R. Griffiths
Councillor Miss. Carole A. Harris
Councillor Ms. Helen L. Priestley
Councillor Stephen G. Wilson

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 131/19 APOLOGIES

Councillor Peter Dooley
Councillor Mrs Lynette M. Edwards

1(D). 132/19 ATTENDANCE BY: INSPECTOR STEVEN OWEN (NORTH WALES POLICE)

The Clerk advised that unexpectedly neither Inspector Owen nor a PCSO were able to attend.

2(A). 133/19 BEREAVEMENTS WITHIN THE COMMUNITY

Members stood in silence in memory of the following: Mrs. Janette P. McCarthy, St. Michael's Drive, Caerwys.

3. 134/19 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 135/19 TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 18TH JUNE 2019

The Minutes were proposed as correct by Councillor Howard Griffiths and seconded by Councillor Jonathan Duggan-Keen and formally agreed by the Members present.

5. 136/19

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 1(E). 110/19 (page 2) – in relation to a site meeting with a resident in Railway Terrace, Afonwen, in connection with footpath concerns.

Members agreed the following: The Clerk to arrange the site meeting on Tuesday 23rd July at 3.00pm and to advise all attendees.

Minute no: 4. 114/19 (page 2) – in relation to a parking scheme in Maes Y Dre, Caerwys. The Clerk advised that this scheme would soon be going out to tender. Owners of private houses at the site will be able to apply and pay for dropped kerbs.

Minute no: 6(A). 116/19 (page 3) – in relation to a request under the Freedom of Information Act to Flintshire County Council, concerning the past and present service level of their enforcement officers. The reply did not give any indication of number of visits.

Minute no: 6(B). 117/19 (vi) (page 4) – in relation to setting up of a direct debit with Scottish Power. The Clerk advised that SP had sent a direct debit form that was required to be signed by the Clerk, together with two Councillors.

Members agreed the following: The Clerk and two Council Members who are signatories on the NatWest Bank account to sign the direct debit mandate form.

Minute no: 6(D). 119.19 (page 5) – in relation to the removal and addition of further Town Councillors as signatories on the HSBC & NatWest Council bank accounts. The Clerk advised that this was in hand.

Members agreed the following: To remove retired Councillors' James Falshaw, David Knights, and Jon Lees as signatories. To place Councillors Steve Copple and Steve Wilson as signatories.

6(A). 137/19

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised Members in relation to letters of resignation received from Councillors James Falshaw and David Knights. The Clerk further advised that the appropriate Public Notice under Section 87 (2) of the Local Government Act, 1972 had been displayed on the three Council public notice boards.

Members agreed the following: The Clerk to write to James Falshaw and David Knights, thanking them for their contribution to public service, to both the Town Council and residents of the Community – and also in their role as Mayor together with their respective spouses as Mayoress.

- (2) The Clerk read out a report received from PCSO Connor Freel in relation to reported criminal offences within the Community:

Caerwys: (1) 1 x suspicious circumstance regarding cloned vehicle number plates. (2) 1 x Burglary at the school. Six names have been given to the school as they wanted to deal with it themselves.

Afonwen: 1 x ASB Nuisance – 3 x scrambler bikes and 1 x quadbike near Afonwen Mast (This area is in the Community of Ysceifiog).

- (3) Flintshire County Council – Feedback following visits to Town & Community Councils in Flintshire, by independent members of the Standards Committee.
- (4) Flintshire County Council – Update in relation to Local Development Plan (Forwarded to all Councillors by e-mail).
- (5) Letter received from David Hanson MP – in relation to ‘Great British High Street Award 2019’ – which had been forwarded to Councillors by e-mail.
- (6) Flintshire County Council – Notification of application for street names at the Summerhill Farm development.

Members agreed the following: The Town Council would recommend as follows:

- Coed Derw / The Oaks
 - Llys Derw / Oak Court
 - Ffordd Derw / Oak Way
- (7) Letter received by e-mail from a concerned resident, that the Summer Play Scheme was not funded by the Town Council during this summer.

