



# **CYNGOR TREF CAERWYS TOWN COUNCIL**

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## **Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 18<sup>th</sup> July, 2017, at 7.00pm**

### **1(A). 153/17 PRESENT**

Councillor David S. Knights (Town Mayor)  
Councillor Stephen Cople  
Councillor Peter Dooley  
Councillor Jonathan E. Duggan-Keen  
Councillor Mrs Lynette M. Edwards  
Councillor James E. Falshaw  
Councillor Howard R. Griffiths  
Councillor Ms. Carole A. Harris  
Councillor Jonathan Lees  
Councillor Stephen G. Wilson

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

### **1(B). 154/17 APOLOGIES**

Councillor Ms. Helen L. Priestley

### **1(C). 155/17 ATTENDANCE AT MEETING BY T/INSPECTOR DARREN WHIBBERLEY**

#### **Standing Orders were Suspended**

The Mayor, Councillor David Knights, welcomed Temporary Police Inspector Darren Whibberley to the meeting.

T/Inspector Whibberley provided details of his present role within the North Wales Police.

Prior to the meeting the Clerk had collated questions and observations from the Council Members that had been forwarded to the T/Inspector. The T/Inspector addressed these as follows:

- (1) Question from Council:** What do the police think is the status of illegal drug taking in the Town and are they proposing to take any action? Councillors and residents are aware of the following: School children, as young as 10 years of age being offered illegal substances

‘free to try’ by two adults – at the Lych Gate to St. Michael’s Church (directly across the road from Ysgol Yr Esgob Primary School). Police are aware of this, but no action appears to have been taken. This illegal and immoral practice still continues!

**Police response:** The Police are actively carrying out covert surveillance in Caerwys. The PCSO covering the area will monitor location and will arrange for periodic attention by PCs. If all quiet during school holiday, we will pick it up again in September. Special Constabulary (SC) to link in with Safer Neighbourhood Team (SNT) and assist where possible.

- (2) **Question from Council:** Speed control in Caerwys Town. The Town Council, some months ago, were promised a speed check survey, with a view that the information would be passed to the Go Safe Team – to action regular speed checks in the area. To the Council’s knowledge, no such checks have been actioned. Members of the public in attendance at the meeting also referred to their concerns with speeding traffic, including heavy goods vehicles. The concerns in relation to children and senior citizens endeavouring to cross the road in the Town Square were highlighted. The T/Inspector was also made aware of attempts by the Town Council for a pelican crossing in the Town Square area. This was refused by the County Council as being impractical.

**Police response:** The stretch outside ‘Wills shop’ was identified as the most prominent location. Contact will be made with Flintshire Highways and establish if speed strips can be placed in the first instance, as opposed to PCSO deployment. If this is rejected, then County Councillor Tudor Jones will be asked for assistance. Once we (Police) have the data, this is to be shared with the Council for discussion re next action. In any event, the local PCSO to attend with speed gun around school finishing time when it re-opens in September, as it was the risk to school children that was highlighted. (With Special Constabulary assistance where possible). Once data available we can discuss possibility of Community Speed Watch Scheme and supply the Council with details if interested.

- (3) **Question from Council:** The Council thinks our main concern is with the lack of any visible presence of either Police Officers or PCSOs.

**Police response:** T/Inspector explained the reasons behind limited PC visibility and reliance therefore on PCSO visibility to bridge that gap. PCSO to contact the Council, to ascertain interest in assisting PCSO to engage with business/social aspects of the town and identify key times/locations to maximise visibility and reassurance. To bear in mind the other locations covered by the PCSO. Where possible PCSO to utilise a marked police vehicle to maximise presence in the town. To manage expectation I would anticipate 3-5 hrs per week. Special Constabulary to advise how they can assist in adding to ‘police’ visibility.

- (4) **Question from Council:** What is the likely response time to an emergency, such as a robbery?

**Police response:** An impossible question to answer. The control room have four minutes from receiving the phone call to assess the risk and ensure that the correct Officers are despatched – to arrive within fifteen to nineteen minutes. The response time to Caerwys, should be quicker, due to the closeness of the Central Police Control and the A55 road.

#### **Other matters discussed and agreed with T/Inspector Whibberley:**

- (i) The number of Police vehicles available in the area, at any given time. The T/Inspector advised as to the number of Police vehicles located in various Police Stations, with others on general patrol.

