

**MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 16<sup>TH</sup> APRIL 2013 AT 7-30P.M. AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS.**

**PRESENT**

Councillor Jonathan Webb, Town Mayor  
Councillor James Falshaw, Deputy Town Mayor  
Councillor M/s Louise Carus  
Councillor Mrs Lynette Edwards  
Councillor E Vincent Frost.  
Councillor Jonathan Duggan-Keen.  
Councillor David Knights.  
Councillor Michael Moriarty  
Councillor R Phillip Parry  
Councillor Mrs Helen Priestly  
Councillor Stephen Wilson.

Mrs Elizabeth E Snowden, Clerk/Financial Officer

1. Co-opted Member to sign the "Declaration of Acceptance of Office".

Councillor Edward Vincent Frost signed the "Declaration of Acceptance of Office" which was made and signed in the presence of the Clerk.

Councillor Jonathan Webb extended a warm welcomed to Councillor Frost to his first meeting and looked forward to his contributions to the Council in the future.

**2. 1/13 APOLOGIES**

There were no apologies.

Bereavements

There were no reports of deaths in the parish.

**3 2/13 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON TUESDAY 19<sup>TH</sup> MARCH, 2013**

The Minutes were approve as correct by Councillor Mrs Lynette Edwards and seconded by Councillor Stephen Wilson as correct, subject to the following; under bereavements should read Mrs Jill Cullen and not Gill. Page 2 Para 3 should read siteing of a donated bench. Councillor Webb requested that he wished the following inclusion in his report ' Councillor Webb had been away but there had not been any functions or meetings for him to attend '

**4 3/13 MATTERS ARISING**

79/13 CCTV Cameras. The Clerk reported that she had not received any further information from Mr Gerwyn Davies, Flintshire County Council, but would make contact prior to the May meeting.

79/13 Reported that a copy of the Traffic Survey carried out by Flintshire County Council during the month of February, outside Wills Store, North Street, had been received from Mr Gerwyn Powell.

76/13 Donated Bench. Councillor Wilson reported that the donor was still very interested in donating a bench/seat. Enquires are to be made with the Management Committee of the Memorial Institute to enquire if the committee would agree to the request.

99/13 Cymdeithas Thomas Pennant. Councillor Moriarty reported that the Secretary of the Society Mr Paul Brighton had not received a reply from this Council, to his request that the Members support the organisation in their efforts for Flintshire County Council, to designate the North East Area of the County as Pennant Country. The Clerk reported that she had sent a letter dated the 5<sup>th</sup> of April to the Secretary, a further letter has been sent and enclosing a copy of the original letter.

103/13 Land at Pen y Chwarel – The Clerk reported that she had not received any correspondence from members of the community expressing interest to purchase the land.

Mr D. Lowe, of Jones & Peckover, Denbigh advised Members that they should consider agreeing to sell the land to Mr and Mrs Sass for £15,000-00. The members agreed with the sale of the land at £15,000.00. The Clerk to inform Mr and Mrs Sass that their offer of £15,000-00 has been accepted by Council.

104/13 Annual Spring Clean. The Clerk reported that she had made arrangement with Eryl House, Flintshire County Council, for Councillor Jonathan Webb to collect the bags, gloves and pickers from the County Council's Alltami Depot on Friday 19<sup>th</sup> April 2013.

Councillor Moriarty reported that he would not be available to participate due to another commitment.

#### **5.4/13 TO RECEIVE THE COUNTY COUNCILLOR'S REPORT**

Councillor Falshaw reported on the following :-

That he had walked around the town and surrounding area with Andy Lightfoot the new Streetscene Supervisor for the Caerwys area. Mr Lightfoot made notes of the pot holes around the town , and the flooding outside Ffrith Cottages, Pen y Cefn.

An approach had been made to the owner of the Piccadilly Inn, regarding the possibility of using the toilets on the premises for the public. This request was refused.

Replacement flower tubs. Reported that the cost of replacing the floral tubs is going to be very expensive and could be in the region of £600-00

Councillor Phillip Parry reported, that the tubs were initially purchased and placed on the Square by Delyn Borough Council and when Flintshire County Council took over, they had also assumed responsibility, and they should pay for new tubs. Councillor Falshaw reported, that he was looking around for the possibility of purchasing cheaper tubs as the present ones would only last for about another year.

#### **6 6/13 TO RECEIVE THE TOWN MAYOR'S REPORT**

Councillor Webb reported that there had not been any functions or events for him to attend during the month.

#### **7 7/13 CORRESPONDENCE/CLERK'S REPORT**

The following was received :-

Reported that a Copy of the Deposit Agreement which included a Schedule of the records of Caerwys Town Council had been received from the Flintshire Record Office for signing. The Clerk reported that she had signed the document and a copy of the records have been retained.

The following records are in keeping at the Record Office, Hawarden. (Minutes 1998-2003 ) (2003-2008) (2008-2011).

Caerwys Agricultural Show – Letter received from Mr Spencer, Chairman, thanking members for agreeing that the Committee retain last year's donation of £100-00.

Invitation for members to participate in the Troedio Clwyd Walks, Walkabout Scheme starting from County Hall, Mold. Information received.