6(B). 138/19

CLERK’S REPORT

- (a) The Clerk recollected to Members, the Flintshire County Council Grass Cutting Policy that had been sent to all Councillors by e-mail prior to the meeting.
- (b) The Clerk advised of his attendance at the Town Hall Annual General Meeting, which he had attended on behalf the Town Council.
- (c) The Clerk advised that he has signed on behalf of the Town Council – under the Parish Councils Act 1957 Section 1 – in relation to the floral planters which had been placed for the Caerwys in Bloom Environmental Competitions.
- (d) The following concerns had been received by Council:
 - Photograph of vehicle collision on the B5122 – top of Caerwys Hill. Information forwarded to County Councillor Tudor Jones.
 - Photograph of vehicle which appeared to have crashed through hedge and is stationary in a field. North Wales Police informed.
 - Concerns with youths being attracted to a vehicle which parks regularly in the Golf Club car park. North Wales Police informed.
 - Concerns by residents in Afonwen, with clearance of an area of land, delivery of items which are apparently being burned on large bonfires. Flintshire Enforcement informed.
 - Concerns by residents in Afonwen, in relation to ongoing works in the Old Marl Quarry. Local rumours of a possible area for travellers. Flintshire Enforcement informed.

6(C). 139/19

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2019

The Clerk, as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts as at the end of June, 2019, together with copies of the two Council Bank account statements. The Clerk further provided Members with a breakdown in relation to the budget headings, which included income and expenditure to date.

Members agreed the following: Approved the Statement of Accounts, whereby the document was signed by the Mayor, Councillor Steve Cople.

6(D). 140/19

COUNCILLOR VACANCY

The Clerk advised that the Town Council had been informed by the County Returning Officer that there had been no call for an election, following the vacancy caused by Jon Lees. The Town Council were authorised to co-opt a new Member. The Clerk further advised that as there were two further Council Member vacancies, there could possibly be a call for an election, or a further authorisation to co-opt.

Members agreed the following: The Clerk to advertise the vacancy caused by Jon Lees, with a closing date prior to the September Council meeting. Should the Town Council be authorised to co-opt a further two Members, then the Clerk to display a further public notice – and to align the two closing dates. The co-option to be placed on the agenda for the September meeting and should there be more candidates than vacancies, a ballot will take place.

6(E). 141/19

STREETSCENE SCHEDULE (FLINTSHIRE COUNTY COUNCIL)

The Clerk advised in relation to the following matters that had been reported to StreetScene, since the last Council meeting:

- (1) Elderly resident residing in Council accommodation in Caerwys, who had personally visited the home of the Mayor, Councillor Steve Cople – in relation to the non-cutting of grass at the resident's home. Matter escalated with urgency to Flintshire and passed to County Councillor Tudor Jones.
- (2) Complaints in relation to general grass cutting in the Town Council area.
- (3) Overgrown and inaccessible public footpaths in the Afonwen area.
- (4) Possible diseased horse chestnut trees on the A541 Maes Mynan area in Afonwen.
- (5) Non-removal of grass cuttings in Flintshire sheltered housing accommodation in Caerwys.
- (6) Complaint made direct to Flintshire, in relation to cutting the grass on the Marian and Institute areas too short.
- (7) Hedge cutting concerns in St. Michael's Drive.

7. 142/19

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Steve Cople, advised Members of his attendance at the following:

- (a) Flintshire County Council Civic Service in Northop.
- (b) Parafest Event in Pen Y Cefn, Caerwys.
- (c) Meeting with Mrs. Sue Clisham (Headteacher, Ysgol Yr Esgob)

Councillor Peter Dooley (Deputy Mayor) – attendance at Flint Civic Service.

