



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 20th February, 2018, at 7.30pm.

1(A). 26/18 PRESENT

Councillor David S. Knights (Town Mayor)
Councillor Stephen Copple
Councillor Peter Dooley
Councillor Jonathan E. Duggan-Keen
Councillor Mrs Lynette M. Edwards
Councillor James E. Falshaw
Councillor Howard R. Griffiths
Councillor Miss. Carole A. Harris
Councillor Jonathan Lees
Councillor Ms. Helen L. Priestley
Councillor Stephen G. Wilson

County Councillor Tudor Jones

Clerk & Financial Officer R. Phillip Parry

1(B). 27/18 APOLOGIES

None

2(A). 28/18 BEREAVEMENTS WITHIN THE COMMUNITY

Members stood in silence in memory of the following: Mrs. Lily Langley, Llys Y Goron, Caerwys.

2(B). 29/18 Standing Orders were suspended:

The Mayor, Councillor David Knights, welcomed Mr. Ian Williams, Flintshire County Council Street Scene Manager, to the meeting.

Mr. Williams advised in relation to the following:

(1) Changes to Street Scene. Work is now directed to a new Resources Manager who distributes the work to the various teams (2) The complaint that had been passed from the Clerk to Street Scene, in relation to the untarmacked entrance to the former coal yard, known as Bryn Llwyd Yard, including the protruding manhole cover. Councillor Stephen Copple advised that he had visited the site and also contacted the building firm by telephone. The tarmacking will commence during the first week of March (3) A number of evergreens had been pruned in the area opposite the Piccadilly and around the notice board in South Street (4) A sweeper will be visiting all areas (5) Town Centre tree replacement. Mr. Williams advised in relation to the manpower difficulties presently, due to pot holes and other general maintenance. Mr. Williams will discuss the matter with the new Resources Manager. The Clerk advised that the company supplying the tree requires at least two to three weeks notice to arrange delivery (6) Resurfacing of North Street. Councillors expressed their disappointment that the road had not been re-surfaced, as previously advised. The Clerk advised that despite a letter sent to Mr Barry Wilkinson following the January Council meeting, seeking assurances that North Street would be re-surfaced, there had been no reply. **The Clerk was asked to send a further letter to Mr. Wilkinson.**

Members expressed their concerns with the numerous pot holes within the Town Council area, including Pen Y Cefn and, in particular, the B5122 road – through the town, including travelling past the Piccadilly Inn towards the A55.

The Clerk referred to the £1.4 million grant the County were to receive from the Welsh Assembly Government to assist with pot holes. The Clerk enquired if the work would be completed in-house by the County or by sub-contractors. Mr. Williams advised that to complete the work in a timely manner, sub-contractors would be used.

The Mayor, Councillor David Knights, thanked Mr Williams for his attendance.

2(C). 30/18

Standing Orders were restored:

3. 31/18

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 32/18

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 16TH JANUARY, 2018

The Minutes were proposed as correct by Councillor Stephen Copple and seconded by Councillor Stephen Wilson and formally agreed by the Members present.

5. 33/18

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: 2(B). 04/08 (page 2) – in relation to a letter sent to Flintshire County Council Highways seeking the urgent tarmac resurfacing of North Street, Caerwys. This matter had been discussed with Mr. Ian Williams – Flintshire Street Scene. **(Minute 2 (B). 29/18 on pages 1 and 2 above)**

Minute no: 2(B). 04/08 (page 2) – in relation to the replacement Town Centre tree. This matter had been discussed with Mr. Ian Williams – Flintshire Street Scene. (**Minute 2 (B). 29/18 on pages 1 and 2 above**)

Minute no: 6(B).10/18 (iv) (page 4) – in relation to the difficulties with HSBC Bank to the change of signatories on the Council account. The Clerk advised that, following a formal complaint to HSBC Bank, the complaint was not resolved – with the Bank citing that they had changed their policy in relation to Community Councils accounts. The Clerk further advised that the bank wish the Council to close the Community account and open a Local Authority account.

Members agreed the following: The Clerk to contact other High Street Banks, to ascertain details of their Council accounts. The Clerk to report further to Members at the March Council meeting.

