



CYNGOR TREF CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held at The Memorial Institute, South Street, Caerwys, On Tuesday the 19th April, 2016, at 7.00pm.

1(A). 82/16 PRESENT

Councillor Mrs Lynette M. Edwards (Town Mayor)
Councillor David S. Knights (Deputy Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor James E. Falshaw
Councillor E. Vincent Frost
Councillor Howard R. Griffiths
Councillor Michael W. Moriarty
Councillor Ms. Helen L. Priestley
Councillor Stephen G. Wilson

Clerk & Financial Officer R. Phillip Parry

1(B). 83/16 APOLOGIES

Councillor Ms. A. Louise Carus
Councillor Jonathan A. G. Webb

1(C). 84/16 Standing Orders Were Suspended

1(D). 85/16 ATTENDANCE AT MEETING OF SERGEANT CRAIG ADSHEAD (NORTH WALES POLICE)

The Mayor, Councillor Mrs. Lynette Edwards welcomed Sergeant Craig Adshead to the meeting.

Sergeant Adshead thanked the Council for inviting him to the meeting and advised that PCSO Carol Richards was unable to attend, but had provided the following report in relation to three recently reported offences in the Town Council area: **(1)** youths playing football in Ysgol Yr Esgob school yard at 11.15pm. A patrol was sent to the area, but the youths had dispersed; **(2)** paint thrown over a wall / gate. CCTV footage but does not identify suspect; **(3)** glass bottle thrown at garage door in Lon Yr Ysgol. No suspect identified.

Sergeant Adshead advised that PCSO Richards will be speaking to a number of youths and will be handing out 'yellow warning cards' in relation to anti-social behaviour. Patrols had been increased in the area, especially during the hours of darkness.

Councillors enquired of Sergeant Adshead in relation to the following: **(a)** Councillor Michael Moriarty referred to recent burglaries in St. Michael's Drive. Sergeant Adshead advised that arrests had been made following a spate of burglaries in adjoining communities which followed a pattern and were thought to be linked to the offences in Caerwys. Since the arrests there has been a reduction of offences; **(b)** Councillor David Knights referred to anti-social behaviour and related a number of incidents. Councillor Knights advised of his disappointment that 'yellow warning cards' had not yet been handed out to all the youths concerned. Sergeant Adshead advised that 101 should be used to report any instances of anti-social behaviour; and he would work with the youth club to resolve issues; **(c)** the Town Clerk advised the Sergeant that calls had been made to this number by both Councillors and residents, but no action was taken - and no incident reference number provided. Sergeant Adshead further advised that callers should insist on a reference number, and if not forthcoming from the operator, to advise that he (Sergeant Adshead) had attended a Council meeting and stated that a reference number must be provided; **(d)** Councillor Moriarty referred to the reduction of street lighting after midnight and enquired in relation to the Sergeant's views. The Sergeant replied that the general observation of the Police is that there are no concerns; however, in certain areas the reduction can create a problem. Councillor Howard Griffiths also referred to the night time reduction of street lighting in the St. Michael's Drive area where a substantial number of senior citizens resided; **(e)** Councillor Howard Griffiths enquired if the flashing speed indication warning sign near the Piccadilly Inn collected data. The Clerk advised that he recollected the question being posed during the time the equipment was being installed and the reply was negative; **(f)** Councillor Griffiths referred to instances of vehicles overtaking along the B5122, from the area of the Piccadilly Inn and the junction of St. Michael's Drive, and had recently witnessed a near miss accident due to inconsiderate driving. Councillor Griffiths enquired if the above referred to sign could be upgraded to collect data. The Sergeant advised that he would make enquiries, including the provision of updated CCTV in the Town Square area.

The Mayor, Councillor Mrs. Edwards thanked Sergeant Adshead for attending the meeting and for his advice and assistance.

1(E). 86/16

Standing Orders were reinstated:

2. 87/16

BEREAVEMENTS WITHIN THE COMMUNITY

Members stood in silence in memory of the following:

Mrs. Enid Rosemarie Evans (Romy), 22, Lon Yr Ysgol, Caerwys; formerly of Pen Y Cefn Farm.
Mr. Brian Griffiths, 13, St. Michael's Drive, Caerwys.

3. 88/16

DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4. 89/16

TO APPROVE THE MINUTES OF THE ANNUAL OPEN PUBLIC AND GENERAL COUNCIL MEETINGS HELD ON THE 15TH MARCH, 2016

Minute number: (E). 54/15(i). Councillor Howard Griffiths confirmed that the Bus Station was Mold.

The Minutes were proposed as correct by Councillor David Knights and seconded by Councillor Michael Moriarty and formally agreed by the Members present.

