



CYNGOR TREF CAERWYS CAERWYS TOWN COUNCIL

Minutes of The Meeting of Caerwys Town Council Held At The Memorial Institute, South Street, Caerwys, On Tuesday The 15th July, 2014, At 7.30pm.

1(A). 172/14

PRESENT

Councillor Mrs Lynette M. Edwards (Town Mayor)
Councillor Jonathan E. Duggan-Keen
Councillor James E. Falshaw
Councillor E. Vincent Frost
Councillor Howard R. Griffiths
Councillor David S. Knights
Councillor Michael W. Moriarty
Councillor Ms. Helen L. Priestly
Councillor Jonathan A. G. Webb
Councillor Stephen G. Wilson

Clerk & Financial Officer R. Phillip Parry

1(B). 173/14

APOLOGIES

Councillor Ms. A. Louise Carus

2(A). 174/14

MINUTES SILENCE - BEREAVEMENTS WITHIN THE COMMUNITY

The Mayor Councillor Mrs. L. M. Edwards, asked Members to stand in a Minutes Silence, in memory of the following; Mrs. Ann Clarke, Ffordd Angharad, Caerwys.

3. 175/14

DECLARATIONS OF INTEREST

The following Declaration of Interest was declared;

Councillor M. W. Moriarty declared a Declaration of Interest, in planning application number; 052254. (See Minute number; 11(C). 188/14 (2), on page 6).

4. 176/14

TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 17TH JUNE, 2014

There were no amendments and the Minutes were proposed as correct by Councillor J. E. Duggan-Keen, seconded by Councillor J. E. Falshaw and formally agreed by the Members present.

5. 177/14

MATTERS ARISING

The Clerk referred to the following matters from the previous Minutes;

Minute no; 2(B). 152/14 Sub Minute 17. 143/14 - Page 3, in respect of speeding concerns. The Clerk advised that confirmation had been received from the Go Safe – Wales Road Casualty Reduction Partnership, that they will investigate the concerns in relation to speeding traffic in Caerwys.

Minute no; 6(B). 158.14 (ii) - Pages 3 and 4, in respect of the repairs to the Council's Mayors Regalia. The Clerk advised the Members of the following quotation received from Fattorini of Birmingham. Repairing the broken link, re-attaching the enamelled crest, repairing detachable chain, checking all links and re-planting. To include a blue velvet backing - at a cost of £621.00. Cost of engraving at 0.41p per character. Ribbon for use whilst repairs take place £12.37. The repaired chain would require a new box at a cost of £280.00. After discussion the **Members agreed the following**; The Clerk to ascertain if Mr. Taylor the local silversmith, who identified the repairs could make the box. If this was not possible, the Clerk was authorised to place the order with Fattorini - as per their quotation.

Minute no; 6(B). 158.14 (iv) - Page 4, in respect of the cleaning of the Bus Shelter sited on the Town Square. The Clerk advised that the local window cleaner, was unable to reach the top of the roof of the shelter with their equipment. The window cleaner had suggested that the contract be transferred to their father, who had the necessary equipment. **The Members agreed the transfer.**

Minute no; 9(A) 163/14 (2) - page 5, (i) in respect of lamp number 28, outside Aled House, Water Street. Councillor Howard Griffiths advised that he had met with the Council's street lighting repair company and inspected the lamp. Councillor Griffiths further advised that the lamp required a new light fitting, at a cost of £360.00 plus vat. The light would also require a new bracket, but this had not been quoted for. It was proposed and seconded, that the quotation for the new lamp be accepted, the Clerk to seek a cost for a new bracket - which Councillor Griffiths could agree between meetings. **The Members agreed (ii)** The Clerk advised that he was not aware if the concrete lamps had been inspected by the engineer. **(iii)** The specifications in respect of the new Flintshire County Council street lights had been received, which the Clerk had passed onto Councillor H. Griffiths. Councillor Griffiths advised the Members of the specifications, and other information contained in the details received, including financial savings to the County Council.

