



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 17th July, 2018, at 7.30pm.

1(A). 169/18 PRESENT

Councillor Jonathan Lees (Town Mayor)
Councillor Peter Dooley (Deputy Mayor)
Councillor Stephen Cople
Councillor Jonathan E. Duggan-Keen
Councillor Mrs Lynette M. Edwards
Councillor James E. Falshaw
Councillor Howard R. Griffiths
Councillor Miss. Carole A. Harris
Councillor Ms. Helen L. Priestley
Councillor David S. Knights
Councillor Stephen G. Wilson

Clerk & Financial Officer R. Phillip Parry

1(B). 170/18 APOLOGIES

County Councillor Tudor Jones

2(A). 171/18 BEREAVEMENTS WITHIN THE COMMUNITY

There were no reported bereavements within the community, between the June and July Council meetings.

2(B). 172/18 Standing Orders were suspended:

The Mayor, Councillor Jon Lees, welcomed Mr. Ian Williams, Flintshire Street Scene, to the meeting.

Mr Williams advised the Members that due to a re-organisation he is being moved to another district. The new Street Scene Supervisor's name (Mr. Neil Hickie) and contact details have been advised to the Clerk. Mr. Williams will provide Mr. Hickie with details in relation to the outstanding work within the community.

The following matters were discussed with Mr. Williams:

- (a) Rural cutting of roadside grass verges was in progress – whereby the team are presently in Pen Y Cefn. The concerns in Babell Road (The Nook) will also be attended to.
- (b) The large pot holes in Drovers Lane. Specialist equipment is required to plane the pot holes.
- (c) The re-surfacing of North Street will commence in September.
- (d) The flooding outside a property in Pen y Cefn is in hand and will be addressed in the future.

Mr. Ian Williams thanked the Council Members and Clerk for their help and assistance.

The Mayor and Council Members wished Ian Williams all the best in his new area and thanked him for his assistance over the past years – which has been really appreciated.

2(C). 173/18

Standing Orders were restored:

3. 174/18

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 175/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 19TH JUNE, 2018

The Minutes were proposed as correct by Councillor David Knights and seconded by Councillor Mrs. Lynette Edwards and formally agreed by the Members present.

5. 176/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 5. 153/18 sub minute no: 10. 124/18 (page 4) – in relation to Heavy Goods Vehicles travelling along the B5122 road – Caerwys to Afonwen. Councillor Steve Cople advised the Members that David Hanson MP was still awaiting a response from Flintshire County Council, in relation to a site meeting. In the meantime, the concerns need to be supported by evidence, such as data / instances collated from Facebook, videos, together with a record of accidents that have and have not been reported to the police. General discussion in relation to HGV usage and speeding traffic through the Town – together with the B5122 hill to Afonwen.

Minute no: 5. 153/18 sub minute no: 17. 138/18 (pages 4 and 5) – in relation to the Community Defibrillator project. The Clerk advised that he had ordered two defibrillators which had been delivered to the charity. Councillor Steve Cople referred to the area where the defibrillators were to be sited in Caerwys – together with seeking a location in Afonwen. It was suggested that the first defibrillator be sited in the agreed location in High Street, the second defibrillator could be sited in Afonwen. Then, eventually, a third defibrillator in the area of the Church Lych gate. Councillor David Knights advised that whilst the St. Michael's Church Committee broadly support the defibrillator being placed near the Lych gate, permission will have to be sought from the Church in Wales Diocesan Office in St. Asaph. Councillor Steve Wilson advised that the First Responder system is in place.

Minute no: 6(c). 156/18 (page 6) – in relation to a review meeting with the Chief Executive of Flintshire County Council. The Clerk advised that despite an acknowledgement from the Office of the Chief Executive in County Hall, a meeting would be arranged: to date there had been no provisional dates offered. The Clerk further advised that he will once again contact the Office of the Chief Executive.

6(A). 177/18
CORRESPONDENCE

The following correspondence had been received that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised of the following report received from PCSO Connor Freel in relation to reported criminal offences in Caerwys since the last meeting in June: **(a)** Continual reports about youths ‘hanging around the Church – causing a nuisance and smoking drugs’ **(b)** Number plates stolen from a Mitsubishi Shogun **(c)** Arson at outdoor education centre **(d)** Assault **(e)** Dangerous dogs. No offences reported in Afonwen.
- (2) Flintshire County Council – Match funding scheme for Children’s play areas 2018 / 2019. The Clerk advised that Flintshire had agreed a budget to match fund improvements to children’s play areas – up to a maximum of £10,000.00.