5. 90/16

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes:

Minute no: (E). 54/15 (i) (pages 2 and 3), in relation to a letter sent to Mr. Darell Jones, Flintshire County Council Street Lighting Manager, seeking information to the street lighting electricity savings; and to re-consider the switching back on of street lights in St. Michael's Drive and Close after midnight. The Clerk advised that despite a reminder, no reply or acknowledgement had been received.

Minute no: (E). 54/15 (ii) (page 3), in relation to a number of footpaths and bridleways in and around Caerwys that are almost impossible to negotiate; including a number of footpath signs that were either non-existent or required replacing. The Clerk advised that following the Council meeting, the resident had kindly provided a colour coded map which identified the above concerns. The Clerk had provided the County Footpath Officer with a copy.

Minute no: (G). 56/16 (b) (page 4), in relation to a request to Flintshire County Council to replace the present Town Square tree with a suitable mature tree. The Clerk advised that Mr. Dewi Ellis, the County Tree Officer had been in contact and advised that it would be a major problem with the removal of the roots of the present tree as the County Council did not have the required equipment. The other alternative would be to remove the stone surround, which would be expensive. Councillor James Falshaw advised that he had met on site with Mr. Ellis. Mr. Ellis would make enquiries in relation to suitable machinery to complete the work and advise Councillor Falshaw.

Minute no: (G). 56/16 (o) (page 4), in relation to damaged red dog bins. The Clerk advised that he had been informed by the Street Scene Supervisor that the various damaged red dog bins had all been renewed.

Minute no: 5. 61/16 – Sub minute number: 5. 33/16 (page 5), in relation to Historical Structures for Listing. The Clerk advised that despite a further reminder to the assistant to the two Flintshire County Council Conservation Officers, no further response had been received.

Minute no: 5. 61/16 – Sub minute number: 6. (D). 37/16 (page 5), in relation to repairs to the Pinfold door. The Clerk advised that the joiner was now in possession of the original door key which had been received from the Chair of Caerwys in Bloom. The joiner will now inspect the door and provide the Town Council with a report and / or quotation.

Minute no: 6(A). 62/16 (1) (page 6), in relation to the Flintshire Japanese Youth Exchange. The Clerk advised that the Exchange Committee had received a number of invitations from Town & Community Councils in Flintshire – and had included Caerwys in the itinerary for the visit. The visit would take place on Sunday 7th August at 11.00am. The Clerk advised that he had informed the Caerwys Historical Society. The Clerk also advised that the Caerwys Chronicle had agreed to provide financial assistance towards the refreshments.

6(A). 91/16

CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members:

- (1) The Clerk read out a letter from Mrs. Sandy Mewies which thanked the Council Members for their support during her time as an Assembly Member at the National Assembly for Wales.
- (2) The Clerk referred to his e-mail which was cascaded to Members in relation to the Flintshire County Council - Flintshire Local Development Plan - Key Messages: Setting the future direction for the Plan. **(This matter was dealt with under Minute number: 6(C). 93/16 on page 5 below).**
- (3) The Clerk referred the Members to an e-mail forwarded to all Councillors in relation to a Consultation on Waste Collection, Household Recycling Centre and Bring Site Policy – by Flintshire County Council. The e-mail provided details in relation to a number of questions that the County Council wished all Town and Community Councils in Flintshire to complete. The Members agreed the replies to each question and asked that the Clerk submit electronically to the County Council.
- (4) The Clerk advised that Flintshire County Council – Leisure Services Department, had confirmed the receipt of grant funding to enable the Summer Play Scheme 2016 to continue. Further details will be issued to Councils in due course.
- (5) The Clerk referred to an e-mail cascaded to Members from a homeowner in Caerwys, in relation to the proposal by Flintshire County Council to increase their community charge with a 50% surcharge to their property – as the property is registered as a second home. The Clerk advised that he had suggested to the homeowner that they contact the Member of Parliament and Assembly Member seeking their assistance.
- (6) Notification from North and Mid Wales Association of Local Councils, in relation to their next quarterly meeting. The Clerk advised that the information had been passed to Councillor Jon Webb.

6(B). 92/16

CLERK'S REPORT

- (i) The Clerk advised that he had paid into the Town Council's bank account two cheques to the value of £61.33 each – received from Dyserth and Halkyn Community Councils. The cheques represented a one third share of the cost of the Town Council photocopier hire fee (less VAT).
- (ii) The Clerk advised that a number of road gullies had been reported blocked in the areas of Oaklea, Pen Y Cefn Road and Clifton Cottage, South Street. The concerns had been reported to the Street Scene Manager. It was reported that all the gullies had now been cleared.
- (iii) The Clerk advised in relation to complaints received from both Councillors and residents, in relation to cars being parked in a dangerous position in Holywell Road and the junction of North Street. The concerns had been passed to the PCSO for the area.
- (iv) The Clerk advised of his attendance at a meeting of the Society of Local Council Clerks. The Clerk further advised that a representative from the newly appointed External Auditor for Wales had provided a presentation in relation to the new Annual Return and Governance Statement – on behalf of the Auditor General for Wales.