Minute no; 9(B) 164/14 - page 5, in respect of the installation of a new light on the walkway from the Institute to the Marion. The Clerk advised that the request for a quotation from Scottish Power had been acknowledged, and that he would be contacted within three days to attend a site meeting. The three days had passed, and the Clerk was due to leave for a holiday in three days-time. Councillor Howard Griffiths agreed to meet with the contractor. **The Members agreed.**

Minute no; 11. 167/14 - page 7, in respect of revised bus timetables not being displayed on the bus shelters within the community. The Clerk advised that a response had been received from the Transport Department of Flintshire County Council. The letter apologised for not providing the Town Council with advance notice of the implementation of the revised timetables. The letter

further stated, that revised timetables had been taped to the existing timetable holder - as the holder could not be opened. The letter also stated that the taped timetable must have been detached, on more than one occasion - as staff from the Transport Department had visited and displayed timetables, on more than one occasion. The Clerk read out a reply from Councillor Aaron Shotton - Leader of the Council, who advised that he was sorry to hear of the situation that had occurred, and had sought an explanation from Officers of the Council. The Clerk confirmed that the several other letters written to various Councillors' in the County, that there had been no reply, or acknowledgement received from anyone. All bus timetables can be viewed on the FCC web site.

6(A). 178/14 CORRESPONDENCE

The following correspondence had been received, that was required to be either advised to, or dealt with by the Members;

- (1) The Clerk advised in respect of a consultation White Paper on Local Government reform in Wales. **The Members asked that the Clerk forward the link to all Members.**
- (2) Ombudsman Report for 2013 / 2014. The report was received by Councillor M. Moriarty.
- (3) Letter from Buckley Town Council, in relation to their financial assistance provided to the Flintshire Citizen's Advice Bureau (CAB), who have their advisory office within the Town Hall building. The Buckley Town Council were seeking financial assistance from all Town and Community Councils in Flintshire, towards the running of this particular CAB. The Clerk advised, that attached to the correspondence was a spreadsheet, which indicated the number of people visiting the CAB during the past year, including their area of abode - but Caerwys was not listed. After discussion, it was proposed and seconded, that as there were two nearer CAB's to Caerwys, in Denbigh and Flint, and in particular, that no-one from the Community had visited the Buckley CAB, that no funding be provided. **The Members agreed.**
- (4) Application from Mr. Robert D. W. Young, a member of the Heraldry Society, who has for over 35 years been studying and collecting information about the Civic Heraldry of England and Wales. Mr. Young has created a web site, which presently features heraldry information from a great number of County and County Borough Councils in England and Wales, and was presently collating information for insertion on the web site for Town Councils. Mr. Young was seeking the permission from the Town Council, to use the information presently available to view on the Town Council web site, together with permission to use the Town Crest. The Clerk advised that he had viewed Mr. Young's web site, and confirmed the details and Crests of the Flintshire, Denbighshire, Conway and other Councils were listed with their permission. **The Members agreed to Mr. Young's request**, and that the Clerk forward a photograph of the Town Crest - and to seek the assurance, that Mr. Young inserts a copyright notice on his web site.
- (5) Flintshire County Council - Summer Playscheme Programme 2014. The Clerk advised that the scheme would commence on Monday the 21st July, to Friday 8th August - between the hours of 1.30pm to 3.30pm, on The Memorial Institute Field.

The following correspondence was taken as received;

- (a) Flintshire County Council - Road Traffic Regulation Act 1984 – Section 14 (2), advising of the temporary closure for five days, the un-named road between its junction with the A541, Afonwen and Pen Ucha Pella Crossroads, Caerwys.
- (b) North Wales and Mid Wales Association of Local Councils. Meeting notice information provided to Councillor J. Webb.
- (c) Flintshire County Council - Summer Fun Booklet and details. Information provided to Councillor Ms. H. Priestly.

