

**MINUTES OF THE MEETING OF CAERWYS TOWN COUNCIL HELD ON TUESDAY 21<sup>st</sup> JUNE 2011 AT 7.00PM, AT THE MEMORIAL INSTITUTE, SOUTH STREET, CAERWYS.**

**PRESENT**

Councillor Jonathan Webb, Town Mayor  
Councillor J A Affleck  
Councillor James Falshaw  
Councillor George Gallagher  
Councillor Geraint Jones  
Councillor Michael Moriarty  
Councillor Mrs Eirlys Williams  
Councillor Stephen Williams

Mrs Elizabeth E Snowden, Clerk / Financial Officer.

**1. 73/11** Mrs Helen Priestly to sign the "Declaration of Acceptance of Office".

The Clerk reported that due to a family commitment Mrs Priestly could not attend the meeting but had signed the Declaration in the presence of the Clerk at her home.

**2.74/11 APOLOGIES.**

Councillor Mrs Helen Priestly  
Councillor R Phillip Parry  
Councillor David Knights.

**BEREAVEMENTS**

Members stood in silence in memory of the following :-

Mrs Pamela March Wright formerly of 47 Pen y Cefn, Road, Caerwys  
Mr Ambrose Darling, "Morfa Newydd", Greenfield, formerly of "Lynwood" Coed Farm Road. Caerwys.

**3.75/11 HOUSING BALLOT PROJECT ADDRESS**

The Clerk reported that she had received a telephone message from Mr Richard Lovelace at 11-30a.m. informing her that due to sickness he could not attend the meeting.

Agreed that the Clerk arrange another meeting with Mr Lovelace to be held on a Tuesday evening during the next few weeks.

**4. 75/11 TO APPROVE AND RECEIVE THE MINUTES OF THE MEETING HELD ON TUESDAY 17TH MAY 2011.**

The Minutes were approved by Councillor Geraint Jones and seconded by Councillor Stephen Wilson subject to the following deletion Page 4 item 12 72/11 'affordable housing' and replace with 'a children's play area'

**4b. 76/11. MATTERS ARISING.**

48/11 Land at Pen y Chwarel, Pen y Cefn. Reported that the Clerk had received a document in respect of proceeding with registering the ownership of the land from Mrs Nesta Davies at Llewellyn Jones,

Solicitors, Mold. Mrs Davies advised the Clerk that Councillor Andrew Affleck and George Gallagher read the document and that one of the two Councillors together with the Clerk sign and return the document to her office. Councillor Affleck agreed to sign.

82/11 Removal of Facia Signs.

Reported that the file in respect of this issue had been sent to the Legal Department of Flintshire County Council for their attention. Mr Matthew Georgio, Planning Department will inform the Town Council in due course of the outcome.

10/11 New Seat at Afonwen. Agreed to send a thank you letter to Mr Nigel Seaberg at Halkyn Depot for the efficient and tidy work carried out in fixing the seat and to the surrounding area.

51/11 Flintshire Local Access Forum Meeting Tuesday 28<sup>th</sup> June 2011. Dr Jean Rosenfeld informed the Clerk that there would be in the region of twenty members from local councils present at the meeting. Agreed that the Clerk arrange to purchase the refreshments and, as the Town Council are hosting the meeting, it was agreed to pay for the cost of hiring the hall and the light refreshments.

57/11 The Old Court House, High Street. Caerwys. Councillor Moriarty attended a meeting with Mr Jerry Spencer, Conservation Officer, Flintshire County Council on Tuesday 24<sup>th</sup> May 2011, when an external inspection was carried out on the Old Court House from areas accessible to the public. No issues were seen as regards the roofing, but it was noted that some sills/window frames were showing signs of deterioration and required remedial work being carried out. A front transom window on the upper floor was also seen to be open and could possibly create problems regarding ingress of weather into the building. The interior of the western end of the building viewed through a ground floor window from the footpath revealed that a bottom pane of glass in a rear French window was missing. Concern was that wildlife would be able to access the property. It was further noted that some interior work had been carried out that might not be appropriate for a listed building.

Mr Spencer stated that he would prepare a report for Caerwys Town Council following this visit, but to date this had not yet been received. The Clerk has been in contact with Mr Spencer requesting that his report is received by the Town Council prior to the next meeting which will be held on Tuesday 19<sup>th</sup> July 2011.