6(C). 93/16

FLINTSHIRE COUNTY COUNCIL (CAERWYS & AFONWEN – SETTLEMENT SERVICE AUDIT)

Following Cllr Moriarty previously drawing the Clerk's attention to inaccuracies contained in the Settlement Services Audits for Caerwys and Afonwen that accompanied the LDP Key Messages consultation, the information had been checked and amendments made to both Services Audits. Members attention was drawn to the amendments and it was agreed to submit the amended documents to FCC for their attention. Cllr Moriarty suggested that a working group be formed from members to submit a response to the consultation on behalf of CTC prior to the consultation's closing date on the 29th April. **(See Minute number: 6(A). 91/16 (2) above on page 4).**

The Members agreed the following: Arrangements were made for the working group to convene on the 25th April and would comprise of just the Clerk and Councillors Mrs. Lynette Edwards, James Falshaw and David Knights.

6(D). 94/16

TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTS FOR 2015 / 2016

The Clerk provided the Members with a copy of the end of year Statement of Financial Accounts for the year 2015 / 2016. The Clerk, as Responsible Financial Officer, advised the Members further in relation to the accounts and the end of year balance. **The Members agreed the end of year accounts for the financial year 2015 / 2016, with the financial spreadsheet signed by the Mayor.**

7. 95/16

TOWN MAYOR'S REPORT

The Town Mayor, Councillor Mrs. Lynette M. Edwards, advised the Members of her attendance at the following:

- (a) The Following Chair and Mayor's Charity Dinners: Chair of Flintshire County Council; Mayor of Holywell; Mayor of Saltney; Mayor of Rhyl.
- (b) Chair of Flintshire County Council – Charity Concert.
- (c) Caerwys Chronicle – 10th Anniversary Evening.

8. 96/16

COUNTY COUNCILLOR'S REPORT

Councillor J. E. Falshaw as County Councillor, advised the Members in respect of the following:

- (a) The Town Square tree **(See Minute number: 5. 90/16 sub minute (G). 56/16 on page 3 above).**
- (b) The Town Clerk referred to a recent newspaper article that he had received a copy from Councillor Howard Griffiths. Councillor Griffiths advised that the article written by Carl Sargeant, Assembly Member for Alyn & Deeside, which stated 'the Assembly had provided Flintshire County Council with a grant of £500,000, to improve rural access to transport'. Councillor Griffiths enquired if this funding would also be used to subsidise the rural bus services. Councillor Falshaw indicated that he would make enquiries. Councillor Griffiths also referred to the Mold to Denbigh bus route; whereby information received by the Clerk on an Excel spreadsheet advised the following: Red (high) area bus routes subsidy exceeds £5.00 / Amber (medium) routes subsidy between £2.01 and £5.00 / Green (low) routes

subsidy £2.00 and under. All bus routes travelling through Caerwys and Afonwen are in the Green section.

9. 97/16

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- Councillor David Knights referred to his comments during the discussions with Sergeant Craig Adshead, and elaborated in relation to the reason for the suspension of the Youth Club Project. The suspension will be further discussed in August, and if agreed, the Club may possibly re-commence in September.

There were no further representatives' reports.

10(A). 98/16

PLANNING APPLICATIONS

The following planning application was dealt with by the Members at the meeting:

- (a) Application number: 055113 – Notification to fell 3 no. Leylandii within the Caerwys Conservation area, at Park View, Chapel Street, Caerwys.

Comment by Council: To support the application.

10(B). 99/16

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council:

- (a) Application number: 054819, for the display of 3 no. roundabout sponsorship signs, at roundabout No. 25, Crossways South, A55, Caerwys. Approved.
- (b) Application number: 054929, for outline application for the erection of a dwelling as part of a small holding development, at Penycefn Isaf, Pen Y Cefn, Caerwys. Refused.