6(A). 34/18

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk advised that two reports had been received from PCSO Laura Williams and PCSO Connor Freel. The following incidents had been reported to North Wales Police:
 - (1) Suspicious white Audi A5 seen parked up by the church, with two males sat inside
 - (2) Unauthorised taking of a motor vehicle in Pen Y Cefn
 - (3) Road Disruption – wild dogs running along B5122 road
 - (4) Suspicious circumstances – St. Michael’s Drive, Caerwys - Caller heard gun shots, officers attended and performed area search but no more gun shots heard or vehicles seen
 - (5) Assault in Royal Oak Pub – domestic between ex-partners.
 - (6) Councillor Stephen Cople advised that following the theft of a manhole cover from the public conveniences he had contacted North Wales Police by e-mail to report the theft. There had been no response from the Police.
- (2) Notification in relation to Flintshire County Forum – to be held on Wednesday 28th February, at 6.30pm, in Saltney. As Councillor Stephen Wilson was not able to attend, the Clerk advised that he would represent Councillor Wilson.
- (3) Letter received from One Voice Wales, enquiring if the Council might wish to become a member of their organisation at a full cost of £185.00 with a 50% reduction for the first year. **Members agreed the following:** Not to become a member.
- (4) Independent Review Panel, advising in relation to a number of engagement events. The information had been sent to Councillors prior to the meeting by e-mail.
- (5) Complimentary ticket application form received from Llangollen Eisteddfod. **Members agreed the Town Mayor to receive.**

6(B). 35/18

CLERK’S REPORT

- (a) The Clerk advised that following a financial donation made by the Council the letter enclosing the cheque seeks an acknowledgement. Whilst the confirmation of receipts are kept on file, the Clerk read out a thank you letter from the Caerwys Brownie Guides - which advised that the financial assistance would be ‘put to good use’ as the Club develops in the future.

- (b) The Clerk advised in relation to a complaint received, to the untarmacked entrance to Bryn Llwyd Yard in North Street, including a protruding manhole cover. This matter was discussed with Mr. Ian Williams (**Minute 2 (B). 29/18 on pages 1 and 2 above**).
- (c) The Clerk read out correspondence from a holiday site in Shell Island, Llanbedr, Gwynedd. The owner of the site was seeking complaint information in respect of the 2016 and 2017 Parafest events held in the Caerwys area.

6(C). 36/18

TO FURTHER DISCUSS: RELOCATION OF RED PHONE BOX

The Clerk advised that it was previously agreed by Members that Council would further discuss the relocation of the red phone box from Pen y Cefn to Caerwys Town centre. Members discussed in general areas whereby the phone box could be re-sited. Councillor Jonathan Lees advised that he would assist with the removal and installation of the phone box. There followed a general discussion in relation to the removal and, in particular, the restoration of the ground area and electricity supply following the removal of the box in Pen Y Cefn.

Members agreed the following: The Clerk to contact BT Payphones, seeking their guidance in relation to the restoration of the base area of the phone box, including the electricity supply, in Pen Y Cefn, together with the removal of the phone kiosk in High Street.

7. 37/18

TOWN MAYOR'S REPORT

The Town Mayor, Councillor David S. Knights, advised the Members of his attendance at the following:

- (1) Mayor of Mold Charity event (2) Play Flintshire – Play area seminar held in Flint Sports Centre – whereby contacts were made which will assist the Caerwys Youth Project.

Councillor Knights referred to his Charity concert on Saturday 24th February and advised that all tickets had been sold for the event.

8. 38/18

COUNTY COUNCILLOR'S REPORT (CLLR TUDOR JONES)

County Councillor Tudor Jones advised the Members in respect of the following:

- (a) Planning permission for a holiday park in Maes Mynan, Afonwen, had been granted by the Planning Committee. Councillor Jones had expressed his views in relation to traffic concerns, including speaking with the applicant, seeking that he consults with the local Caerwys businesses.
- (b) Plant Hire company in the former Sundawn Nurseries. Councillor Jones advised in relation to a number of concerns including alleged breach of planning conditions. Natural Resources Wales had visited the site whereby samples were taken in relation to alleged pollution.
- (c) County Council budget increase of 5% plus 1.7% directed to education.
- (d) Brown Bin charge. The £30.00 yearly charge will be effective. Councillor Mrs. Lynette Edwards enquired in relation to the brown bins used by the Public Conveniences, Town Hall and Institute – will these building have to pay? Councillor Jones will make enquiries.