Members agreed the following: To match-fund £10,000.00 towards the Caerwys children’s play area.

- (3) Flintshire County Council – Road closure information in relation to events on public highway.
- (4) Flintshire County Council – Planning Committee webcasting. Information in relation to access to planning webcasts.
- (5) North & Mid Wales Association of Local Councils – meeting information for Friday 20th July. Councillor Mrs. Lynette Edwards advised in relation to her attendance at the meeting, which will be held in Flint.

6(B). 178/18
CLERK’S REPORT

- (i) The Clerk advised to a deposit into the Council’s bank account, the sum of £5,000.00 – which had been received from Flintshire County Council – in relation to match funding for children’s play areas for 2017 / 2018.

Members agreed the following: the Clerk to ring-fence the £5,000.00 towards future improvements to the Caerwys children’s play area.

- (ii) The Clerk advised that the Independent Remuneration Panel’s annual return in relation to published allowances and expenses for Members for 2017 / 2018 had been submitted to the Panel.
- (iii) The Clerk advised that following being contacted by Councillor Miss. Carole Harris in relation to the non-working of the tumble dryer in the communal washing facilities in Llys y Goron – the concern had thereafter been reported to Flintshire Council. The County Council subsequently replied advising that a number of dryers in senior citizen housing complexes were faulty and the County were in the process of consulting with residents as to the options available in communal laundry facilities.

- (iv) Further complaints, together with photographs had been received from residents in relation to the blue clothes bin on the Marian. The Clerk had further written to the County seeking the removal of the bin. This request had been acknowledged.
- (v) Road signage in Pen y Cefn had been reported by Councillor Steve Copple – whereby the sign had been completely engulfed in foliage. The Clerk advised that the matter had been reported to Street Scene, whereby the work was completed in a few days.
- (vi) Request from a resident in Afonwen, enquiring if the Town Council provided allotments. The Clerk had replied advising that the Town Council did not own any land, apart from a common area which is registered in the name of the Council.

6(C). 17918

TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2018

The Clerk, as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts, as at the end of June 2018, together with copies of the two Council Bank account statements. The Clerk further provided Members, with a breakdown in relation to the budget headings, which included income and expenditure to-date.

Members approved the Statement of Accounts, and the document was signed by the Mayor, Councillor Jon Lees

7. 180/18

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Jonathan Lees, advised the Members that he had not attended any events during the past month.

8. 181/18

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

In Councillor Tudor Jones' absence, the Clerk advised Members of the following report that had been received from Councillor Jones:

- (a) Planning application number: 058561 – Thomas Plant Hire, Llwybr Hir, Caerwys. Councillor Jones will be contacting the Planning Officer seeking specifications of the luminescence and spread of the lighting. Councillor Jones will recommend a reduction in lamp height from 7.5m.
- (b) Councillor Jones will be drafting suggested joint road safety improvements on the roads in Caerwys and Lixwm, during the summer recess.
- (c) Councillor Jones will write formally to the Head of Street Scene, Steve O. Jones, objecting to the relocation of Ian Williams (Street Scene Supervisor for Caerwys area) – loss of excellent Officer, loss of local knowledge, loss of excellent relationship with Caerwys Town Council and local residents.

9. 182/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (a) Councillor Mrs. Lynette Edwards advised that she had attended the Llangollen Eisteddfod, on behalf of the immediate past Mayor, Councillor David Knights. The Clerk explained that the Eisteddfod invitation is given to the retiring Mayor each year.

- (b) Councillor David Knights, as the Council's representative on the Ysgol yr Esgob School Governors, advised the Members in relation to the following: Ysgol Yr Esgob had been elected as the 'Primary School of the Year' in North Wales. The leavers' service was to be held on the Friday following the Council meeting. The recent PTA event was successful and had raised over £400.00. The School budget for next year will be very tight.
- (c) Councillor Peter Dooley advised in relation to the site visit to Barlow's Caravan Park, with Councillors David Knights and James Falshaw, in relation to a planning application. The Council Members were shown around the property by the applicant, Miss. Vivien Lees, and confirmed that they were impressed with the project at the Caravan Park.
- (d) Councillor Ms. Helen Priestley, as the Council's representative on the Children's play area Committee with the Memorial Institute, advised the members in relation to the following: Provided Members with a copy of the letter from the 'Big Lottery Fund' – which outlined the reasons for the unsuccessful application for funding towards the Children's play area.