10(C). 100/16

CORRESPONDENCE TO FLINTSHIRE PLANNING DEPARTMENT

- (1) Complaint received by a Town Councillor from a resident of an adjoining community, in relation to land near Coed Y Garreg, Babell (planning application number: 054825 refers). The following concerns were outlined to the Planning Department; a large metal container has been deposited on land subject to the above planning number. Trees growing on the land bordering the boundary have been cut back to their trunks and reduced to a height of under 5 feet. The application stated in the planning application that the trees would remain on site. The planning application is currently pending a decision by the allocated planning officer.
- (2) Several complaints received by a number of Town Councillors in relation to apparent works / alterations being carried out at Kirkmichael, South Street, Caerwys. The property is situated in the Caerwys Conservation area. The Town Council do not have any knowledge of a planning consent – should any consent be required. The Town Council sought the observations of the Conservation Officer.

11(A). 101/16

COMMUNITY LIGHTING

The following lamp had been reported out of order since the last meeting:

(a) Lamp – Outside Oswallt House, South Street, Caerwys.

11(B). 102/16

The Clerk advised that the previously reported faulty lamp outside Gwynfryn, Caerwys Hill, following a further inspection, now requires a replacement lamp. The cost of a new lamp from the Council's contractor has been quoted as £495.00. Councillor Howard Griffiths advised the Members that he would wish to see consistency with any replacement Town Council lamps to a standard adopted by the County Council, such as in St. Michael's Drive. The Clerk advised that he had the previous week received a quotation (for another Council) for an LED replacement lamp from the Flintshire County Council, at a cost of £375.00.

The Members agreed the following: The Clerk to obtain a further quotation from the Council's Street Lighting contractor, for an energy efficient lamp (to Flintshire County Council specification). The Mayor, Deputy Mayor and Councillor Howard Griffiths to agree, or other, the quotation in-between the April and May Council meetings.

11(C). 103/16

The Clerk advised that he had enquired with the Council's electrical contractor, as to the reasons for the faults with the following street lights: (1) Outside Marian House, Chapel Street; the lamp had become dislodged from the holder; (2) Outside Clifton Cottage, South Street; the light had been hit by a tall vehicle and dislodged; (3) Corner of Compton House and High Street; the lamp cover had been clipped back into place.

11(D). 104/16

The Clerk advised that despite further e-mails and telephone calls to Scottish Power, the 'hanging electricity wire' – between Railway Terrace and Park View in Afonwen, had still not been made safe. The Clerk further advised that he would now follow the formal complaint system with Scottish Power.

11(E). 105/16

The Clerk advised that he had contacted the Flintshire Street Lighting Manager seeking information in relation to an energy efficient lighting unit to be erected on the Marian Walkway. Mr. Darell Jones had provided the Clerk with a list of questions to ascertain the Town Council's requirements. Councillors Jonathan Duggan-Keen and Howard Griffiths had provided the Clerk with the requested details - which had been passed to Mr. Jones. The Clerk was now awaiting details of a suitable lighting system and quotation.

11(F). 106/16

Councillor Howard Griffiths advised that the two concrete street lighting columns, one opposite the Piccadilly Inn and one in Holywell Road, had been removed, following the installation of new columns.

11(G). 107/16

Councillor Michael Moriarty enquired if street lighting were to be installed in Melyd Court, Caerwys. The Clerk advised that the more detailed plans would identify street lighting, but it was not known from the plans viewed by the Town Council if street lighting was included. Councillor Howard Griffiths advised that the small housing estate known as Llys Pendre, in Caerwys High Street, contained no street lighting.

12. 108/16

THE QUEEN'S 90TH BIRTHDAY CELEBRATION (CLLRS. MRS. L. M. EDWARDS & D. S. KNIGHTS)

Councillor David Knights advised that he together with the Town Mayor, Councillor Mrs. Lynette Edwards, had been in discussion in relation to the holding of a ‘tea party’ for the senior citizens of the Community, to celebrate the Queen’s 90th birthday. Councillor Knights wished to seek the views of the Council Members. Councillor Knights further advised that possibly the event could be held in the Town Hall, and organised with the assistance of Caerwys Age UK Committee.

The Members agreed the following: Confirmed their support for the event and provisionally agreed to provide financial assistance, pending an application from the Caerwys Age UK Committee.

13. 109/16

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
990	Scottish Power (March - Street Lighting Electricity Account)	246.64	59.33	295.97
991	Deeco Lighting (March - Street Light Repairs)	227.00	45.40	272.40
992	Flintshire Local Voluntary Council Membership renewal)	25.00		25.00
993	R. P. Parry – Clerk (Re-imburement of stationery and ink £153.66 – one third share with Dyserth & Halkyn Councils = £51.22 as per receipts)	42.69	8.53	51.22

14. 110/16

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
994	Caerwys Play Group	250.00

15. 111/16

The Members agreed the payments of the above accounts and financial support as listed. There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR.....

DATE OF APPROVAL.....