6(B). 179/14
CLERK'S REPORT

- (i) The Clerk referred the Members to a pending matter from previous Minutes, in respect of an enforcement update from Flintshire County Council. The Planning Department had advised, in relation to the advertisement consent for permission number 045342, at Caerwys Castle Caravan Park, which had expired. A Member of the enforcement team had visited the premises, and the owner has recently submitted a further application for the retention of the advertisements, which the Town Council will be consulted in the near future.
- (ii) The Clerk advised of the receipt of two accounts in respect of the Caerwys Public Conveniences. One account for £55.23 from Welsh Water, and the second account for £454.15, from Flintshire County Council (FCC) for Non-Domestic Rates. The Clerk wished to ascertain that all accounts in relation to the Public Conveniences, were to be settled by the Caerwys FLUSH Committee. **The Members confirmed.** The Clerk referred the Members to the advice provided by the FCC, that the conveniences would be nil rated. The Clerk advised that he would contact FCC to seek further written confirmation.
- (iii) The Clerk advised the Members that FCC were imminently to transfer £500.00, into the Town Council's bank account, towards the maintenance of the public conveniences. The Clerk enquired if this amount, when received, should then be paid to the Caerwys FLUSH Committee. **The Members confirmed.**

6(C). 180/14
LOCAL STANDING ORDERS

The Clerk having circulated by e-mail prior to the meeting, a copy of the current Local Standing Orders to the Members, enquired in respect of any amendments they wished to consider. **The Members confirmed, that there were no amendments.**

6(D). 181/14
LOCAL COUNCIL IN WALES ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH, 2014

The Clerk advised the Members, that the draft Local Council in Wales Annual Return for the Year Ended 31st March 2014, had been received back from the External Auditor. The report stated, that it was the Auditor's intention to ' Issue an unqualified audit certificate ' with no matters which were required to be brought to the attention of the Council. The Clerk further advised that Section 3 (Certification and Approval) of the return, now required confirmation by the Members, and the signature of the Chairman and Clerk. **The Members confirmed the return, and the document was signed by the Mayor and Clerk, as the Responsible Financial Officer.**

7. 182/14
TO RECEIVE AND APPROVE THE QUARTERLY STATEMENT OF ACCOUNTS TO THE 30TH JUNE 2014

The Clerk as Financial Officer, provided the Members with a copy of the Quarterly Statement of Accounts, to the end of June, 2014. **The Members approved the Statement of Accounts, and the document was signed by the Mayor, Councillor Mrs. L. M. Edwards.**

8. 183/14
(A) TOWN MAYOR'S REPORT

The Town Mayor Councillor Mrs. Lynette M. Edwards, advised the Members of her attendance at the following; (a) Mayors' Civic Sunday's of Denbigh Town Council, Flint Town Council and

Rhyl Town Council (b) Chair of Flintshire County Council Civic Sunday (c) Ysgol Yr Esgob Sports Day.

(B) TO REVIEW THE TOWN MAYOR'S ANNUAL ALLOWANCE

The Town Mayor suggested that the matter be an agenda item for the October Council meeting, due to the time restraints on the evening's meeting. **The Members agreed.** The Clerk was asked to circulate the information in respect of allowances provided to other Mayor's, prior to the meeting in October.

9. 184/14

COUNTY COUNCILLOR'S REPORT

Councillor J. E. Falshaw as County Councillor, advised the Members in respect of the following

- (a) Attendance at the Denbighshire Voluntary Services Council - Annual General Meeting.
- (b) Red dog bin damaged on the Marion area.
- (c) Sign post knocked over at top of Caerwys Hill.
- (d) Damaged wall on Caerwys Hill - Near to Caravan Park.
- (e) Millennium Beacon moved from North Street, to behind Caerwys sign, at the top of Caerwys Hill.
- (f) The Millennium fence had been damaged - now repaired.
- (g) Litter bin will be re-sited near to Will's Stores.
- (h) Overflowing dog bin near to the Church entrance. Councillor Falshaw advised that he contacted the emergency number of the County Council, asking that the bin be emptied.