9. 39/18

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (1) Councillor Stephen Copple, as the Town Hall representative, advised the following: Two new Trustees have been appointed: Trustees agreed not to close the Town Hall.
- (2) Councillor David Knights, as the Youth Club Project representative, advised the following: 30 registered youth club members, with at least 20 attending each week: Youth Club Committee meeting to be arranged: to create a structure for the future.
- (3) Councillor Mrs. Lynette Edwards, as the North & Mid Wales Town Council's representative, advised the following: Workshop held on the future of Town & Community Councils: Appears that the Welsh Assembly Government wish to reduce the over 700 Town & Community Councils to approximately 100: Financial details in relation to the reduction of Council numbers could be viewed on the North & Mid Wales's web site.
- (4) Councillor Mrs. Lynette Edwards, as the FLUSH Committee representative, advised the following: There were no concerns to the running of the Public Conveniences: theft of manhole cover: a tree from a neighbouring property is a cause of concern.
- (5) Councillor Jonathan Duggan-Keen, as the Police Consultative Forum representative, advised in relation to the last meeting held in October, 2017. To-date the Police had still not sent the promised PowerPoint presentation - despite a reminder from the Clerk.
- (6) Councillor David Knights, as the Ysgol Yr Esgob School Governor representative, advised that the School was presently undergoing their inspection. Councillor Knights provided the members with details in relation to the inspection.

10(A). 40/18

PLANNING APPLICATIONS

10(B). 41/18

The following planning applications were dealt with by the Members at the meeting:

- (a) Application number: 058021, for retention of Portakabin for use as offices in connection with applicant's road haulage business – at Maes Mynan Home Farm, Pen Ucha Crossroads, Afonwen.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

- (b) Application number: 058000, for proposed kitchen extension, at Brookfield, Pen Y Cefn.

Comment by Council: Providing that the application complies with planning policy, then no objections raised.

10(C). 42/18

PLANNING DECISIONS

The following planning decisions been received from Flintshire County Council:

- (a) Application number: 057687, for variation of condition No 2 following grant of planning permission 054249 – to allow further time period for submission of reserved matters, at Heron's retreat, Afonwen. Approved.

- (b) Application number: 057781, for display of 4 no backlit illuminated fascia signs on front elevation and non-illuminated window vinyls, at Select Convenience Stores, Caerwys.
Refused.

10(D). 43/18
PLANNING APPEALS

The following planning appeal hearing to the Welsh Assembly have been received:

- ❖ Planning application number: 056703, against the decision by Flintshire County Council to refuse planning permission, erection of 3no dwellings, at Centre Point Garage, Afonwen.
Dismissed.

11(A). 44/18
COMMUNITY LIGHTING

The following lamp had been reported out of order since the last meeting:

- ❖ Lamp outside the Old Post Office in Afonwen.

No other lamps were reported out of order at the Council meeting.

11(B). 45/18
QUOTATION TO REMOVE CHRISTMAS TREE LIGHTING EQUIPMENT

The Clerk advised that a quotation for the sum of £100.00 had been received from Mega Electrical for the removal of the electrical box and associated wiring that connects the Christmas tree lights on the Town Centre tree. The Clerk further advised that this work was required to accommodate the pending removal of the existing tree.

Members agreed the following: Accepted the quotation. The Clerk to arrange with the electrical company to complete the work as soon as possible.

11(C). 46/18
TO CONSIDER: QUOTATION TO REPLACE PRESENT STREET LIGHTING UNITS TO ENERGY EFFICIENT LED – LIGHTING (CLLR HOWARD GRIFFITHS)

Councillor Howard Griffiths recollected to the Members the two meetings held with a representative from Snapfast Electrical. The meetings, which were attended by a number of Caerwys Town Council Members, discussed the replacement of the present street lights with energy efficient LED models – which would both reduce the energy consumption, supply cost and reduce light pollution. Councillor Griffiths referred to the difficulty in replacing the present orange SOX lighting units, and advised that a further meeting with Snapfast was scheduled for the 14th March. This meeting would be to receive a quotation for the project. Councillor Griffiths further advised that Snapfast were willing to install 3 LED lights free of charge, at locations identified by the Town Council, whereby the Council and residents could view their appearance and the light they cast over a period of time.