Councillor Moriarty recommended to Members that no communication is made with the owner of the property until Mr Spencer's report is received as the Town Council will then be in possession of the full details to bring to the owner's attention.

Councillor Falshaw reported that the "Bier" had been removed from his property and was now located in Shotton.

Agreed to send a letter of support from the members of the Town Council to Skipton/East Lancashire Rail Action Partnership in their efforts to reopen the Colne to Skipton Line.

The Clerk reported that she had sent a Birthday Card on behalf of the Town Mayor and the members to Mrs Norma Winter Roberts who was celebrating her 100<sup>th</sup> Birthday on the 20<sup>th</sup> May 2011.

## **5. 77/11 TO RECEIVE THE COUNTY COUNCILLOR'S REPORT.**

Councillor Falshaw reported that the Special Needs team had been involved in the street cleansing throughout the town. They had filled a number of bags with litter and were doing a good job of work.

## **6. 78/11 TO RECEIVE THE TOWN MAYOR'S REPORT.**

Councillor Webb reported that he had attended the following events during the month :- The Annual Caerwys Show which he thoroughly enjoyed. Councillor Mrs Hillary Mc Guill, Chairman of Flintshire County Council's Civic Sunday at Bistre Church Buckley, and he was invited as a Guest to the Caerwys Women's Institute Guest Night.

## **7. 79/11 CORRESPONDENCE/CLERK'S REPORT**

The following had been received :-

District Inspector Iwan Jones, North Wales Police inviting the Clerk and members to the South Flintshire Bi-monthly Consultation Meeting to be held at Mold Police Station at 11.00am, on Monday 27th June 2011. The Clerk and the following members agreed to attend Councillors Mrs Eirlys Williams, George Gallagher and Michael Moriarty.

Fire and Rescue Service. offering that the North Wales Fire and Rescue Service attend a meeting of the Town Council to present a summary of their activities in terms of fires and preventative measures in terms of home safety activity. Agreed that as there are speakers attending the July and September meetings to defer this request until the autumn for consideration.

Letter from the Bank of Ireland offering a Day to Day Service. Information received.

Review of the County Electoral Arrangements for the County of Flintshire. The Clerk reported that she had given a copy to Councillor Moriarty, Chairman of Planning and a further copy was made available for members at the meeting.

Letter received from the Secretary of the Caerwys Town Hall informing members that the Town Hall Trustees are planning an extensive programme of renovations and as part of the consultation process the trustees are inviting members of the Town Council to submit any proposals/suggestions that they would like to be included in the plans. After a discussion it was agreed on the following :- 1. To install a new High Quality PA System. 2. A Lectern upon which microphone can be attached. 3. Re-instating the stage. 4. Consider a seating plan .

Age Concern North East Wales- Requesting that the members consider sponsoring information points, i.e. revolving display stands, Notice Boards etc. Agreed not to sponsor as the Town Council donate an annual sum of money to the local Caerwys Age Concern Club.

Flintshire County Council- Household Recycling Centre Service. The County Council are reviewing the provision of its Household Recycling Centre service across the County and are welcoming comments from local Councils. Reported that the service has improved. Recycling compost should be cheaper, and expand the range of plastic containers.

Flintshire County Council - The Public Convenience Service in Flintshire - The County Council are reviewing this service which is being carried out by Members and Officers Task and Finish Group and are inviting comments. As Caerwys is within a tourist area and the nearest public conveniences are a distance of six to eight miles it was agreed that the public toilets in Caerwys should be retained.

North Wales Offshore wind farms newsletter. Copies were available for members at the meeting.

The Clerk reported that the Internal Audit had been completed by JDH Business Services. On the basis of the internal audit work carried out, in their view the council's system of internal controls is in place.

## **11. 83/11 ENFORCEMENT ISSUES.**

Councillor Moriarty reported that two issues were raised at the January 2011 Town Council Meeting resulting in a letter, dated the 15<sup>th</sup> February 2011, being received from the Enforcement Department,

Flintshire County Council indicating attention to them. In view that these issues were brought to the department's attention in 2010, it was recommended to Members that a further letter is sent to the Enforcement Department to ascertain what the present situation is and to make them aware of current developments.