10. 185/14

REPRESENTATIVES / LIAISON COMMITTEE REPORTS

- (i) Councillor David Knights advised the Members, that a number of the youth club members had assisted Caerwys in Bloom with their pot planting. Councillor Knights referred to the new structure at County Hall, and felt that the Caerwys youth club were not receiving the assistance and support required. General discussion in respect of the youth club - with Councillor Ms. H. Priestly advising, that the youth really did want to be involved in the community. Councillor Mrs. L. Edwards referred to a project in Rhyl and provided details. Councillor M. Moriarty suggested, that the youth club members could assist the local Age Concern members, in particular, with their gardens.

There were no further representatives' reports.

11(A). 186/14

PLANNING APPLICATIONS

The following planning application had been received;

- ❖ Application number; 052113, for the Prior Notification - Erection of a cattle handling and housing unit, at Ty Coch, Pen Y Cefn. No observations.

(The above application was sent to the Planning Chairman for consultation with the local Members due to statutory time limits for observations).

Councillor M. Moriarty expressed surprise that no response had been made to the application in view of the size of the proposed building, that there were listed buildings within 400m of the development, of which one was a residential property and not the one occupied by applicant which

is also listed. The site is also located over a principal aquifer licenced to supply potable water, bearing in mind the slurry likely to be produced as a result of housing livestock.

11(B). 187/14

The Members confirmed the above decision.

11(C). 188/14

The following planning applications were dealt with by the Members at the meeting;

(1) Application number; 052169, for the Renewal of outline planning permission for residential development previously granted under Ref; 044232, at Summerhill Farm, Lon Y Porthmyn, Caerwys. **The Members agree in principle, to the renewal of the outline planning application** - previously granted under reference 044232 in May 2008, with a further extension of time granted in July 2011, (Reference 048605). However, should a further application for renewal of permission be sought in the future, then a fresh application should be made for the development. The current situation is such that this matter could continue indefinitely without any development ever taking place.

(2) Application number; 052254, for the Variation of Condition number 2 attached to outline planning permission Ref; 045933 (Provision of an overnight lorry park, including access details for a maximum of twenty vehicles, together with toilet and washing facilities), to allow five years for the submission of reserved matters rather than the three years previously permitted - at Park View Garage, St. Asaph Road, Lloc. **The Members object to the application, on the following ground;** Section 2 of planning appeal number; APP/A6835/A/11/2143895 stated, ‘ the application for approval of the reserved matters shall be made to the local planning authority not later than three years from the date of this permission ’ The decision of the Planning Inspector should stand.

(**Councillor M. W. Moriarty declared a Declaration of Interest** in the above planning application number; 052254. Councillor Moriarty left the room during the Members deliberations, and duly completed a Declaration of Interest at Meetings form). (**See Minute number; 3. 175/14 on page 1**).

(3) The Clerk brought to the attention of the Members, two planning applications at Mc Donald’s Restaurant, Lloc - Planning reference numbers; 052233 and 052234. The Clerk advised that whilst the applications were in the Community Council area of Whitford, the Members may wish to view the applications on the Flintshire County Council web site.

11(D). 189/14

PLANNING DECISIONS

The following planning decisions have been received from Flintshire County Council;

(a) Application number; 052097, for the upgrade to existing overhead line, Traveller’s Inn, Pen Y Cefn. No objections raised.

(b) Application number; 052113, for the Prior Notification - erection of a cattle handling and housing unit, at Ty Coch, Pen Y Cefn. Prior Approval Not Required.

12. 190/14

COMMUNITY LIGHTING

The following lamp has been reported out of order since the last meeting;

(a) Lamp outside number 3, Jocelyn Terrace, Afonwen.