8. 143/19

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

County Councillor Tudor Jones advised Members in respect of the following:

- (1) Dial a bus service.
- (2) B5122 & B5123 Road improvements – Meeting held in Holywell Leisure Centre.
Councillor Howard Griffiths provided the below statistical information – which had been contained in a recent road traffic survey in Caerwys:
 - The fastest recorded speed was 70 mph at 23.00 hours.
 - A speed of 60 mph at recorded 15.00 hours.
 - The average speed going out of Caerwys was 36 mph.
 - The average speed coming into Caerwys was 30.1 mph.
- (3) Flintshire Local Development Plan
- (4) Road surfaces.
- (5) Highway verge cutting
- (6) Free swimming for the over 60s at Holywell Leisure Centre
- (7) Other issues: Housing need, grass and gardening care for FCC tenant properties. Planning. Festival licencing.

The following was enquired with Councillor Jones:

- (a) Commercial bus service - Mold Denbigh route via Caerwys. Councillor Jones confirmed that the commercial bus routes are not affected by the new dial a bus service.
- (b) Traveller Sites - concerns of residents in Afonwen, in relation to the Old Marl Quarry. Councillor Jones advised that Flintshire have stated: as there is one Traveller Site in the County, there is no requirement for further sites.

9. 144/19

REPRESENTATIVES REPORTS (COMMITTEES, LIAISON & MEETINGS ATTENDED)

There were no reports specific to the Local Committees and Outside Bodies Schedule, or Council Members who had attended meetings on behalf of the Council.

10(A). 145/19

PLANNING APPLICATIONS

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 060053 – for an extension to bedroom and new pitch roof, at Ty Gwyn, South Street, Caerwys.

Comment by Council: Providing that the application complies with planning policy then no objections raised.

- (b) Application number: 060081 – for conversion of disused farm buildings to 6 'short term' let holiday chalets, at Blorant Farm, Pen y Cefn, Caerwys.

Comment by Council: Providing that the application complies with planning policy then no objections raised.

NOTE: Re: Planning application numbers: 059921 & 059922, at Glasfryn Hall, Caerwys. E-mail sent to Council Members on 21st June – enclosing pdf copy letter received from a resident, which

contained comments in respect of the aforementioned planning applications. A copy of the letter had been sent to Flintshire Planning for their attention.

10(B). 146/19

PLANNING DECISIONS

The following planning decision has been received from Flintshire County Council:

Application Number: 059403 – for amended scheme to that approved under - 056435 to include for amendment to line of boundary, amendment to size of extension, to proposed extension and amendments to the layout / design of the proposed extension, at Glasfryn Lodge, South Street, Caerwys. Approved.

11. 147/19

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
001	Scottish Power (June - Street Lighting Electricity Account)	94.08	4.70	98.78
002	Canda Copying (Quarterly photocopier rental – including extra copies (Cost shared between four Councils at end of financial year)	97.10	19.42	116.52
003	H. M. Revenue & Customs. (Clerk’s PAYE & Clerk & Council NI - April, May & June 2019)	491.23		491.23
004	Halkyn Community Council (Re-imburement of ¼ share of storage cabinets – as agreed in May Council meeting. VAT paid by Halkyn Council)	81.75		81.75

12. 148/19

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
005	Caerwys Town Hall (application for annual grant) (Section 19 LGA 1976)	1,000.00
	B-Fest Wales (Application for financial assistance)	No grant
	Members agreed the following: As the event had taken place, the Council would consider an application next year – should it be held in the Caerwys area.	

13. 149/19

Members agreed the payments of the above accounts and financial support as listed.

14. 150/19

The Clerk recollect to Members that the HSBC bank current account mandate had been depleted of signatories following Councillor resignations, apart from the Clerk’s signature. The Clerk suggested that monies be transferred from the HSBC bank account by internet transfer, to the Council’s NatWest account – to cover the above payments.

Members agreed the following: The Clerk to transfer the necessary funds from the HSBC bank to NatWest bank to facilitate the above payments, together with future payments until such time that the NatWest new signatories and internet transfer facilities are in place.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....