- (ii) Caerwys Youth Project (Club). Visits by a PCSO to the Youth Project on a Wednesday evening between 6.30pm and 9.30pm, commencing in September - would be welcome.
- (iii) Any concerns by Councillors to be brought to the attention of the PCSO, rather than await a Council meeting. Should the Council be unhappy with progress, then to escalate to the Duty Sergeant. Contact details of PCSO's and other Police personnel will be provided to the Clerk to the Council.
- (iv) Attendance of PCSO at future Council meetings. PCSO to attend at least quarterly, with any non-attendance advised to Sergeant.
- (v) PCSO to link in with OWL Re crime and suspicious circumstances, with each item judged on its own merits.
- (vi) OWL (Online Watch Link) and Social Media. PCSO to link in with Owl re crime or suspicious circumstances. Sergeant to link in with Caerwys Chronicle Facebook page to enable future feeds.
- (vii) Crime and incidents data for the Council. PCSO will produce an update on crime and incidents in the Caerwys Town Council area - together with explanation of any trends or series experienced.
- (viii) The T/Inspector advised of a 50% drop in crime rate in the Caerwys area. Statistics indicate this year 16 reported incidents, whereby in the same period last year, 33 incidents reported.
- (ix) Town Councillors invited to visit the North Wales Police Communications Control Room in St. Asaph Regional Headquarters.

The Mayor, Councillor David Knights, thanked Temporary Inspector Darren Whibberley, for attending the meeting, and also for his report, advice and assistance.

### **Standing Orders were Re-instated**

#### **2. 156/17**

#### **BEREAVEMENTS WITHIN THE COMMUNITY**

Members stood in silence in memory of the following: Mr. Elfed Bartley, Tyddyn Megan, Pen Y Cefn, Caerwys.

#### **3. 157/17**

#### **DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

#### **4. 158/17**

#### **TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 20<sup>TH</sup> JUNE, 2017**

The Minutes were proposed as correct by Councillor Stephen Copple and seconded by Councillor Mrs. Lynette Edwards and formally agreed by the Members present.

## 5. 159/17

### MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

**Minute no: 5. 138/17 sub minute numbers: 11.111/17 & 5.84/17 (page 3)**, in relation to a number of outstanding queries by various departments of Flintshire County Council. The Clerk advised that despite a further reminder to the Personal Assistant to Mr. Colin Everett – Chief Executive, in relation to a meeting with Mr. Everett, Councillor Knights the Mayor, and the Clerk to the Council – no reply or further acknowledgement had been received. Councillor Tudor Jones advised that he would personally visit the Office of the Chief Executive.

**Minute no: 5. 138/17 sub minute numbers: 11.111/17 & 10.93/17(c) (page 3)**, in relation to a request under the Freedom of Information Act to Flintshire County Council. The request sought details in relation to savings made following the night time trial period, whereby a number of street lights within the County had been switched off. The request also sought the areas in Flintshire that had been part of the trial. The Clerk advised that whilst a reply had been received and forwarded to Councillor Howard Griffiths, further information was requested by Councillor Griffiths. A second reply was subsequently received and forwarded to Councillor Griffiths. Councillor Griffiths advised the Members that whilst both replies to the Freedom of Information request provided much information that was not requested, the main body of the request information was not provided. Councillor Griffiths indicated his wish that the matter be ‘left on file’ for the present time.

**Minute no: 6(B). 140/17 (iv) (page 5)**, in relation to a concern with a tree in St. Michael’s Close, Caerwys. The Clerk advised that Mr. Dewi Ellis - Flintshire Tree Surgeon, had called at the Clerk’s home and advised the following: ‘That the tree in St. Michael’s Close had been ‘sabotaged’ and further explained, ‘that holes had been drilled around the base of the tree and a substance used to kill off the tree’. The Councillors expressed their disbelief in hearing this information. The tree next to this dying tree was also completely cut down without authorisation from the County Council a few years ago.

**Minute no: 11. 147/17 (ii) (page 7)**, in relation to a quotation for a new energy saving street lamp to be installed on a pole opposite the former Red Chapel on Caerwys Hill. The Clerk advised that the quotation received was for £420.00 plus VAT for an LED light. Councillor Howard Griffiths advised that the lamp specification was acceptable.

The Clerk further advised in relation to a vehicle that had apparently demolished the electricity pole, causing the damage to the street lighting. Whilst Flintshire County Council had in a report stated that the accident was caused by a lorry, the Clerk had telephoned the North Wales Police requesting the vehicles registration and contact details. However, the Police would not divulge this information as the electricity pole was not owned by the Town Council. Councillor Mrs. Lynette Edwards advised that she was in possession of a photograph of the offending vehicle, which clearly showed the registration number.