The Enforcement issues in question are :-

133030 Erection of Fencing at 4 Lon yr Ysgol, Caerwys. Fencing still in situ and has since been painted and shrubs planted at the base.

136407 Removal of hedgerow at a field northeast of Crossways Road, Pen y Cefn, Caerwys. A wide recessed double gate is now installed.

A new enforcement issue is the placing of a portakabin in front of the building known as Park View Garage, Crossways Road, Caerwys, and which appears to be connected to some form of sewage system. Councillor Moriarty recommended to Members that this matter is also brought to the attention of the Enforcement Department, due to planning issues.

## **12. 84/11 OLD COURT HOUSE, HIGH STREET, CAERWYS.**

This item had been discussed and reported on under "Matters Arising".

## **13. 85/11 TO DISCUSS THE POSSIBILITY OF RESURFACING THE MULTI SPORT FACILITY (Tennis Court).**

Councillor Affleck reported that he had been approached by members of the community as to the possibility for more use being made of this facility. By Resurfacing the area for use as an all weather pitch. Agreed that a letter be sent to the Management Committee of the Memorial Institute requesting that consideration be given to this proposal.

## **14. 86/11 TO DISCUSS UNDER GROUNDING ELECTRICITY CABLES WITHIN THE COMMUNITY.**

Councillor Affleck requested that consideration be given to approach SP Energy to consider the provision of under grounding electricity cables from the Marian up to Bryn Aur and Holywell Road, Caerwys. A recommendation was also made to include South Street, Caerwys. The Clerk to make enquiries with the company.

## **15. 87/11 APPROVAL OF ACCOUNTS FOR PAYMENT**

Approval received for the payment of the following :-

1. JDH Business Services Ltd (cost of internal audit)	£135-00
2. Scottish Power ( Street Lighting)	£375-00
3. NWP Power System (Street Lighting Maintenance)	£153-00
4. Flintshire County Council (recharge of By Election costs - unopposed)	£162-39

5. Flintshire County Council (cost of new seat, Afonwen)	£434-50
6. JDH Business Services Ltd (Cost of setting up Town Council's payroll)	£120-00
7. Cheque for payment to HMRC to be paid after 5 <sup>th</sup> July 2011.	£348-97

#### **APPLICATIONS FOR FINANCIAL SUPPORT.**

1. Caerwys Youth Club (annual donation)	£150-00
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#### **Standing Orders were suspended.**

Councillor Moriarty reported on the Local Government Commission for Wales- Review of Electoral Arrangements for Flintshire.

Having completed their review of Flintshire the Commission has finally submitted their recommendations to the Welsh Government. Recommendations are as follows :-

1. The County Council size to be reduced from 70 to 66 elected Members.
2. The average number of Electors to each Councillor for the County, is proposed to be 1750, resulting in level of representation fluctuating between 28% below to 25% above the proposed county average.
3. The Minister for Social Justice and Local Government of the WAG has issued a statement to the effect that he will not be making any change to the present Electoral Arrangements until after the 2012 Local Government Elections.
4. Recommendations being put forward for the Caerwys Ward area is amalgamating the Community of Caerwys (minus Ysceifiog) with Whitford (minus Carmel) and Trelawnyd and Gwaenysgor (Minus Axton Ward).
5. The new ward containing these communities will be named 'Caerwys'
6. The new ward will contain 2135 electors (2009 figures) with 2238 projected by 2014 which will be 22% above the county average in 2014. The new ward will be represented by just 1 County Councillor.
7. It now falls to the Welsh Government, if it thinks fit, to give effect to the proposals either as submitted or with modifications, and if the Welsh Government decides to give effect to these proposals with modifications, it may direct the Commission to conduct a, further review. The report is dated June 2011.

Councillor Geraint Jones reported that the 'Caerwys' name sign at the entrance to the town from Pen y Cefn Road was bent and the 'Caerwys' name sign at Rhydlydan Crossroads (Nook Hill Crossroads) was in a poor condition and needed attention.

Councillor Gallagher reported that he had straightened the sign on Pen y Cefn Road and would make enquiries as to the cost of replacing the sign at Rhydlydan (Nook Hill) Crossroads.