Councillor Mrs. Priestley further advised that she had met with a play area design company which had provided a plan for upgrading the area of the existing play area. Councillor Ms. Priestley had also met with Mr. Richard Roberts (AURA leisure – Flintshire County Council). Discussion in relation to suggested upgrade of the present play area - such as removing the sand from half of the area, with either grass or soft tarmac - including the use of private contractors / professional qualified local residents to complete work. Councillor Ms. Priestley confirmed that whatever scheme the Town Council decided, AURA Leisure will project manage.

Members agreed the following: Councillors Ms. Priestley and Steve Wilson to arrange a meeting of the joint Committee in August and to e-mail the recommendations to the Clerk – to be cascaded to Council Members prior to the September Council meeting.

10(A). 183/18

PLANNING APPLICATIONS

10(B). 184/18

The following planning applications were dealt with by the Members at the meeting:

- (i) Planning Application number: 058569 - for the felling of 1no. Cherry tree, at Caerwys Memorial Institute (Caerwys Bowling Club)

Comment by Council: No objection.

- (ii) Planning Application number: 058561 - for the retrospective planning application for the retention of 4no. lighting columns and associated luminaires. 1no. luminaire on vehicle height barrier and for the installation of lighting hoods to each luminaire, at Thomas Plant Hire, Llwybr Hir, Caerwys.

Comment by Council: The lighting must comply with planning regulations for a rural area – given the size of the business premises. Light pollution must be taken into consideration, in particular, in relation to neighbouring properties to the business.

10(C). 185/18

PLANNING DECISIONS

The following planning decision had been received from Flintshire County Council:

- Application number: 057623 – for change of use of land to mixed-use holiday and leisure park, at Maes Mynan Quarry, Denbigh Road, Afonwen. Approved after completing Legal Agreement.

11. 186/18

COMMUNITY LIGHTING

The Clerk advised that there had been no reported faulty lights.

12. 187/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
160	Scottish Power (June - Street Lighting Electricity Account)	281.18	56.24	337.42
161	Canda Copying Ltd (Quarterly photocopier rental)	51.00	10.20	61.20
162	Zoll Medical UK Ltd (Purchase of two defibrillators)	1,600.00	320.00	1,920.00
163	H. M. Revenue & Customs (Clerk's PAYE & Clerk & Council NI - April, May & June 2018)	469.76		469.76
164	North & Mid Wales Assn of Local Councils (Membership renewal)	40.00		40.00
165	R. P. Parry – Clerk (Re-imburement of purchase of bulk stationery & ink– as per receipts)	89.74	17.92	107.66

13. 188/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	Clwb Bwthyn Bach (Ysgol Yr Esgob) Application adjourned from June Council meeting. Reasons: Copy of bank statement required, together with details of set up costs, including cost of insurance policy.	* See note below
	Caerwys First Responders (Application for funding towards a set of kit bags, including financial assistance for hire of Memorial Institute for training sessions / meetings)	** See note below
166	Caerwys Town Hall (Application for annual grant)	£1,000.00

* Clwb Bwthyn Bach (Ysgol Yr Esgob).

The Clerk advised that the Committee were experiencing difficulties in setting up a bank account and asked that the application be adjourned to the September Council meeting.

Members agreed the following: To adjourn the application to the September Council meeting.

**** Caerwys First Responders.**

The Clerk advised that the application for financial assistance related to the following: **(a)** purchase of a defibrillator for use by the newly trained First Responder Team members **(b)** payment of room hire fees at the Memorial Institute – for First Responder meetings and training sessions.

The Clerk recollects to the Members that the First Responder project was a Town Council initiative, which commenced with the assistance of the Holywell & Flint Rotary Club. Unfortunately, the Rotary Club decided to withdraw from the project. Councillor Stephen Wilson brought the project back to the Council as an Agenda item. The Town Council agreed to move forward with the project – firstly, to continue with the First Responder training with the Welsh Ambulance Service. Secondly, the Council agreed to fund certain aspects of the project. During the budget setting process in January, 2018, the Council agreed a figure of £2,000.00, towards the project. Given that the Town Council have received public donations towards the project for £1,000.00 and £954.92 at the June Council meeting - under Minute number: 2(E). 148/18 pages 2 and 3 – the Clerk asked the Members to consider the following: Council may wish to consider funding the purchase of a defibrillator and Institute hire fees from the Council’s sundry payments budget, taking into consideration it is a Council project, together with the above financial donations received.

Members agreed the following: **(a)** Council to purchase a defibrillator for use by the First Responder Team - approximate cost £850.00 plus VAT **(b)** Council to purchase First Responder - Medical Kit Bag and contents - approximate cost of £220.00 plus VAT **(c)** Council to cover the Memorial Institute room hire fees for one year – to July, 2019.

14. 189/18

Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....