**Members agreed the following:** (a) Confirmed the acceptance of a quotation for £420.00 plus VAT (b) Councillor Mrs. Lynette Edwards to provide the Clerk with a copy of the photograph, providing the registration details of the vehicle involved in the accident (c) the Clerk to make a claim with the Council Insurance Company.

**Minute no: 13. 149/17 (page 7)**, in relation to a letter sent to Flintshire County Council Highways, which outlined concerns with the general usage of heavy goods vehicles, travelling on the B5122 road between Caerwys and Afonwen. The Clerk advised that despite the original letter, together with a copy of the letter sent last week, there had been no reply or acknowledgement from the County Council.

**Members agreed the following:** Copy of letter to be provided to County Councillor Tudor Jones – to take forward with the Office of the Chief Executive and or Highways Chief Officer.

**6(A). 160/17**

## **CORRESPONDENCE**

**The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:**

- (1) Letter received from Flintshire County Council advising that their Street Scene Officers would be attending Town & Community Council meetings on a quarterly basis. However, the Street Scene Officers can be contacted at any time, should an issue arise.
- (2) Notification from Flintshire County Council, that the Summer Play Scheme would commence from Monday 24<sup>th</sup> July, to Friday 11<sup>th</sup> August – between the hours of 1.30pm to 3.30pm.
- (3) The Clerk recollects to the Members an e-mail forwarded from Flintshire County Council, which provided a web link to a consultation page named – Active Travel Draft Integrated Network Map Consultation.
- (4) Letter received from Flintshire County Council, in relation to a County Standards Committee and Town & Community Councils joint meeting, due to be held on 2<sup>nd</sup> October. The Public Services Ombudsman for Wales will be in attendance at the meeting, and the County were requesting any questions to be placed before the Ombudsman.

**Members agreed the following:** The Clerk to raise the following question to the Ombudsman: ‘The silence from Flintshire County Council in replying to letters’, and to seek the reason, as to why one local authority cannot refer another local authority to the Ombudsman for investigation.

- (5) Letter received from Flintshire County Council seeking nominations from Town & Community Councils for a representative to sit on the Flintshire Public Services Board. The Clerk advised the outline role description. Councillor David Knights expressed an interest.

**Members agreed the following:** The Clerk to formally nominate Councillor David Knights as the Town & Community Council representative, to sit on the Flintshire Public Services Board.

- (6) Information received from Flintshire County Council in relation to a briefing event relating to the Flintshire Local Development Plan, to be held on Tuesday 25<sup>th</sup> July, at 6.00pm in County Hall, Mold. County Councillor Tudor Jones advised in relation to his attendance at a similar event for County Councillors. Councillor Jones will provide the Town Council Members with a report following the briefing, at the September Town Council meeting.
- (7) Invitation from the Welsh Assembly government to attend a Stakeholder Workshop in relation to ‘Welsh Government Policy on Geological Disposal’ to be held in Colwyn Bay on Wednesday 27<sup>th</sup> September at Porth Eirias. Councillor Jon Lees declared an interest in attending. The Clerk advised that he would forward the invitation to Councillor Lees.
- (8) Wales & Town & Community Councils Local Election Candidate Survey. Information cascaded to Members on the 6<sup>th</sup> July, which included a link to a questionnaire.

- (9) The Clerk referred to an e-mail received from a local resident dated the 30<sup>th</sup> June, together with the Clerk's reply, which was cascaded to Members, in relation to the Parafest event.
- (10) The Clerk referred to an e-mail received from Mrs. Sarah Maitland-Jones in relation to the Old Court, High Street, Caerwys – dated the 6<sup>th</sup> July. The e-mail had been cascaded to Members, together with the Clerk's reply.

**Members agreed the following:** the Clerk to advise Mrs. Maitland-Jones, as follows: As the Town Council have no direct interest in the property, the Members felt that they were unable to make any comment.

- (11) Invitation to attend the AGM of the Flintshire Local Voluntary Council, in Mold on Thursday 14<sup>th</sup> September, at 6.30pm. Received.