Councillor Stephen Wilson suggested that residents could be asked for their opinion on the proposed change of lighting units, using the Council Facebook page and chat with a Councillor.

The Clerk advised that following receipt of the quotation, the Council would then have to consider the following: to pay for the lights outright: to include the borrowing element in the five year repayment plan from Snapfast: or consider borrowing the funds from the Welsh Assembly.

12. 47/18

COMMUNITY DEFIBRILLATOR (CLLR STEPHEN WILSON)

Councillor Stephen Wilson advised the Members that the public meeting called in relation to seeking more volunteers to train as First Responders, including the provision of a Community Defibrillator, was attended by just under a dozen residents. Five residents volunteered to train as First Responders. There is already a trained First Responder who resides in Afonwen. Councillor Wilson had volunteered to be the First Responder Co-ordinator. Arrangements would now be made with the Welsh Ambulance Service in relation to the training aspect.

Councillor Wilson referred to the recent Whist Drive held by Whitford Young Farmers Club which had successfully raised £450.00 towards a defibrillator. Councillor Wilson referred to defibrillator models and housing cabinets, which were available from Welsh Hearts Charity – who also could provide training. Whilst a defibrillator has to have a constant electricity supply, the housing unit was not required to be locked. Councillor Wilson suggested sites within the Town Square area, where the defibrillator could be housed. Councillor Wilson referred to possible planning and conservation permission and sought the agreement of the Council Members that the Town Council should proceed with the project.

The Clerk advised that at a recent meeting of a Community Council where he is also the Clerk, the meeting was attended by a First Responder, who had brought to the meeting a Zoll AED – which is the preferred defibrillator by the Welsh Ambulance Service (WAS). The cost of this model is similar to the model available from Welsh Hearts, with the servicing and replacement pads included in the purchase price. The WAS would also provide training free of charge.

Members agreed the following: (1) To proceed with the project – First Responders and Defibrillator (2) Councillor Stephen Wilson to arrange the First Responder training with the Welsh Ambulance Service (3) The Clerk to contact the Welsh Ambulance Service, to register an interest and seek a quotation, in relation to the preferred defibrillator (4) The Clerk to contact the Planning and Conservation Officers to seek guidance in relation to planning and conservation applications for the installation of a defibrillator in the Caerwys Conservation area.

13. 48/18

‘CHAT WITH A COUNCILLOR’ – FEEDBACK (CLLRS’ STEPHEN COPPLE & STEPHEN WILSON)

Councillor Stephen Wilson advised the Members that the first ‘Chat with a Councillor’ held in the Corner Café attracted several residents of the community who wished to discuss a range of matters, as follows: (1) Street cleaning (2) Community defibrillator (3) Blue bin sited on the Marian (4) Brown bin charge by the County (5) Caerwys does not receive money for anything (6) Why don’t Flintshire County Council spend money on Caerwys.

Councillor Stephen Copple advised the Members that during the second ‘Chat with a Councillor’ the following matters were brought to his attention by residents. (i) Why are there two rubbish bins in close proximity to the Café on the corner (ii) Concerns with Heavy Goods Vehicles travelling through the Town (iii) Good to see the Council holding the ‘chat’ sessions with residents. Councillor Copple felt that the ‘chat’ sessions were productive and showed that the Council are consulting with the people they represent.

14. 49/18

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
----------------------	--------------	--------------	--------------	----------------

133	Scottish Power (January - Street Lighting Electricity Account)	290.27	58.05	348.32
134	Mega Electrical (Nannerch) Installation etc of Town Square Christmas lights	650.00	130.00	780.00
135	Good Signs (Rhuddlan) Councillor name badges & associated items	126.00	25.20	151.20

15. 50/18

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
136	Caerwys Memorial Institute (annual grant)	500.00
137	Caerwys WI (annual grant)	100.00
138	Caerwys Age Concern (annual grant)	200.00
139	Bethel Chapel, Caerwys (application for funding)	500.00
140	Cruse Bereavement Care (Flintshire) (general donation)	100.00
	OWL (Flintshire & Wrexham) (general donation)	Application adjourned to March, for production of audited accounts.

16. 51/18

The Members agreed the payments of the above accounts and financial support as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....