Membership of One Voice Wales for 2013-14 offering a 50% Discount for new members. Agreed not to become Members.

Certificate of thanks received from Ambiwylans Awyr Cymru/Wales Air Ambulance.

Reported that a Notice of an application to register mines and mineral at Pen y Chwarel – whole powers of working had been received from the Land Register, and was to be completed by the 1<sup>st</sup> of May 2013. Councillor Moriarty proposed that the document be sent to Mrs Nesta Davies, Solicitor for attention. The members agreed.

Flintshire County Council Dog Watch Scheme requesting that the Town Council consider setting up a Dog Watch Scheme in the area. Information received.

Flintshire County Council – Draft Flood Risk Management Strategy Consultation . Main Documents can be found on the County Council's website via the following link <http://www.flintshire.gov.uk/lfrms>

## **8.8/13 REPRESENTATIVE'S REPORT**

Councillor Carus reported, that the Town Hall Management Committee, were dealing with planning issues regarding the refurbishment programme for the hall.

## **9 (A) 8/13 STREET LIGHTING FAULTY/OUT OF ORDER**

The following lights were reported to be faulty :-

1. Junction of Holywell Road/Bryn Aur
2. By Tollgate Cottage, Pen y Cefn - light on for 24 hours
3. Outside Number 48, Pen y Cefn Road.

The Clerk to report the faults to NWP

## **9.(B) FUTURE STREET LIGHTING MAINTENANCE**

Reported that Flintshire County Council will inspect all street lights at a cost of £19-00 per pole. After a discussion, Councillor Moriarty proposed, seconded by Councillor Falshaw, to accept the quotation and to arrange for Flintshire County Council to maintain the street lights on a twelve month contract.

Members agreed that the Clerk to obtain a quotation from Flintshire County Council in respect of obtaining a survey of the Council's the street lights

Agreed that the Members budget for the cost of street lighting in the annual precept.

## **10 9/13 PLANNING APPLICATIONS/DECISIONS**

The following application was received :-

Planning Application Number 0550655, for the erection of rear extension at Hen Capel Bethel, Pen y Cefn Caerwys. There were no issues providing the extension compliments the visual area.

Flintshire County Council approved the following application. Planning Application Number 050337, for a conservatory extension to granny annex at Pant Farm, Babell.

### **11 10/13 TO RECEIVE AND APPROVE THE ACCOUNTS FOR THE PERIOD 1<sup>ST</sup> APRIL 2012 TO 31<sup>ST</sup> MARCH 2013**

A copy of the end of year accounts spreadsheet, advising of the Receipts and Payments were circulated to members at the meeting. The accounts were approved as correct by Councillor Falshaw and seconded by Councillor Moriarty. The document was signed by the Mayor.

Councillor Phillip Parry reported to the members on the end of year council accounts. Councillor Parry advised that the overspend of the Council budget was fully accounted for from balances held, and under the appropriate Act. The overspend related to two matters - £5,000.00 to the Town Hall, towards refurbishment, and the legal fees of £1,000.00, to a firm of Solicitors in Mold.

Local Council in Wales Annual Return for the Year Ended 31<sup>st</sup> March, 2013. This return is required by the External Auditor, who is appointed by the Welsh Assembly. The return is completed with the financial figures from the above referred to end of year spreadsheet, including the certification of the Annual Governance Statement. The Clerk further advised the members that the ' Council confirmation prior to audit ' return was required to be approved, and to be initially forwarded to the Internal Auditor. The members approved the Council confirmation prior to audit, and the document was signed by the Chairman and Clerk as Responsible Financial Officer.

### **12 11/13 CLOSURE OF PUBLIC TOILETS**

Councillor Moriarty reported that he was very disappointed that only four members of the Council had attended the Special Meeting on Wednesday 26<sup>th</sup> March. 2013

Councillor Moriarty reported that he was disgusted at the attitude of Mr Steve Jones towards the closure of the toilets. As no discussion had taken place between Flintshire County Council and Caerwys Town Council. Councillor Moriarty read out a draft letter to the Members, and requested that they agree for the Clerk to send the letter to Mr Colin Everett, Chief Executive, Flintshire County Council for his attention and response. The members agreed.

### **13 12/13 APPROVAL OF ACCOUNTS FOR PAYMENT/APPLICATIONS FOR FINANCIAL SUPPORT**

	Amount	Chq Number
1. Scottish Power	£295-52	101742
2. NWP Power Systems	£153-00	101743
3. E E Snowden (Clerk Salary April)		101744
4. E E Snowden (Clerk's Expenses April)		101745
Applications for Financial Support		
1.Eisteddfod Genedlaethol Sir Ddinbych a'r Cyffiniau	£250-00	101746

2. Denbighshire and Flintshire Agricultural Show.

No grant

### **Standing Orders were suspended**

Councillor Moriarty reported that the Clerk had made arrangements for him to meet Mr Andy Lightfoot Street Scene Supervisor, regarding concerns in respect of a bulge in the wall towards the top of Caerwys Hill on the B5122. Councillor Moriarty stated, that the wall could collapse and cause serious damage and an accident.