## **6(B). 161/17 CLERK'S REPORT**

- (i) The Clerk advised in relation to a concern received from Councillor Stephen Cople, to overgrowth on the Babell road, travelling from the Holywell road area of Caerwys. The Clerk had contacted Street Scene, who advised that the contractor was in the area. It was confirmed in the meeting that the overgrowth had been cut.
- (ii) The Clerk advised in relation to a concern received from Councillor Jonathan Duggan-Keen, in relation to the lintel above the Pinfold Door - which appeared to be failing. Councillor Duggan-Keen had provided a photograph. The Clerk advised that he had sent the photograph to the Flintshire County Council Conservation Officer, seeking his observations. The Conservation Officer had advised the following: No planning permission is required. The Officer wished to receive a Method Statement from a stonemason - to replace the lintel, to use a soft lime mortar, together with a flat piece of limestone.

**Members agreed the following:** The Clerk to contact Mr. David Youd (Stonemason – who has completed work on The Pinfold previously) – to firstly request a site meeting, with Councillors Jonathan Duggan-Keen and Jon Lees.

- (iii) The Clerk advised that Caerwys in Bloom had written to the Town Mayor, seeking as to whether the Council wished the Town Crest to be used on the Town Council sponsored planter in Church Walk.

**Members agreed the following:** The Town Crest was not required.

- (iv) The Clerk brought to the attention of the Members an e-mail received by the Mayor and himself, in relation to pot holes in Drovers Lane. The writer of the e-mail was concerned that a local resident who uses a wheelchair, was having difficulty in travelling along the road. The Mayor had forwarded the information to Street Scene, seeking an urgent inspection of the road. The Clerk advised that whilst an acknowledgement had been received, to-date no patching or other remedial work had commenced. County Councillor Tudor Jones advised that he would make enquiries, to ascertain the schedule for repairs.
- (v) The Clerk advised of receiving further photographs showing bin bags surrounding the base of the Flintshire County Council clothes bank, which is sited on the Marian. The photographs had been forwarded to Street Scene, with a request to remove the bags,

together with an update for the removal of the clothes bin – that was agreed several months ago.

- (vi) The Clerk advised that further photographs in relation to the water leakage in Chapel Street, had been received, which had been forwarded to Street Scene – seeking an update in relation to the County Council meeting with Welsh Water.

#### **6(C). 162/17**

#### **TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS - TO THE 30TH JUNE 2017**

The Clerk and Financial Officer provided the Members with a copy of the Quarterly Statement of Accounts, to the end of June 2017, together with copies of the two Council Bank account statements. The Clerk further provided the Members with a breakdown in relation to the budget headings, which included income and expenditure, to-date. **The Members approved the Statement of Accounts, and the document was signed by the Mayor, Councillor David S. Knights.** The Mayor, Councillor David S. Knights, thanked the Clerk for his work on the accounts.

#### **6(D). 163/17**

Councillor Stephen Copple advised the Members that he wished the larger financial payments made by the Town Council to be made more openly available to the public – such as a summary every quarter. The Clerk advised that all payments were included in the list for Councillors at each meeting, and when approved, subsequently appear in the Minutes of the Meetings – which are available on the web site – in accordance with the good practice guidance notes from the Welsh Assembly. The end of year accounts are also published in accordance with the Wales Audit regulations, on the notice boards and Council web site. The Clerk further advised that he would include the larger payments in his monthly Caerwys Chronicle report.

#### **7. 164/17**

#### **TOWN MAYOR'S REPORT**

The Town Mayor, Councillor David S. Knights, advised the Members of his attendance at the following:

- (a) Attendance at Buckley and Rhyl Town Mayor's Civic Sunday.
- (b) Attendance at Play Area Project meeting.
- (c) Attendance at Ysgol Yr Esgob School Fayre.
- (d) Judging the Annual Scarecrow competition (37 entries).

#### **8. 165/17**

#### **COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)**

County Councillor Tudor Jones brought to the attention of the Members, the following:

- (1) Attendance at a drop-in session in Holywell, in relation to 'Bus provision in Flintshire – and in particular, the Caerwys County Ward'. Councillor Jones provided the Members with a copy of a map shown in the presentation [map1], and what he suggested as a better alternative route [map2] in relation to 'Community Shuttle Services'
- (2) Bus service timetables: The display of bus timetables in bus shelters and other areas is the responsibility of the bus service provider, not the County Council.
- (3) Broadband consultation: Following a recent survey letter distributed within the Ward, a number of submissions had been received.
- (4) Planning application at Centre point in Afonwen. Area near to proposed development site, which has been included in the Flintshire Local Development plan – for small industrial units.

- (5) Non-reply to correspondence sent to County Hall. Councillor Jones has presented handwritten letters to the Chief Executive, which are being replied to.