The following lamp was reported out of order at the meeting;

- (i) Lamp number; 12, outside Tan Llan, Caerwys

13. 191/14

FUTURE OF THE PWLLGWYN HOTEL, AFONWEN (CLLR MS. H. L. PRIESTLY)

Councillor Ms. Helen Priestly advised the Members of the closure of the Pwllgwyn Hotel in Afonwen. Councillor Ms Priestly stated, that it was the hub of the Community - the Community Centre, where the residents of Afonwen were able to meet and socialise - but no longer. The building was Grade II listed and had been a public house since the 17th Century. The closure has deprived the area of an important community facility. Councillor Ms. Priestly advised that the new owners, had allegedly informed the residents that the public bar was closing, but the restaurant may open in the future. The building was to be used as a catering enterprise business, producing sauces. After discussion it was proposed and seconded, that the Clerk write to the Flintshire County Council Planning Department, to enquire as to the procedure for closing / de-licensing the premises, including the change of use aspect of the building. **The Members agreed.**

14(A). 192/14

COMPLAINTS (A) OFFENSIVE ODOURS (B) OVERFLOWING DOG BIN (CLLR M. W. MORIARTY)

- (a) Councillor M. Moriarty addressed the Members in relation to complaints he had received, in respect of the continuing offensive odours, which were allegedly emanating from Summerhill Farm, Caerwys - known locally as The Pig Farm. The odours are over and beyond of what is expected, especially in a residential area, and in particular, over a prolonged period of time. A number of Councillors' advised, that they were also recipients of complaints from members of the public - who were signifying that the odours were impacting on their daily routing, together with the local businesses. The Clerk also advised that he had received two letters of complaint. The Members discussed the complaints, which included, not being able to open windows, hang out washing, embarrassment when visitors arrive - with one resident purporting that their house sale was aborted due to the odours. After discussion, Councillor Moriarty proposed, which was seconded, that the Clerk write to the Chief Officer of the Environmental Health Department at Flintshire County Council, together with the owners of the premises. The Clerk to seek an urgent inspection of the premises by the Environmental Health Department, to include discussing with the owners, as to a remedy to either eliminate, or reduce substantially the odours. **The Members agreed.**
- (b) Councillor M. Moriarty referred the Members to previous complaints in respect of an overflowing red dog bin, which is sited on the grass verge alongside Glebe Field. The bin is near to the main entrance to St. Michael's Church, and opposite the Town's primary school. It is a concern that the bin is continuously full, unsightly and disturbing for parents and their children attending the school. It was reported that there are a number of newer and larger red bins in the Community, including a number of damaged bins. Councillor Moriarty proposed, which was seconded, that the Clerk write to the Head of Street Scene, Flintshire County Council, asking for all the red dog bins in the Community to be inspected, and if necessary be replaced. The Clerk to also ask that the red dog bin outside the Church / School, to be replaced with a larger unit. **The Members agreed.**

14(B). 193/14

Standing Orders were suspended; to enable the Public To Address The Meeting.

A member of the public, who before the commencement of the meeting had advised the Council, that he wished to listen to Council proceedings, in particular, the agenda item in relation to the offensive odours.

The resident advised that he had attended on behalf of his family and friends, and trusted that a suitable way forward could be agreed with the owners of Summerhill Farm. The resident also wished that Caerwys could have an organic gardening group, and thanked the Councillors' for their work within the Community.

14(C). 194/14

Standing Orders were restored; to enable the General Council meeting to continue.

15. 195/14

APPROVAL OF ACCOUNTS FOR PAYMENT

Cheque Number	Payee	Net £	Vat £	Total £
853	Scottish Power (June - Street Lighting Electricity Account)	239.12	47.82	286.94
854	Post Office (HMRC – Income tax on Clerk’s allowance - April, May & June))	75.00		75.00
855	Lynette M. Edwards (Travelling expenses to Birmingham to deliver Mayor’s Regalia - 228 miles @ 45p per mile)	102.60		102.60

16. 196/14

APPLICATIONS FOR FINANCIAL SUPPORT

Cheque Number	Name of organisation	Amount granted £
	No applications received	

17. 197/14

The Members agreed the payments of the above accounts as listed.

There being no further business, the Mayor thanked everyone for attending and closed the meeting.

SIGNED BY THE MAYOR AS CHAIR;.....

DATE OF APPROVAL;.....