## 9. 166/17

### REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (i) Councillor Mrs. Lynette Edwards attended a meeting in Flint, of the North & Mid Wales Association of Town and Larger Community Councils.
- (ii) Councillor Mrs. Lynette Edwards, attended the following Civic Sundays, on behalf of the Mayor: Denbigh, Flint and Ruthin.
- (iii) Councillor Peter Dooley provided the Members with an update in relation to the Caerwys Youth Project. Whilst the Project is closed presently for the summer, it will re-open in October. Councillor Dooley advised that at least four adults were required to attend each session of the Project on a Wednesday evening, and sought the assistance of the Members in attending a number of sessions during the year.
- (iv) Councillor Stephen Copple advised in relation to a pre Annual General Meeting he had attended, as the Council's Town Hall Trustee. Councillor Copple further advised he had tabled the following agenda item for the annual meeting: The future of the Town Hall.
- (v) Councillor Jon Lees advised that following the June Council meeting and receiving from the Clerk information in relation to an appointment of a Champion, to the Clwydian Range & Dee Valley Area of Outstanding Natural Beauty. Councillor Lees confirmed his contact with the Secretary to the Committee and was awaiting a response.

## 10(A). 167/17

### PLANNING APPLICATIONS

#### The following planning applications were dealt with by the Members at the meeting:

- (i) Application number: 057037 - for removal of the existing 10 metre high telecommunications monopole and the installation of a 15 metre high shrouded telecommunications monopole and associated ground-based equipment cabinets, at Telephone Exchange, Pen y Cefn Road, Caerwys.

**Comment by Council: 1.** The new monopole mast will be 5m (16.4ft) taller than the existing mast which stands at 10m (32.8ft). The location of the proposed mast is in close proximity to the Caerwys Town Conservation Area. What will be the visual impact be upon the conservation area? (No information is provided by the applicant on this issue.)

**2.** The mast is to provide a 4G service in the area, however, this could cause interference problems to those in the community who are dependent upon the Freeview service for television reception. The problem is due to 4G transmissions being at 800MHz which sit next to frequencies used by the Freeview service. Problems associated by such interference have been experienced in the Conwy Valley and parts of Anglesey. Arqiva Ltd needs to explain how they intend to overcome such a problem if this is experienced in the community area. (No information is provided by the applicant on this potential issue.)

**3.** The resident at 'Aelfryn', Pen Y Cefn Road, which is located next to the application site, is an amateur radio enthusiast. Can Arqiva give a guarantee that their equipment when in operation will not affect radio signals at 'Aelfryn' and vice versa? (See PPW - Edition 9, Nov. 2016, sub-sections 12.13.8 to 12.13.11 that would appear relevant to my points 2 & 3.)

4. With the commissioning of the 15m mast should planning consent be granted, it should be requested that within 1 month of it becoming operational the old 10m mast is removed from the site in the interests of visual amenity of the area. (See FCC's SPG 18 - Telecommunications, sub-paragraph 3.5.)

5. It should be queried as to why; and in accordance with PPW, sub-sections 12.13.2 to 12.13.3, TAN 19 - Telecommunications, paragraph 3.5, FUDP Policy AC22 and SPG 18 that no assessment has been produced of alternative mast sites with regard to mast sharing. (Masts erected or approved for installation are at following OS map locations:  
SJ 12627587 - adjacent to western boundary of Park View Garage, Caerwys.  
SJ 14047607 (approx.) - land east of Pen-y-Parc, Lloc. (2 masts) SJ 14997651 - Land at Pen Y Bryn Farm, Gorsedd.  
SJ 11487264 - land at Pen Uchaf Farm, Pen Y Cefn Road, Caerwys. These may not be suitable but we have seen no assessment.

(ii) Application number: 057125 – for conservation of an existing redundant stone barn and re-building of existing brick shippon into a single dwelling, at Pen Uchaf Farm, Pen Y Cefn, Caerwys.

**Comment by Council:** Providing that the application complies with planning policy, then no objections raised.

## 10(B). 168/17

### PLANNING DECISIONS

**The following planning decision had been received from Flintshire County Council:**

Application number: 057029 – for change of use of land to allow siting of storage containers, at Park View Garage, Crossways Road, Caerwys. Approved.

## 11. 169/17

### COMMUNITY LIGHTING

- (a) The Clerk advised that no street lights had been reported out of order since the June Council meeting. There were no street lights reported out of order at the meeting by Members.
- (b) Councillor Howard Griffiths referred to a news report that stated the following ‘Flintshire County Council will receive £3.13m for an ambitious project to upgrade 11,000 street lights to LED equivalents, saving the local authority around £360,000 and 1,387 tonnes CO<sub>2</sub> annually.

Councillor Griffiths felt that the Town Council could consider upgrading their street lights to LED.

**Members agreed the following:** The Clerk to place the above item on the September agenda.

## 12. 170/17

### TO CONSIDER: MEET YOUR TOWN COUNCILLORS AND OTHER LOCAL ORGANISATIONS MORNING (CLLR STEPHEN WILSON)

Councillor Wilson referred to the various Committees and Groups that are listed in the Caerwys Chronicle each month. Councillor Wilson suggested that the Council arrange a joint meeting between all the Committees and Groups, together with the Council, whereby the business of the Council can be further defined. The bringing together of all the voluntary organisations in the Town Council area would be beneficial. Councillor Wilson suggested that if the Members were amicable,

then he would find availability dates for the meeting to be held in the Town Hall, together with finer preparation details – to the September Council meeting.

**Members agreed the following:** In principle, Members were in agreement to Councillor Wilson’s suggestion and requested the Clerk to place the matter on the September agenda, to enable Councillor Wilson to provide a progress report.

**13. 171/17**

**TO CONSIDER: WEEKLY SATURDAY COFFEE MORNING - WITH A COUNCILLOR IN THE CAFÉ (CLLR STEPHEN WILSON)**

Councillor Wilson referred to the photograph of the Council Members in a recent edition of the Caerwys Chronicle, and felt that the Council Members could be more approachable and visible to the residents. Councillor Wilson suggested that perhaps a ‘meet your local Councillor’ over a coffee in the Café on the Corner, could be held every two weeks on a Saturday morning. This could be achieved by a rota of Council Members. Councillor Wilson was seeking from the Members a provisional decision, whereby further details would be brought to a future Council meeting.

**Members agreed the following:** In principle, Members were in agreement to Councillor Wilson’s suggestion and requested the Clerk to place the matter on the September agenda, to enable Councillor Wilson to provide a progress report.

**14. 172/17**

**TO CONSIDER: INSTALLATION OF WI FI - IN THE MEMORIAL INSTITUTE BUILDING (CLLR STEPHEN WILSON)**

Councillor Wilson referred to the use of ‘Audio Visual’ (AV) equipment in Council meetings, whereby planning applications and other matters, could be brought to the attention of the Members using the AV equipment, rather than one set of plans, or photocopies being passed around the table. Councillor Wilson advised that as the Memorial Institute building had no broadband installed, he suggested that possibly the Town Council could assist financially with associated costs.

The Clerk advised in relation to the use of AV equipment in another Council where he is also the Clerk. This equipment is a fixed projector to the ceiling and wall fixed screen. Whereas the Caerwys AV equipment is mobile – which results in collection, setting up, dismantling and returning it. This aspect usually involves more than one person. The Clerk further advised that the Town Council were asked during the bid for funding for the mobile AV equipment, to pay approximately £240.00 towards fixed AV equipment in the Memorial Institute. This was refused by the then Council. The Clerk suggested that the provision of broadband was not required, as all planning documents could be downloaded from the Flintshire Planning web site prior to Council meetings. Other matters to be brought to the attention of the Council could be scanned. Members discussed the matter further.

**Members agreed the following:** (a) Councillor Wilson, as Chair of the Memorial Institute Trustees, to consider making an application from the Small Lottery Grant Fund, for fixed AV equipment in the Memorial Institute building. (b) The Town Council would consider financially supporting an application for the equipment.

**15. 173/17**

**APPROVAL OF ACCOUNTS FOR PAYMENT**

<b>Cheque Number</b>	<b>Payee</b>	<b>Net £</b>	<b>Vat £</b>	<b>Total £</b>
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092	Scottish Power (June - Street Lighting Electricity Account )	280.85	56.17	337.02
093	Canda Copying Ltd (Quarterly photocopier rental)	51.00	10.20	61.20
094	H. M. Revenue & Customs. Clerk's PAYE & Clerk & Council NI - April, May & June 2017 - via The Post Office )	481.30		481.30

**16. 174/17**

**APPLICATIONS FOR FINANCIAL SUPPORT**

<b>Cheque Number</b>	<b>Name of organisation</b>	<b>Amount granted £</b>
	No applications received	

**17. 175/17**

**The Members agreed the payments of the above accounts as listed.**

**There being no further business, the Mayor thanked everyone for attending and closed the meeting.**

**SIGNED BY THE MAYOR AS CHAIR.....**

**DATE OF APPROVAL.....**